



Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9498652  
**Procuring Entity** BATAAN PENINSULA STATE UNIVERSITY  
**Title** BPSU BC-CADI-Supply and Delivery of Consolidated Office supplies for 1st Quarter 2023  
**Area of Delivery** Bataan

<b>Solicitation Number:</b>	BC2023-02-050	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables		
<b>Approved Budget for the Contract:</b>	PHP 239,633.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>	15 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	21/02/2023
<b>Contact Person:</b>	Mary Grace Coloma Forbes Buyer II Don Manuel Banzon Street Balanga City Bataan Philippines 2100 63-47-2371341 63-919-5677446 procurement_bc@bpsu.edu.ph	<b>Last Updated / Time</b>	20/02/2023 16:09 PM
		<b>Closing Date / Time</b>	27/02/2023 12:00 PM

#### Description

20 roll TAPE, Masking, 24mm  
 50 roll TAPE, Transparent, 24mm  
 32 box CLIP, backfold, 19mm  
 31 box CLIP, backfold, 25mm  
 31 box CLIP, backfold, 32mm  
 22 box CLIP, backfold, 50mm  
 45 pc CORRECTION TAPE, 8 meters  
 10 pc DATA FILE BOX  
 37 pc DATA FOLDER  
 6 set MARKER, Fluorescent, 3 colors per set  
 9 box PAPER CLIP, vinyl/plastic coated, 32mm  
 39 box PAPER CLIP, vinyl/plastic coated, jumbo, 50mm  
 8 cart INK CARTRIDGE, EPSON C13T6644100 (T6641), Black  
 7 cart INK CARTRIDGE EPSON C13T664200 (T6642), Cyan  
 7 cart INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta  
 7 cart INK, CARTRIDGE, EPSON C13T664400 (T6644), Yellow  
 3 cart INK, Cartridge, Canon 790, Black  
 1 cart INK, Cartridge, Canon 790, Yellow  
 1 cart INK, Cartridge, Canon 790, Cyan  
 1 cart INK, Cartridge, Canon 790, Magenta  
 4 roll Double Sided tape, 1/2" with foam

50 pc Folder Expandable, Pressboard green,  
 145 pc SIGN PEN, Black, Liquid or Gel  
 117 pc SIGN PEN, Blue, Liquid or Gel  
 43 pc SIGN PEN, Red, Liquid or Gel  
 8 jar GLUE, all-purpose, 200 grams  
 36 box Staple Wire, Standard  
 13 roll TAPE, masking, 48mm  
 6 roll TAPE, Packaging, 48mm  
 12 roll TAPE, transparent, 48mm  
 43 pcs MARKER, Permanent, Black  
 25 pc MARKER, Permanent, Blue  
 25 box PAPER CLIP, vinyl/plastic coated, 33mm  
 13 box PENCIL, lead/graphite, with eraser, one(1) dozen per box  
 4 box Rubber Band No. 18, 350g  
 4 pc Stamp Pad, Felt  
 12 pc Stapler, Standard Type  
 27 pad Note Pad, stick on 2" x 3", 100 sheets per pad  
 23 pad Note Pad, stick on 2" x 4", 100 sheets per pad  
 29 pad Note Pad, stick on 3" x 3", 100 sheets per pad  
 55 ream PAPER, Multi-purpose (copy) A4, 70 gsm  
 94 ream PAPER, Multi-purpose (copy) Long, 70 gsm  
 12 book Record Book, 300 pages, size 214mm x 278mm min  
 8 pc RULER, metal, 450mm (18"), width 38mm min  
 3 pc CORRECTION TAPE, film base type, UL 6m min  
 4 pc Data File box, made of Chipboard, with closed ends  
 1 box Envelope, Documentary, for legal size document  
 55 pc MARKER, whiteboard, black, felt tip, bullet type  
 6 pc MARKER, whiteboard, blue, felt tip, bullet type  
 2 pack Folder, L-Type, Plastic, for legal size document  
 5 pc ERASER, Plastic/Rubber, for pencil draft/writing  
 6 roll Tape, Electrical, 18m x 16mm  
 5 pack Laminating film long size ( legal)  
 5 pack Laminating film long size ( A4)  
 1 pc Stationary Box  
 12 roll Double Sided foam tape green 3/4"  
 1 bundle FOLDER, Fancy, for A4 size documents  
 2 box Fastener (Metal, non sharp edges)  
 12 book Record Book (500 pages)  
 1 cart Canon Cartridge 052H  
 47 pack Battery (AA)  
 47 pack Battery (AAA)  
 2 pc Clearbook, 20 transparent pocket, A4  
 1 pc INK, for Stamp pad, 50 ml  
 14 box Staple Wire, heavy Duty (Binder Type), 23/13  
 4 tube BLADE, for General Purpose Cutter/utility, 10, pieces per tube  
 9 pc Cutter/Utility Knife, for general purpose  
 1 box ENVELOPE, Documentary, A4, 300 pieces per box  
 24 pair SCISSORS, symmetrical or asymmetrical  
 6 pad PAD PAPER, rules  
 20 pc Clear Folder (Long)  
 5 bottle Epson Toner (003 Black)  
 2 pc 1.00mm Ball Metal Point (Black)  
 2 pc 1.00mm Ball Metal Point (Blue)  
 35 pc Ring Binder 1/2' Plastic  
 23 pc Ring Binder 3/4" Plastic  
 10 pc Ring Binder 1" Plastic  
 2 unit Paper Trimmer/Cutting machine, table top  
 1 pc Cork Board with Aluminum Frame 3x4  
 21 pc DATA FOLDER, made of Chipboard, taglia lock(RED)-LONG  
 7 bottle Epson Ink, 003, black  
 5 bottle Epson Ink 003, Yellow  
 5 bottle Epson Ink 003, Magenta  
 5 bottle Epson Ink 003, Cyan  
 3 pc Ring Binder 1/4"-plastic  
 5 pack Battery, dry cell, size D Two (2) pieces per blister pack  
 1 pack FOLDER, with tab, A4, 100 pieces per pack  
 1 pack FOLDER, with tab, legal, 100 pieces per pack  
 4 pc STAPLE REMOVER, plier type  
 7 roll Double Sided Tape w/o foam, 1/2"  
 7 roll Double Sided Tape w/o foam 3/4"  
 1 roll Photo Paper A4 High Gloss  
 1 pack Sticker Paper Non Glossy-A4  
 2 unit External Hard Drive, 1TB  
 3 pc PUNCHER, paper, heavy duty  
 5 pc TAPE DISPENSER, table top

1 pack ACETATE FILM PVC BINDING COVER CLEAR 200 MICRON  
 1 box ENVELOPE, EXPANDING WITH GARTER LONG  
 20 pack SPECIALTY PAPER (COLORED WHITE) s.24-A4  
 58 ream PAPER, MULTICOPY 8.5"x11", 70 gsm 500 sheets per ream  
 2 pc MARKER, permanent red  
 5 pack CARTOLINA, assorted color, 20 piece of assorted color per pack  
 1 pc DATING AND STAMPIN MACHINE, Self-Ink  
 5 box PAPER CLIP, vinyl/plastic coat, length:48mm min  
 70 pc FOLDER, Clear, long:maroon  
 2 unit Kyocera Taskalfa1800-Toner  
 10 roll Double Sided Tape 1"-w/o Foam  
 1 pack SPECIALTY PAPER, 200gsm, 100 pcs per pack, white, worx, A4  
 1 pack SPECIALTY PAPER, 200 gsm, 100 pcs per pack, white worx, Long  
 3 box INDEX TAB, self-adhesive, transparent, 5 sets per box  
 12 pc MAGAZINE File Box, Large  
 3 ream PAPER, MULTIPURPOSE SHORT, 500 sheets per ream  
 10 pc Clear, Folder-Long color: Orange  
 15 pc Clear, Folder-A4 color: Orange  
 22 pc Ballpen, Black, gel ink  
 12 pc Ballpen, Blue, gel ink  
 2 unit STAPLER, heavy duty (Staple Gun)  
 10 pc Ballpen Red  
 20 pc ERASER, for whiteboard  
 30 box ENVELOPE, Expanding Kraft, 100 pieces per box  
 1 box ENVELOPE, Mailing, 500 sets per box  
 5 pc MARKER, Whiteboard, Red  
 2 unit STAPLER, heavy duty (Binder Type), Desktop  
 2 unit Heavy duty LED Rechargeable Flashlight  
 1 unit Digital Voice Recorder  
 1 unit Binding and Punching Machine, 50mm binding capacity  
 \*\*\*\*\*Nothing Follows\*\*\*\*\*

**Created by** Mary Grace Coloma Forbes

**Date Created** 20/02/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

© 2004,2004,2004-2023 DBM Procurement Service. All rights reserved.,DBM Procurement Service. All rights reserved.,DBM Procurement Service. All rights reserved.

[Help](#) | [Contact Us](#) | [Sitemap](#)

**REQUEST FOR QUOTATION/PROPOSAL**
**BC-CADI-Supply and Delivery of  
Consolidated Office supplies for  
1st Quarter 2023**

Company Name:

Address:

E-Mail Address:

Contact No.

Office/Section

PR no.

Quotation No.

TIN.no. (Indicate VAT or Non-Vat)

**BC2023-02-050**
**Philgeps-BC2023-02-014**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
**MARY GRACE C. FORBES**  
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
  3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

**ABC: P239,633.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	20	roll	TAPE, Masking, 24mm		
2	50	roll	TAPE, Transparent, 24mm		
3	32	box	CLIP, backfold, 19mm		
4	31	box	CLIP, backfold, 25mm		
5	31	box	CLIP, backfold, 32mm		
6	22	box	CLIP, backfold, 50mm		
7	45	pc	CORRECTION TAPE, 8 meters		
8	10	pc	DATA FILE BOX		
9	37	pc	DATA FOLDER		
10	6	set	MARKER, Fluorescent, 3 colors per set		
11	9	box	PAPER CLIP, vinyl/plastic coated, 32mm		
12	39	box	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm		
13	8	cart	INK CARTRIDGE, EPSON C13T6644100 (T6641), Black		
14	7	cart	INK CARTRIDGE EPSON C13T664200 (T6642), Cyan		
15	7	cart	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta		
16	7	cart	INK, CARTRIDGE, EPSON C13T664400 (T6644), Yellow		
17	3	cart	INK, Cartridge, Canon 790, Black		
18	1	cart	INK, Cartridge, Canon 790, Yellow		
19	1	cart	INK, Cartridge, Canon 790, Cyan		
20	1	cart	INK, Cartridge, Canon 790, Magenta		
21	4	roll	Double Sided tape, 1/2" with foam		
22	50	pc	Folder Expandable, Pressboard green,		
23	145	pc	SIGN PEN, Black, Liquid or Gel		
24	117	pc	SIGN PEN, Blue, Liquid or Gel		
25	43	pc	SIGN PEN, Red, Liquid or Gel		
26	8	jar	GLUE, all-purpose, 200 grams		
27	36	box	Staple Wire, Standard		
28	13	roll	TAPE, masking, 48mm		
29	6	roll	TAPE, Packaging, 48mm		
30	12	roll	TAPE, transparent, 48mm		
31	43	pcs	MARKER, Permanent, Black		
32	25	pc	MARKER, Permanent, Blue		
33	25	box	PAPER CLIP, vinyl/plastic coated, 33mm		

**REQUEST FOR QUOTATION/PROPOSAL**
**BC-CADI-Supply and Delivery of  
Consolidated Office supplies for  
1st Quarter 2023**

Company Name:	_____	Office/Section	_____
Address:	_____	PR no.	BC2023-02-050
E-Mail Address:	_____	Quotation No.	Philgeps-BC2023-02-014
Contact No.	_____	TIN.no. (Indicate VAT or Non-Vat)	_____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
 MARY GRACE C. FORBES  
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
  3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

**ABC: P239,633.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
34	13	box	PENCIL, lead/graphite, with erase, one(1) dozen per box		
35	4	box	Rubber Band No. 18, 350g		
36	4	pc	Stamp Pad, Felt		
37	12	pc	Stapler, Standar Type		
38	27	pad	Note Pad, stick on 2" x 3", 100 sheets per pad		
39	23	pad	Note Pad, stick on 2" x 4", 100 sheets per pad		
40	29	pad	Note Pad, stick on 3" x 3", 100 sheets per pad		
41	55	ream	PAPER, Multi-purpose (copy) A4, 70 gsm		
42	94	ream	PAPER, Multi-purpose (copy) Long, 70 gsm		
43	12	book	Record Book, 300 pages, size 214mm x 278mm min		
44	8	pc	RULER, metal, 450mm (18"), width 38mm min		
45	3	pc	CORRECTION TAPE, film base type, UL 6m min		
46	4	pc	Data File box, made of Chipboard, with closed ends		
47	1	box	Envelope, Documentary, for legal size document		
48	55	pc	MARKER, whiteboard, black, felt tip, bullet type		
49	6	pc	MARKER, whiteboard, blue, felt tip, bullet type		
50	2	pack	Folder, L-Type, Plastic, for legal size document		
51	5	pc	ERASER, Plastic/Rubber, for pencil draft/writing		
52	6	roll	Tape, Electrical, 18m x 16mm		
53	5	pack	Laminating film long size ( legal)		
54	5	pack	Laminating film long size ( A4)		
55	1	pc	Stationary Box		
56	12	roll	Double Sided foam tape green 3/4"		

**REQUEST FOR QUOTATION/PROPOSAL**
**BC-CADI-Supply and Delivery of  
Consolidated Office supplies for  
1st Quarter 2023**

Company Name:	_____	Office/Section	_____
Address:	_____	PR no.	BC2023-02-050
E-Mail Address:	_____	Quotation No.	Philgeps-BC2023-02-014
Contact No.	_____	TIN.no. (Indicate VAT or Non-Vat)	_____

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
 MARY GRACE C. FORBES  
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
  2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
  3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
  4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
  5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
  6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

**ABC: P239,633.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
57	1	bundle	FOLDER, Fancy, for A4 size documents		
58	2	box	Fastener (Metal, non sharp edges)		
59	12	book	Record Book (500 pages)		
60	1	cart	Canon Cartridge 052H		
61	47	pack	Battery (AA)		
62	47	pack	Battery (AAA)		
63	2	pc	Clearbook, 20 transparent pocket, A4		
64	1	pc	INK, for Stamp pad, 50 ml		
65	14	box	Staple Wire, heavy Duty (Binder Type), 23/13		
66	4	tube	BLADE, for General Purpose Cutter/utility, 10, pieces per tube		
67	9	pc	Cutter/Utility Knife, for general purpose		
68	1	box	ENVELOPE, Documentaty, A4, 300 pieces per box		
69	24	pair	SCISSORS, symmetrical or asymmetrical		
70	6	pad	PAD PAPER, rules		
71	20	pc	Clear Folder (Long)		
72	5	bottle	Epson Toner (003 Black)		
73	2	pc	1.00mm Ball Metal Point (Black)		
74	2	pc	1.00mm Ball Metal Point (Blue)		
75	35	pc	Ring Binder 1/2' Plastic		
76	23	pc	Ring Binder 3/4" Plastic		
77	10	pc	Ring Binder 1" Plastic		
78	2	unit	Paper Trimmer/Cutting machine, table top		
79	1	pc	Cork Board with Aluminum Frame 3x4		
80	21	pc	DATA FOLDER, made of Chipboard, taglia lock(RED)-LONG		
81	7	bottle	Epson Ink, 003, black		
82	5	bottle	Epson Ink 003, Yellow		
83	5	bottle	Epson Ink 003, Magenta		
84	5	bottle	Epson Ink 003, Cyan		
85	3	pc	Ring Binder 1/4"-plastic		
86	5	pack	Battery, dry cell, size D Two (2) pieces per blister pack		
87	1	pack	FOLDER, with tab, A4, 100 pieces per pack		

**REQUEST FOR QUOTATION/PROPOSAL**
**BC-CADI-Supply and Delivery of  
Consolidated Office supplies for  
1st Quarter 2023**

Company Name:

Address:

E-Mail Address:

Contact No.

Office/Section

PR no.

Quotation No.

TIN.no. (Indicate VAT or Non-Vat)

**BC2023-02-050**
**Philgeps-BC2023-02-014**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
**MARY GRACE C. FORBES**  
 Procurement Unit

Note:

1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

**ABC: P239,633.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
88	1	pack	FOLDER, with tab, legal, 100 pieces per pack		
89	4	pc	STAPLE REMOVER, plier type		
90	7	roll	Double Sided Tape w/o foam, 1/2"		
91	7	roll	Double Sided Tape w/o foam 3/4"		
92	1	roll	Photo Paper A4 High Gloss		
93	1	pack	Sticker Paper Non Glossy-A4		
94	2	unit	External Hard Drive, 1TB		
95	3	pc	PUNCHER, paper, heavy duty		
96	5	pc	TAPE DISPENSER, table top		
97	1	pack	ACETATE FILM PVC BINDING COVER CLEAR 200 MICRON		
98	1	box	ENVELOPE, EXPANDING WITH GARTER LONG		
99	20	pack	SPECIALTY PAPER (COLORED WHITE) s.24-A4		
100	58	ream	PAPER, MULTICOPY 8.5"x11", 70 gsm 500 sheets per ream		
101	2	pc	MARKER, permanent red		
102	5	pack	CARTOLINA, assorted color, 20 piece of assorted color per pack		
103	1	pc	DATING AND STAMPIN MACHINE, Self-Ink		
104	5	box	PAPER CLIP, vinyl/plastic coat, length:48mm min		
105	70	pc	FOLDER, Clear, long:maroon		
106	2	unit	Kyocera Taskalfa1800-Toner		
107	10	roll	Double Sided Tape 1"-w/o Foam		
108	1	pack	SPECIALTY PAPER, 200gsm, 100 pcs per pack, white, worx, A4		
109	1	pack	SPECIALTY PAPER, 200 gsm, 100 pcs per pack, white worx, Long		
110	3	box	INDEX TAB, self-adhesive, transparent, 5 sets per box		
111	12	pc	MAGAZINE File Box, Large		

**REQUEST FOR QUOTATION/PROPOSAL**
**BC-CADI-Supply and Delivery of  
Consolidated Office supplies for  
1st Quarter 2023**

Company Name:

Address:

E-Mail Address:

Contact No.

Office/Section

PR no.

Quotation No.

TIN.no. (Indicate VAT or Non-Vat)

**BC2023-02-050**
**Philgeps-BC2023-02-014**

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.

  
**MARY GRACE C. FORBES**  
 Procurement Unit

Note:

1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

**ABC: P239,633.00**

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
112	3	ream	PAPER, MULTIPURPOSE SHORT, 500 sheets per ream		
113	10	pc	Clear, Folder-Long color: Orange		
114	15	pc	Clear, Folder-A4 color: Orange		
115	22	pc	Ballpen, Black, gel ink		
116	12	pc	Ballpen, Blue, gel ink		
117	2	unit	STAPLER, heavy duty (Staple Gun)		
118	10	pc	Ballpen Red		
119	20	pc	ERASER, for whiteboard		
120	30	box	ENVELOPE, Expanding Kraft, 100 pieces per box		
121	1	box	ENVELOPE, Mailing, 500 sets per box		
122	5	pc	MARKER, Whiteboard, Red		
123	2	unit	STAPLER, heavy duty (Binder Type), Desktop		
124	2	unit	Heavy duty LED Rechargeable Flashlight		
125	1	unit	Digital Voice Recorder		
126	1	unit	Binding and Punching Machine, 50mm binding capacity		
			*****Nothing Follows*****		

Delivery Period

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date