



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9409876
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU-AC-SASO Supply and Delivery of Office Supplies and Materials for School Publication
Area of Delivery Bataan

Solicitation Number:	AC2023-01-004	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 504,048.20	Document Request List	0
Delivery Period:	7 Day/s		
Client Agency:		Date Published	18/01/2023
Contact Person:	Eleazar Gulen Marabe Procurement Unit Bangkal Abucay Bataan Philippines 2114 63-47-2371341 marabeely@gmail.com	Last Updated / Time	17/01/2023 13:03 PM
		Closing Date / Time	26/01/2023 08:30 AM

Description

LOT 1 -Office Supplies and Materials
10 can AIR FRESHENER, aerosol, 280 ml/150g min
10 bottle ALCOHOL, ethyl,68%-70%, scented, 500 ml
10 box ENVELOPE, mailing, white, w/window
2 box FASTENER, metal, 70 mm between prong
1 bundle FOLDER, FANCY, for legal size documents
6 jar GLUE all purpose gross weight:200 grams
10 pcs MAGAZINE FILE BOX, LARGE size, made
12 pcs marker, white board black felt tip
12 pcs MARKER, PERMANENT, bullet type, black
20 pad PAPER CLIP, vinyl/plastic coat
5 box NOTE PAD, stick on, 76mm x 76mm (3"x3)
4 box PAPER , Multi-purpose (COPY) legal,70 gsm
1 box paper multi purpose (copy) A4 70 GSM
4 box PENCIL, lead, w/eraser, wood cased hardness
50 pcs SIGN PEN, BLACK, liquid/gel ink, 0.5mm
50 pcs SIGN PEN, BLUE, liquid/gel ink, 0.5mm
2 box STAPLE WIRE,STANDARD,(26/6)
2 pcs STAPLE, STANDARD TYPE, load cap:20
2 pcs TAPE DISPENSER,TABLE TOP, for 24mm

3 pcs DUST PAN, non rigid plastic w/detachable
 10 can INSECTICIDE, aerosol type, net content: 600
 20 pcs CHAIR, monoblock,white,with back rest
 3 Unit ELECTRIC FAN , STAND type, plastic blade
 2 pcs EXTERNAL HARD DRIVE, 1TB, 2.5 "HDD
 2 pcs FLASH DRIVE, 16 GB capacity
 2 Unit MOUSE, optical, USB connection type
 50 pcs Sign pen- balck 0.3
 2 pcs Highlighter pen- blue
 2 pcs Highlighter pen- yellow
 2 pcs Highlighter pen-lilac/violet
 2 pcs Highlighter pen-green
 2 pcs Highlighter pen-red
 2 pcs Highlighter pen-pink
 2 pcs Highlighter Pen -orange
 5 pcs White Board marker -Black
 5 pcs White boardmarker- blue
 5 pcs White Board Marker- Red
 10 pcs Pencil No. 1
 10 pcs Pencil No. 2
 10 pcs Pencil Green
 2 pcs Pencil Sharpener- Desk type /heavy Duty(XL)
 2 box Bond Paper/ coupon Bond(Legal) 100 GSM
 2 box Specialty Board Paper (Colored)S.24-Long
 50 pcs File Folder (Long) White 14pt
 50 pcs File Folder (Short) White 14pt
 50 pcs Expanding Folder (Long) Assorted color
 50 pcs Expanding Folder (Short) Assorted color
 20 pcs Envelope ,brown -long
 20 pcs Envelope ,brown -Short
 4 box Round Head pin (Map pin)6um
 2 pcs Stapler HD35-50/R with remover
 2 box Staple Wire No.35
 5 pcs Ruler 12" -plastic
 4 pcs Scissor 6.5" metal
 2 pcs Tape dispenser HD Table top
 2 pcs Cutter Blade -big
 1 roll Masking Tape 1
 10 pcs Double Sided Tape 1/2" w/o foam
 10 btl Glue 130g
 50 unit Clear book -long Assorted Color
 3 pcs Record Book 200pages
 5 pcs Parchement Paper 8 1/2 x 13 long
 5 pcs Parchments Paper A4
 20 pcs Photo Paper A4 High Gloss 240gsm
 10 pack Sticky Paper non-glossy -long
 20 pack Sticky Paper nonglossy A4
 5 btl Correction Fluid
 15 pcs correction Tape
 2 pcs Cord Board with Aluminum Frame 3x4
 20 pcs Cartolina-assorted color
 1 pcs White Board W/ aluminums Frame 4x8
 4 btl Alcohol 70% Isopropyl 500ml
 2 pcs Broom soft (tambo)
 2 pcs Detergent Powder All purpose
 1 pcs Tornado mop-Big (Heavy duty)
 4 set Printing Materials (Ink L3100,B,C,M,Y
 6 pcs Yellow pad paper
 LOT 2-Office Equipment's
 2 unit Vertical Cabinet 4 Layers
 1 unit Xpen Artist 22e Pro Pen Display Graphics Drawing Monitor Full Laminated Technology
 2 unit 2 Nilkamal Milford Wooden Office Table w/3 drawer
 1 unit L3100 ECOTANK MULTIFUNCTION PRINTER
 1 unit Water Dispenser Floor Type/Free Standing Hot and Cold with Gallon
 1 unit Printer L1300 A3 size with ink
 2 unit Office Chair cover elastic Siamese
 1 unit D5600 Flip screen, Touchscreen 24mp, Wi-Fi 10080p full hid with Upgrade Zoom lens
 2 unit Intel Edition i5 16.0GB RAM 512GB SSD Pro 16 2022 Model Intel Edition 162022 Model
 1 unit JDD Upgraded hubsan Zino mini pro drones.
 ****nothing follows****

Created by	Eleazar Gulen Marabe
Date Created	17/01/2023

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REQUEST FOR QUOTATION/PROPOSAL
**AC-SASO Supply and Delivery of
Office Supplies and Materials for
School Publication**

Bidder: _____ Office/Section _____
 Address: _____ PR no. _____
 E-Mail Address: _____ Quotation No. _____
 Contact No. _____ TIN.no: (indicate VAT or Non-Vat) _____

AC2023-01-004
 Philgeps-2023-01-002

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


MIRASOL MACARANAS ROSANO
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

No.	Qty.	Unit of Measur	Description/Offer	Unit Price	Total Cost
			LOT 1 -Office Supplies and Materials		
1	10	can	AIR FRESHENER, aerosol, 280 ml/150g min		
2	10	bottle	ALCOHOL, ethyl, 68%-70%, scented, 500 ml		
3	10	box	ENVELOPE, mailing, white, w/window		
4	2	box	FASTENER, metal, 70 mm between prong		
5	1	bundle	FOLDER, FANCY, for legal size documents		
6	6	jar	GLUE all purpose gross weight: 200 grams		
7	10	pcs	MAGAZINE FILE BOX, LARGE size, made		
8	12	pcs	marker, white board black felt tip		
9	12	pcs	MARKER, PERMANENT, bullet type, black		
10	20	pad	PAPER CLIP, vinyl/plastic coat		
11	5	box	NOTE PAD, stick on, 76mm x 76mm (3"x3)		
12	4	box	PAPER, Multi-purpose (COPY) legal, 70 gsm		
13	1	box	paper multi purpose (copy) A4 70 GSM		
14	4	box	PENCIL, lead, w/eraser, wood cased hardness		
15	50	pcs	SIGN PEN, BLACK, liquid/gel ink, 0.5mm		
16	50	pcs	SIGN PEN, BLUE, liquid/gel ink, 0.5mm		
17	2	box	STAPLE WIRE, STANDARD, (26/6)		
18	2	pcs	STAPLE, STANDARD TYPE, load cap: 20		
19	2	pcs	TAPE DISPENSER, TABLE TOP, for 24mm		
20	3	pcs	DUST PAN, non rigid plastic w/detachable		
21	10	can	INSECTICIDE, aerosol type, net content: 600		
22	20	pcs	CHAIR, monoblock, white, with back rest		

23	3	Unit	ELECTRIC FAN , STAND type, plastic blade		
24	2	pcs	EXTERNAL HARD DRIVE, 1TB, 2.5 "HDD		
25	2	pcs	FLASH DRIVE, 16 GB capacity		
26	2	Unit	MOUSE, optical, USB connection type		
27	50	pcs	Sign pen- balck 0.3		
28	2	pcs	Highlighter pen- blue		
29	2	pcs	Highlighter pen- yellow		
30	2	pcs	Highlighter pen-lilac/violet		
31	2	pcs	Highlighter pen-green		
32	2	pcs	Highlighter pen-red		
33	2	pcs	Highlighter pen-pink		
34	2	pcs	Highligther Pen -orange		
35	5	pcs	White Board marker -Black		
36	5	pcs	White boardmarker- blue		
37	5	pcs	White Board Marker- Red		
38	10	pcs	Pencil No. 1		
39	10	pcs	Pencil No. 2		
40	10	pcs	Pencil Green		
41	2	pcs	Pencil Sharpener- Desk type /heavy Duty(XL)		
42	2	box	Bond Paper/ coupon Bond(Legal) 100 GSM		
43	2	box	Specialty Board Paper (Colored)S.24-Long		
44	50	pcs	File Folder (Long) White 14pt		
45	50	pcs	File Folder (Short) White 14pt		
46	50	pcs	Expanding Folder (Long) Assorted color		
47	50	pcs	Expanding Folder (Short) Assorted color		
48	20	pcs	Envelope ,brown -long		
49	20	pcs	Envelope ,brown -Short		
50	4	box	Round Head pin (Map pin)6um		
51	2	pcs	Stapler HD35-50/R with remover		
52	2	box	Staple Wire No.35		
53	5	pcs	Ruler 12" -plastic		
54	4	pcs	Scissor 6.5" metal		
55	2	pcs	Tape dispenser HD Table top		
56	2	pcs	Cutter Blade -big		
57	1	roll	Masking Tape 1		
58	10	pcs	Double Sided Tape 1/2" w/o foam		
59	10	btl	Glue 130g		
60	50	unit	Clear book -long Assorted Color		
61	3	pcs	Record Book 200pages		
62	5	pcs	Parchement Paper 8 1/2 x 13 long		
63	5	pcs	Parchement Paper A4		

64	20	pcs	Photo Paper A4 High Gloss 240gsm		
65	10	pack	Sticky Paper non glossy -long		
66	20	pack	Sticky Paper non glossy A4		
67	5	btl	Correctrion Fluid		
68	15	pcs	correction Tape		
69	2	pcs	Cord Board With aluminum Frame 3x4		
70	20	pcs	Cartolina-assorted color		
71	1	pcs	White Board W/ alluminum Frame 4x8		
72	4	btl	Alcohol 70% Isoprophyl 500ml		
73	2	pcs	Broom soft (tambo)		
74	2	pcs	Detergent Powder All purpose		
75	1	pcs	Tornado mop-Big (Heavy duty)		
76	4	set	Printing Materials (Ink L3100,B,C,M,Y		
77	6	pcs	Yellow pad paper		
			LOT 2-Office Equipments		
78	2	unit	Vertical Cabinet 4 Layers		
79	1	unit	Xpen Artist 22e Pro Pen Display Graphics Drawing Monitor Full Laminated Technology		
80	2	unit	2 Nilkamal Milford Wooden Office Table w/3 drawer		
81	1	unit	L3100 ECOTANK MULTIFUNCTION PRINTER		
82	1	unit	Water Dispenser Floor Type/Free Standing Hot and Cold with Gallon		
83	1	unit	Printer L1300 A3 size with ink		
84	2	unit	Office Chair cover ellastic Siamese		
85	1	unit	D5600 Flipscreen, Touchscreen 24mp,wifi 10080p full hid with Upgrade Zoomlens		
86	2	unit	Intel Edition i5 16.0GB RAM 512GB SSD Pro 16 2022 Model Intel Edition 162022 Model		
87	1	unit	JDD Upgraded hubsan zino mini pro drones		
			****nothing follows****		

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date

