

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number

9470657

Procuring Entity

BATAAN PENINSULA STATE UNIVERSITY

Title

BPSU: MCO -ETSO Supply and Delivery of Office and Supplies

Area of Delivery

Bataan

Solicitation Number:	MCO2023-02-0098	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment Supplies and Consumables	Date Published	10/02/2023
Approved Budget for the Contract:	PHP 66,403.55	Last Updated / Time	10/02/2023 00:00 AM
Delivery Period:	15 Day/s	Closing Date / Time	13/02/2023 08:00 AM
Client Agency:			
Contact Person:	Lizette Alexis Cunanan Magpantay Procurement Unit Capitol Compound Tenejero Balanga City Bataan Philippines 2100 63-912-7639920 lcmagpantay@bpsu.edu.ph		
Description Qty. Unit of Measure Description/Offer 30 pieces Sign Pen, Black, Gel 30 pieces Sign Pen, Blue, Gel 18 pack Battery, dry cell, size AA, 2pcs/blister pack 6 pack Battery, dry cell, size AAA, 2pcs/blister pack 6 can Disinfectant Spray, Aerosol type, 400g 6 pack Trashbag, black, 37"x40",XL,10pcs per roll or pack 6 box Staple wire, standard 6 roll Tape transparent, 24mm 1 piece Cutter/Utility Knife, for general purpose 12 pieces Data File Box 6 pack Folder, L-type, A4, 50 pieces per pack 6 pack Folder, L-type, legal, 50 pieces per pack 12 pieces Marker, Permanent, Black 6 pieces Marker, Permanent, Blue 6 pieces Marker, Permanent, Red 6 pieces Marker, Whiteboard, Black 6 pieces Marker, Whiteboard, Blue 6 pieces Marker, Whiteboard, Red 2 box Pencil, lead/graphite, with eraser,1 doz/box 2 pair Scissors, symmetrical or asymmetrical 2 piece Stapler, standard type 6 pad Note pad, stick on, 2"x3", 100sheet/pad 6 pad Note pad, stick on, 3"x4", 100sheet/pad 30 ream Paper, Multicopy Legal, 500sheets/ream, 70gsm 1 bottle Liquid Hand Sanitizer, 500ml 1 can Insecticide, 600ml 25 bottles EPSON, Ink T6641, Black 2 packs Laminating Film, Long, 100pcs/pack, 200microns 2 packs Laminating Film, Long, 100pcs/pack, 200microns 2 packs Laminating Film, Long, 100pcs/pack, 200microns 6 packs Specialty Paper, Pale Cream, Short, 90gsm, 100's 6 packs Specialty Paper, Pale Cream, A4, 90gsm, 100's 6 packs Specialty Paper, Pale Cream, Long, 90gsm, 100's 4 packs Photo Paper, A4 high quality gloss 260gsm 4 packs Sticker Paper, matte/glossy, 10's 60 packs KN94 Face Mask, 10's 5 roll Double Sided tape with foam, 24mm x 5m 100 pieces Certificate Holder/Jacket, Hardcover, A4 100 pieces Certificate Holder/Jacket, Hardcover, Short ****Nothing Follows****			

Created by

Lizette Alexis Cunanan Magpantay

Date Created

09/02/2023


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REQUEST FOR QUOTATION/PROPOSAL

MCO -ETSO Supply and Delivery
of Office and Supplies

Company:		Office/Section	
Address:		PR no.	MCO2023-02-0098
E-Mail Address:		Quotation No.	Philgeps-2023-02-030
Contact No.		TIN.no : (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


LIZETTE ALEXIS C. MAGPANTAY
Procurement Unit

- Note: 1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: P66,403.55

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	30	pieces	Sign Pen, Black, Gel		
2	30	pieces	Sign Pen, Blue, Gel		
3	18	pack	Battery, dry cell, size AA, 2pcs/blister pack		
4	6	pack	Battery, dry cell, size AAA, 2pcs/blister pack		
5	6	can	Disinfectant Spray, Aerosol type, 400g		
6	6	pack	Trashbag, black, 37"x40",XL,10pcs per roll or pack		
7	6	box	Staple wire, standard		
8	6	roll	Tape transparent, 24mm		
9	1	piece	Cutter/Utility Knife, for general purpose		
10	12	pieces	Data File Box		
11	6	pack	Folder, L-type, A4, 50 pieces per pack		
12	6	pack	Folder, L-type, legal, 50 pieces per pack		
13	12	pieces	Marker, Permanent, Black		
14	6	pieces	Marker, Permanent, Blue		
15	6	pieces	Marker, Permanent, Red		
16	6	pieces	Marker, Whiteboard, Black		
17	6	pieces	Marker, Whiteboard, Blue		
18	6	pieces	Marker, Whiteboard, Red		
19	2	box	Pencil, lead/graphite, with eraser,1 doz/box		
20	2	pair	Scissors, symmetrical or asymmetrical		
21	2	piece	Stapler, standard type		
22	6	pad	Note pad, stick on, 2"x3", 100sheet/pad		
23	6	pad	Note pad, stick on, 3"x4", 100sheet/pad		
24	30	ream	Paper, Multicopy Legal, 500sheets/ream, 70gsm		

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ABC: ₱66,403.55

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
25	1	bottle	Liquid Hand Sanitizer, 500ml		
26	1	can	Insecticide, 600ml		
27	25	bottles	EPSON, Ink T6641, Black		
28	2	packs	Laminating Film, Long, 100pcs/pack, 200microns		
29	2	packs	Laminating Film, Long, 100pcs/pack, 200microns		
30	2	packs	Laminating Film, Long, 100pcs/pack, 200microns		
31	6	packs	Specialty Paper, Pale Cream, Short, 90gsm, 100's		
32	6	packs	Specialty Paper, Pale Cream, A4, 90gsm, 100's		
33	6	packs	Specialty Paper, Pale Cream, Long, 90gsm, 100's		
34	4	packs	Photo Paper, A4 high quality gloss 260gsm		
35	4	packs	Sticker Paper, matte/glossy, 10's		
36	60	packs	KN94 Face Mask, 10's		
37	5	roll	Double Sided tape with foam, 24mm x 5m		
38	100	pieces	Certificate Holder/Jacket, Hardcover, A4		
39	100	pieces	Certificate Holder/Jacket, Hardcover, Short		
			****Nothing Follows****		

Delivery Period _____
Warranty _____
Price Validity _____

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date