

**Terms of Reference for the Supply, Delivery and Installation of  
Laboratory Equipment for Civil Engineering for the IDIG Project titled  
"Upgrading Laboratory Facilities for Bachelor of Science in Civil  
Engineering (BSCE)"**

1. Bidders must satisfy the Specifications of the Equipment.
2. Bidders must demonstrate that they are approved suppliers/importers/installers for the manufacturer of the equipment being proposed.
3. Bidders should provide at least Three (3) years warranty on parts and labor and must submit Proof of Warranty as part of the technical component.
4. Bidders must include details of warranty conditions and an overview of the recommended service intervals to adhere to warranty conditions.
5. Bidders should include in their offer the list of manufacturers' service outlets for the Equipment and all its accessories.
6. Bidders should perform the Site Inspection, Site Inspection Certificate issued by Agency shall be part of the Eligibility Requirements.
7. Winning Bidder will have 210 calendar days the latest from the date of Receipt of Notice to Proceed from the University which include delivery, installation, testing, trainings and other activities for the completion of the project.
8. The winning Bidder shall replace a factory defective unit with a new unit within 30 days upon delivery of the item.
9. The winning Bidder should provide continuous free re-training & check-up of the system during warranty period
10. The winning Bidder shall be responsible for the delivery, transfer the equipment from inspection area to the installation area, installation including its power supply, supports, testing and commissioning.
11. The winning Bidder must update the University thru the Project Leader in any means regarding the status of the preparations, delivery, installations and other related works of the equipment.

Prepared by:

  
**ENGR. JONATHAN CRUZ MUÑOZ**  
Project Leader

<b>BATAAN PENINSULA STATE UNIVERSITY BIDS AND AWARDS COMMITTEE</b>		
Date Received	<u>02/22/24</u>	Time <u>1:39</u> By <u>Ang S.</u>
Date Signed		
Date Claimed	<u>Revised</u>	