ANNEX A GOVERNMENT PROCUREMENT POLICY BOARD Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: <u>Bataan Peninsula State University</u> Date of Self Assessment: <u>December 2017</u>

Name of Evaluator: Jose Paulo B. Tuazon **Position: BAC Chairperson**

2111	Assessment Conditions	Agency Score	APCPI	Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
ILLA	R I. COMPLIANCE WITH LEGISLATIVE AND REGULATORY FRA	MEWORK	100	20121		
	ator 1. Competitive Bidding as Default Procurement Method		480			
1 1	a) Percentage of public bidding contracts in terms of smount of total procurement	42.20%	0.	.00		PMRs
	b) Percentage of public bidding contracts in terms of olume of total procurement	1.55%	0.	.00		PMRs
dic	ator 2. Limited Use of Alternative Methods of Procurement		101	STATE OF STATE	· · · · · · · · · · · · · · · · · · ·	
3 (a) Percentage of Shopping contracts in terms of amount of	41.29%	0.	.00		PMRs
	otal procurement b) Percentage of Negotiated Procurement in terms of	16.50%	0	.00		PMRs
. (mount of total procurement c) Percentage of Direct Contracting in terms of amount of		19 (Sec.)	.00		PMRs
t	otal procurement d) Percentage of Repeat Order contracts in terms of amount	0.00%	Store:	33.4		
6	of total procurement	0.00%	3.	.00		PMRs
/ a	e) Percentage of Limited Source contracts in terms of smount of total procurement	0.00%	3.	.00		PMRs
8	(f) Preparation of Annual Procurement Plan for Common- Use Supplies and Equipment (APP-CSE) and Procurement of Common-Use Supplies and Equipment from the Procurement Service	Compliant	3.	.00		APP, APP-CSE, PMR
9 (ator 3. Competitiveness of the Bidding Process (a) Average number of entities who acquired bidding documents	0.71	0	.00		Agency records and/or PhilGEPS records
	(b) Average number of bidders who submitted bids	0.71	0	.00		Abstract of Bids or other agency records
11	(c) Average number of bidders who passed eligibility stage	0.59	0	0.00		Abstract of Bids or other agency records
12	(d) Sufficient period to prepare bids	Fully Compliant	3	.00		Agency records and/or PhilGEPS records
_	trià		100	NO MARKET		
		Average I	1	.25		
ILL	AR II. AGENCY INSTITUTIONAL FRAMEWORK AND MANAGEM		103			
	ator 4. Presence of Procurement Organizations		MIS.			
T	(a) Creation of Bids and Awards Committee(s)	Fully Compliant	3	3.00		Verify copy of Order creating BAC; Organizational Chart; and Certification of Training
14	(b) Creation of a BAC Secretariat or Procurement Unit	Fully Compliant	3	3.00		Verify copy of Order creating BAC Secretariat; Organizational Chart; and Certification of Training
	0.3		邓陽陽			
ndic	ator 5. Procurement Planning and Implementation		1111	100		-
15	(a) APP is prepared for all types of procurement	Compliant		3.00		
		Compilant	3			Copy of APP and its supplements (if any)
ndic	ator 6. Use of Philippine Government Electronic Procuremen	00000000000000000000000000000000000000	523,49150	, (2)		Copy of APP and its supplements (if any)
16	ator 6. Use of Philippine Government Electronic Procuremen (a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency	00000000000000000000000000000000000000	EPS)	3.00		
16	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the	t System (PhilG	EPS)			Agency records and/or PhilGEPS records
16 17 18	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered	t System (PhilGi 100.00%	EPS) 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records
16 17 18	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency	100.00% 100.00% 100.00%	EPS) 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records
16 17 18	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered	100.00% 100.00% 100.00%	EPS) 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records
16 17 18	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency	100.00% 100.00% 100.00%	3 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records
16 17 18 Indic 19	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency ator 7. System for Disseminating and Monitoring Procureme (a) Presence of website that provides up-to-date	100.00% 100.00% 100.00% 100.00%	EPS) 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Identify specific procurement-related portion in the agency website and speci
16 17 18 19	(a) Percentage of bid opportunities posted by the Phil-GEPs- registered Agency (b) Percentage of contract award information posted by the Phil-GEPs-registered Agency (c) Percentage of contract awards procured through alternative methods posted by the Phil-GEPs-registered Agency Cator 7. System for Disseminating and Monitoring Procureme (a) Presence of website that provides up-to-date procurement information easily accessible at no cost (b) Preparation of Procurement Monitoring Reports using the prescribed format, prompt submission to GPPB, and	t System (PhilGi 100.00% 100.00% 100.00% nt Information Fully Compliant Partially Compliant	EPS) 3	3.00		Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Agency records and/or PhilGEPS records Identify specific procurement-related portion in the agency website and speciwebsite links Copy of PMR and received copy that it we
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GOVERNMENT PROCUREMENT POLICY BOARL Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: <u>Bataan Peninsula State University</u> Date of Self Assessment: <u>December 2017</u>

Name of Evaluator: Jose Paulo B. Tuazon Position: BAC Chairperson

No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the Indicators and SubIndicators	Supporting Information/Documentation (Not to be Included in the Evaluation
24	(a) Percentage of contracts awarded within prescribed procurement time frames to procure goods as indicated in Annex "C" of the IRR	100.00%	3.00		PMRs
25	(b) Percentage of contracts awarded within prescribed procurement time frames to procure infrastructure projects as indicated in Annex "C" of the IRR	100.00%	3.00		PMRs
	(c) Percentage of contracts awarded within prescribed procurement time frames to procure consulting services as indicated in Annex "C" of the IRR	100.00%	3.00		PMRs
ndi	cator 10. Capacity Building for Government Personnel and Priv	vate Sector Part	icipants		
27	(a) There is a system within the procuring entity to evaluate the performance of procurement personnel	Not Compliant	0.00		Ask BAC Secretariat Head, verify Office Orders on training of Procurement Staff
28	(b) Percentage of participation of procurement staff in annual procurement training	Between 91.00- 100%	3.00		Ask for copies of Office Orders, training modules, list of participants, schedules o actual training conducted
29	(c) Agency has activities to inform and update entities on public procurement	Not Compliant	0.00		Ask for copies of documentation of activities for bidders
ndi	cator 11. Management of Procurement and Contract Manage	ment Records	20 22 10		
30	(a) The BAC Secretariat has a system for keeping and maintaining procurement records	Substantially Compliant	2.00		Verify actual procurement records and time it took to retrieve records (should be no more than two hours) Refer to Section 4.1 of User's Manual for list of procurement-related documents for record-keeping and maintenance.
31	(b) Implementing Unit has and is implementing a system for keeping and maintaining contract management records	Substantially Compliant	2.00		Verify actual contract management records and time it took to retrieve records should be no more than two hou
	183				
	(a) Agency has well defined procedures and standards for quality control, acceptance and inspection, supervision of works and evaluation of contractors' performance	Fully Compliant	3.00		Verify copies of written procedures for quality control, acceptance and inspection; CPES evaluation formsz
33	(b) Agency complies with the thresholds prescribed for amendment to order, variation orders, advance payment, and slippage in publicly bid contracts.	Partially Compliant	1.00		Specific procurement contract with amendment to order, variation order or with negative slippage
34	(c) Timely payment of procurement contracts	After 45 days	0.00		Ask Finance or Accounting Head of Agen for average period for the release of payments for procurement contracts
	161	Average III	1.64		1
PILI	AR IV. INTEGRITY AND TRANSPARENCY OF AGENCY PROCURE	Assessment Control of the Control of	The second second		
Inc	licator 13. Observer Participation in Public Bidding		MR 95 127		Verify copies of Invitation Letters to CSO
35	(a) Observers are invited to all stages of every public bidding activity	Compliant	3.00		and professional associations and COA (List and average number of CSOs and Prinvited shall be noted.)
36	(b) Attendance of Observers in public bidding activities	90.00%	3.00		PMRs and Abstract of Bids
Ind	icator 14. Internal and External Audit of Procurement Activitie	l			
	(a) Creation and operation of internal audit unit as prescribed by DBM (Circular Letter No. 2008-5, April 14, 2008)	Fully Compliant	3.00		Verify copy of Order or show actual organizational chart showing IAU, auidt reports, action plans and IAU recommendations
38	(b) Agency Action on Prior Year's Audit Recommendations (APYAR) on procurement related transactions	Between 71- 89.99% compliance	2.00		Verify COA Annual Audit Report on Action Prior Year's Audit Recommendations
Ind	icator 15. Capacity to Handle Procurement Related Complaint	<u> </u>			
	(a) The Procuring Entity has an efficient procurement complaints system and has the capacity to comply with	Fully Compliant	3.00		Verify copies of BAC resolutions on Motion for Reconsiderations, Protests a Complaints; Office Orders adopting mesures to address procurement-relate complaints
39	procedural requirements		是加速 做制度。		
Ind	icator 16. Anti-Corruption Programs Related to Procurement				
Ind	81	Substantially Compliant Average IV	2.00		Verify documentation of anti-corruption program

GOVERNMENT PROCUREMENT POLICY BOARD Agency Procurement Compliance and Performance Indicator (APCPI) Self-Assessment Form

Name of Agency: <u>Bataan Peninsula State University</u>
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Name of Evaluator: Jose Paulo B. Tuazon Position: BAC Chairperson

			113		
No.	Assessment Conditions	Agency Score	APCPI Rating*	Comments/Findings to the	Supporting Information/Documentation
L	Assessment Conductions	Agency score	wich wants	Indicators and SubIndicators	(Not to be included in the Evaluation

1

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* APCPI Rating is based on the APCPI Rating System found in Annex C of the User's Guide. Please use this rating system for the self-assessment. After completing the assessment, identify those indicators with ratings of between 0 to 2 and formulate a procurement capacity development plan called the APCPI Action Plan based on the attached format and submit to GPPB for monitoring.

Summary of APCPI Scores by Pillar

e:

APCPI Pillars	ideal Rating	Agency Rating
Pillar I: Compliance with Legislative and Regulatory Framework	3.0000	1.25
Plliar II: Agency Institutional Framework and Management Capacity	3.0000	2.75
Pillar III: Procurement Operations and Market Practices	3.0000	1.64
Pillar IV. Integrity and Transparency of Agency Procurement Systems	3.0000	.81
Total (Pillar I+Pillar II+Pillar III+ PillariV)/4	3.0000	2.08

PREPARED BY:

ALEICHIS GARCIA

DE PAULO B. TUAZON

^{*} For sub-indicators that are not applicable to your specific agency, please write the word Not Applicable in the second column and do not put a rating

ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT (Page 1 of 2)

Name of Agency: Bataan Peninsula State University Bataan Peninsula State University Period Covered: as of December 2017

	Total Amount of Approved APP	Total Number of Procurement Activities	No. of Contracts Awarded	Total Amount of Contracts Awarded	No. of Failed Biddings	Total No. of Entities who Acquired Bid Docs	Total No. of Bidders who Submitted Bids	Total No. of Bidders who passed Eligibility Stage	No. of Bid Opportunities Posted at PhilGEPS	No. of- Contract Award Posted at PhilGEPS
	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11
Column 1	Column 2	Column 3	Cacaman Caranta Carant		THE PROPERTY AND REST	NEW YORK SECTIONS		公司的现在分词	SALES AND AND AND ADDRESS OF THE PARTY.	Street Street
1. Public Bidding*	10.613.600.00	8	Δ	8,599,860.00	4	4	4	3	8	4
1.1. Goods	10,612,988.00	8		23,356,324.24	3	7	7	6	8	5
1.2. Works	23,440,207.43	1		1,495,000.00	0	1	1	1	1	1
1.3. Consulting Services	1,500,000.00	1	10	33,451,184.24	7	12	12	10	17	10
Sub-Total	35,553,195.43	17	10	33,431,164.24		THE RESERVE AND ADDRESS.	STATE OF THE PARTY		名が内容は其中の一種体	
2. Alternative Modes				25 524 120 51		THE SECRET PROPERTY OF THE PARTY OF		Section Control Control	201	140
2.1.1 Shopping (52.1 b above 50K)	38,934,109.38	201	140	25,534,120.51						How I stock to Navid.
2.1.2 Shopping (Others)	8,376,484.14	464	464	7,196,749.80				Gesalling Allinda		
2.2. Direct Contracting		Charles I A Constitute for					A STREET VALUE OF THE		The second second	MENDE DE LA COMP
2.3. Repeat Order		MINTER AND THE				+				
2.4. Limited Source Bidding		CERTAIN THE SAME AND A					Contract references	TO STEE ASSESSMENT OF THE PERSON OF		
2.5.1 Negotiation (Common-Use Supplies)			and the management		Production (NATS - WILLIAM)	A THE RESERVE OF THE PARTY OF T		A CONTRACTOR OF THE PARTY OF TH	2	3
2.5.2 Negotiation (TFB 53.1)	5,953,396.69	3-	3	5,879,402.62		A CONTROL OF CALL STREET			9	8
2.5.3 Negotiation (SVP 53.9 above 50K)	5,082,902.88	9	8	4,653,011.52	Committee of					CALCULATION OF
2.5.4 Negotiation (Others)	3,674,890.00	26	20	2,549,289.00	の一般の大学の		The second control of		213	151
Sub-Total	62,021,783.09	703	635	45,812,573.45				Control of the Contro		A PROSPECTATION
3. Foreign Funded Procurement**			7 2 2 2 2 2 2 2				Supplemental Control	AUTOS DE DES PROPERTOR DE CONTRACTOR DE CONT	AND AND ASSESSED OF THE SECOND	A SAN CHARLES
3.1. Publicly-Bid					ATTACAMENT					
3.2. Alternative Modes								000150000000000000000000000000000000000		The state of the s
Sub-Total	0.00	0	0	0.00						Salahan Fasa
4. Others, specify:					STATE AND SECTION	Self-Service Co.		1		The second second
TOTAL	97,574,978.52	720	645	79,263,757.69	公共和国的企业的支持的 自己的	THE ACRES DON'T HAVE	图的现在分词 医阴茎切除	(1) 10 PARTIES		The state of the s

^{*} Should include foreign-funded publicly-bid projects per procurement type

^{**} All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

ANNEX B GOVERNMENT PROCUREMENT POLICY BOARD CONSOLIDATED PROCUREMENT MONITORING REPORT (Page 2 of 2)

Name of Agency: Bataan Peninsula State University

Period Covered: as of December 2017

	Total No. Of Contracts that incurred negative slippage	Total No. of contracts with amendments to order or variation orders	Ave. No. of Days for Approval of Resolution/Issuance of Notice of Award	No. of Contracts with Observers Attending	No, of Contracts with COA Observers Attending	Ave. No. of Days to Resolve Requests for Reconsiderations / Protests	No. of Contracts Awarded within prescribed timeframes
	Column 12	Column 13	Column 14	Column 15	Column 16	Column 17	Column 18
1. Public Bidding*						中国社会社会中国共享	AUSTRALIA
1.1. Goods	0	0	3	3	3	2	4
1.2. Works	0	0	3	5	5	2	5
1.3. Consulting Services	0	0	3	1	1	2	1
Sub-Total	0	0	N/A	9	9	2	10
2. Alternative Modes	可以是自由的	等效的现在分词的				为1000000000000000000000000000000000000	《探险》 《普遍的传》的
2.1.1 Shopping (52.1 b above 50K)		ALC: ASSAULT FOR SHOELD			A STATE OF THE PARTY OF THE PARTY OF THE	CONTRACTOR OF THE STATE OF THE	WINDS TO SERVER
2.1.2 Shopping (Others)	100 May 100 100	共產黨的基礎的數學的基礎的	Making to said have been a total		制 医角膜 医阴道性		4A (100 PH) 18 PH
2.2. Direct Contracting	DECEMBER OF THE PROPERTY OF TH	RECEIVED AND AND AND AND AND AND AND AND AND AN	and the second second second second second			er and the second	SHEET STATE
2.3. Repeat Order				art of the name of the second	进行的经济的	《原文》中,对于中国的原理》中	Santa Alakaran arangan
2.4. Limited Source Bidding				CARLO SERVICE DESIGNATION			学の手が手のでかった。
2.5.1 Negotiation (Common-Use Supplies)							
2.5.2 Negotiation (TFB 53.1)							
2.5.3 Negotiation (SVP 53.9 above 50K)		建设设置的			and the second second section of the second	in the second for all such transfers of	是把各的GYME905
2.5.4 Negotiation (Others)			发展的企业发展的特殊的		图 图 图 图 图 图 图 图 图 图	3. X 在 图 3. Y 经 图 2 Y 4	多种特别 医阴极性炎
Sub-Total		经验的证据的证据	(1000年) 1000年(1000年)				
3. Foreign Funded Procurement**		11年1日本 16月2日 18月1日 11日 11日 11日	多。图1000 NEW PARK TO THE TOTAL TO				
3.1. Publicly-Bid	CONTRACTOR OF STREET	· · · · · · · · · · · · · · · · · · ·	The second state of the second	andered to the second		· 1947年,1948年,1948年	Service Control of
3.2. Alternative Modes			No. of State				
Sub-Total Sub-Total	Supplied Supplied	Hardware and the second				。	
4. Others, specify:		THE OWNER OF THE PARTY OF		gets of the second	图 网络特殊型 医原生物病		Barton Service Co.
TOTAL		《 [4] [5] [4] [4] [4] [4] [4] [4] [4] [4] [4] [4	100 100 A				法的任务的复数形式

^{*} Should include foreign-funded publicly-bid projects per procurement type

PREPARED BY:

MARIORIS GARCIA BAC Secretary

BAC Chairpersor

^{**} All procurement using Foreign Funds excluding National Competitive Bidding (NCB) contracts; conversion to peso will be at BSP rates at the time the bids/quotations were submitted

Annex D

PROCUREMENT CAPACITY DEVELOPMENT ACTION PLAN TEMPLATE

Period: as of December 2017

Name of Agency: Bataan Peninsula State University

Resources Needed Memos, Orientation Timetable Jan to Nov Jan to Nov September Head of procurement personnel BAC Secretariat, procurement staff BAC Secretarist, procurement staff end-users, BAC Secretariat Responsible Entity BAC, BAC Secretariat BAC Secretariat end - users, BAC BAC BAC BAC b) prepare PMR using the prescribed format, promptly submit to GPPB & post in the BPSU website Review previous APPs; check excessive or unnecessary items resort to direct contracting only when extremely necessary nplement SPMS with its monitoring, coaching features **Proposed Actions to Address Key Areas** more procurement activities involving public bidding f) prepare APP-CSE & procure CSE from the PS strict monitoring on PHILGEPS posting secrease % of shopping contracts nvite/encourage more bidders Advanced preparation of PMP, APP s) % of bid opportunities posted by the PHILGEPS-registered agency b) preparation of PMR using the prescribed format, prompt submission to GPPB & posting in agency website f) preparation of APP-CSE & procurement of CSE from the PS a) There is a system within the procuring entity to evaluate the performance of procurement personnel b) % of public bidding contracts in terms of volume of total procurement % of total amount of contracts awarded against total amount of approved APPs a) percentage of public bidding contracts in terms of total a) percentage of shopping contracts in terms of total c) % of direct contracting in terms of amount of total a) average number of entities who acquired bidding documents Key Area for Development procurement rocurement procurement Indicators 2 ~ Ø

Projection in the contract of the contract of

SOSE PAGEO'BL'FLAZONS
BAC Chairperson

PREPARED.BY: