



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10061703
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU MCO VPRET Supply & Delivery of Office Supplies and Materials for the Daily-Operation (3rd&4th quarter)
Area of Delivery Bataan

Solicitation Number:	01MCO2023-08-701	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 80,402.50	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	21/08/2023
Contact Person:	Riezle Clarin Muñoz Procurement Unit Capitol Site Balanga City Bataan Philippines 2100 63-47-2371341 63-932-8662730 rcmunoz@bpsu.edu.ph	Last Updated / Time	20/08/2023 23:29 PM
		Closing Date / Time	24/08/2023 17:00 PM

Description

Qty. Unit of Measure Description/Offer
 10 pcs Sign Pen,Black,Liquid or Gel,
 60 pcs Sign Pen,Blue,Liquid or Gel,
 20 pck Battery,dry cell,size AA,Two(2) per blister pack
 20 pck Battery,dry cell,size AAA,three(3) per blister pack
 6 can Disinfectant Spray,aerosol type,lavender scent 400g
 2 can Furniture Cleaner,Aerosol type,Lemon scent,300ml
 6 btl Liquid Hand soap,(Pro-antibacterial)500ml
 6 roll Tape,transparent,24mm
 15 box Clip,backfold,19mm
 15 box Clip,backfold,25mm
 15 box Clip,backfold,32mm
 10 box Correction Tape, 8meters
 10 pcs Data File Box(stand)
 10 pcs Marker,whiteboard,Black
 4 pcs Marker,whiteboard,Red
 2 unit Paper/trimmer/cutting machine,table top/Metal Base A3 Size with Adjuster
 1 unit Comb Binding Machine F4 Size Officcom (Long / Legal) Heavy Duty
 1 unit "A3 Laminator Hot and Cold Laminating Machine - also for A4 and smaller sizes - Heavy Duty

1578 Ratings295 Answered Questions"
3 pair Scissors,symmetrical or asymmetrical
3 pcs Staple Remover,Plier Type
20 pad Note pad,stick on,2x3,100 sheets per pad
20 pad Note pad,stick on,3x4,100 sheets per pad
20 pad Note pad,stick on,3x3,100 sheets per pad
40 pad Sign Here Sticky Notes, Stylish Film Index PET 5 in 1 Sign Here Arrow Flag Sold Per Pack
20 pcs Note book,stenographer,60leaves
15 ream Paper,Multicopy,short,500 sheets/80gsm
2 unit Voice recorder-Sony Ic Recorder 4Gb Thin And Lightweight S Microphone System Up To 22 Hours Continuous
Use Clear Voice Function Black Icd-Ux570F B
4 cord WED-350-PK Extension Cord Set 5-Gang 1.83 Meters Cord 2,500W 10A 250VWith Individual
Switches12pks/ctn
10 btl Epson ink 003,Black
7 btl Epson ink 003,Cyan
7 btl Epson ink 003,Magenta
7 btl Epson ink 003,Yellow
2 set Epson ink 001,(Black,Cyan,Magenta and Yellow)
1 pcs White Board 1x2
4 box Storage and Organizing Box 95L/High impact resistant /6 spinners
4 pcs Document Metal Tray Desk Organizer-3-layer-Black/Heavy Duty
1 unit steel Mobile Pedestal Cabinet /28H x 15.5 W x 22 D/3 drawers / beige
nothing follows

Created by Riezle Clarin Muñoz

Date Created 20/08/2023

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REQUEST FOR QUOTATION/PROPOSAL

BPSU MCO VPRET Supply &
Delivery of Office Supplies and
Materials for the Daily-
Operation (3rd&4th quarter)

Bidder:	Office/Section	
Address:	PR no.	MCO2023-08-701
E-Mail Address:	Quotation No.	Philgeps-2023-08-161mco
Contact No.	TIN.no ² : (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


RIEZIE CLARIN MUNOZ
Procurement Unit

- Note:
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.

2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)

3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS

5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION

6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC 80,402.50

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	10	pcs	Sign Pen,Black,Liquid or Gel,		
2	60	pcs	Sign Pen,Blue,Liquid or Gel,		
3	20	pck	Battery,dry cell,size AA,Two(2) per blister pack		
4	20	pck	Battery,dry cell,size AAA,three(3) per blister pack		
5	6	can	Disinfectant Spray,aerosol type,lavender scent 400g		
6	2	can	Furniture Cleaner,Aerosol type,Lemon scent,300ml		
7	6	btl	Liquid Hand soap,(Pro-antibacterial)500ml		
8	6	roll	Tape,transparent,24mm		
9	15	box	Clip,backfold,19mm		
10	15	box	Clip,backfold,25mm		
11	15	box	Clip,backfold,32mm		
12	10	box	Correction Tape, 8meters		
13	10	pcs	Data File Box(stand)		
14	10	pcs	Marker,whiteboard,Black		
15	4	pcs	Marker,whiteboard,Red		
16	2	unit	Paper/trimmer/cutting machine,table top/Metal Base A3 Size with Adjuster		
17	1	unit	Comb Binding Machine F4 Size Officom (Long / Legal) Heavy Duty		
18	1	unit	A3 Laminator Hot and Cold Laminating Machine - also for A4 and smaller sizes - Heavy Duty		
19	3	pair	Scissors,symmetrical or asymmetrical		
20	3	pcs	Staple Remover,Plier Type		
21	20	pad	Note pad,stick on,2x3,100 sheets per pad		
22	20	pad	Note pad,stick on,3x4,100 sheets per pad		
23	20	pad	Note pad,stick on,3x3,100 sheets per pad		
24	40	pad	Sign Here Sticky Notes, Stylish Film Index PET 5 in 1 Sign Here Arrow Flag Sold Per Pack		

25	20	pcs	Note book,stenographer,60leaves		
26	15	ream	Paper,Multicopy,short,500 sheets/80gsm		
27	2	unit	Voice recorder-Sony Ic Recorder 4Gb Thin And Lightweight S Microphone System Up To 22 Hours Continuous Use Clear Voice Function Black Icd-Ux570F B		
28	4	cord	WED-350-PK Extension Cord Set 5-Gang 1.83 Meters Cord 2,500W 10A 250VWith Individual Switches12pks/ctn		
29	10	btl	Epson ink 003,Black		
30	7	btl	Epson ink 003,Cyan		
31	7	btl	Epson ink 003,Magenta		
32	7	btl	Epson ink 003,Yellow		
33	2	set	Epson ink 001,(Black,Cyan,Magenta and Yellow)		
34	1	pcs	White Board 1x2		
35	4	box	Storage and Organizing Box 95L/High impact resistant /6 spinners		
36	4	pcs	Document Metal Tray Desk Organizer-3-layer-Black/Heavy Duty		
37	1	unit	steel Mobile Pedestal Cabinet /28H x 15.5 W x 22 D/3 drawers / beige		
38			***nohing follows***		

jhozlesrdeth*

Delivery Period

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date