



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10652151
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU-CO-IPTBM- SUPPLY AND DELIVERY OF COMMON SUPPLIES
Area of Delivery Bataan

Solicitation Number:	CO2024-03-0297	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 104,966.00	Document Request List	0
Delivery Period:	30 Day/s		
Client Agency:		Date Published	13/03/2024
Contact Person:	Carolina Sales Barata Procurement Staff Capitol Compound Balanga City Bataan Philippines 2100 63-47-2371341 csbarata@bpsu.edu.ph	Last Updated / Time	12/03/2024 13:59 PM
		Closing Date / Time	18/03/2024 08:00 AM

Description			
Qty. Unit of Measure Description/Offer			
20 bottle ALCOHOL, Ethyl, 500 mL			
4 box CLEARBOOK, A4 size			
4 box CLEARBOOK, Legal size			
8 piece ERASER, plastic/rubber			
40 piece SIGN PEN, Extra Fine Tip, Black			
40 piece SIGN PEN, Fine Tip, Black			
40 piece SIGN PEN, Medium Tip, Black			
40 piece SIGN PEN, Extra Fine Tip, Blue			
40 piece SIGN PEN, Fine Tip, Blue			
12 pack BATTERY, dry cell, size AA			
12 pack BATTERY, dry cell, size AAA			
16 can AIR FRESHENER			
4 piece BROOM (Walis Tambo)			
4 piece BROOM (Walis Ting-ting)			
20 bottle CLEANER, Toilet Bowl and Urinal			
20 bar DETERGENT BAR			
20 pouch DETERGENT POWDER, all purpose			
16 can DISINFECTANT SPRAY			
4 piece DUST PAN			
4 can FURNITURE CLEANER			
20 bottle HAND SOAP, liquid			
4 unit MOP BUCKET			
20 pack/roll TRASHBAG, XXL size			
20 pack/roll TRASHBAG, Large size			
20 pack/roll TRASHBAG, XL size			
8 piece WASTEBASKET			
4 bottle INK, for stamp pad			
12 box FACE MASK			
10 unit 16G FLASH DRIVE			
8 piece COMPUTER MOUSE, Wireless			
4 jar GLUE, all-purpose			
4 box STAPLE WIRE, heavy duty (binder type), 23/13			
4 box STAPLE WIRE, standard			
4 roll TAPE, electrical			
4 roll TAPE, masking, 24mm			
8 roll TAPE, masking, 48 mm			
4 roll TAPE, packaging, 48 mm			
20 roll TAPE, transparent, 24mm			
4 roll TAPE, transparent, 48 mm			
2 piece TWINE, plastic			
4 piece RULER, flexible, plastic, 450mm			
20 box CLIP, backfold, 19mm			

20 box CLIP, backfold, 25mm
20 box CLIP, backfold, 32mm
4 box CLIP, backfold, 50mm
20 piece CORRECTION TAPE
4 box DATE & RECEIVED Stamp
2 piece FASTENER (Plastic)
10 piece DATA/MAGAZINE FILE BOX, Large
12 piece MARKER, Permanent, Black
12 box MARKER, Whiteboard, Black
4 box PAPER CLIP, vinly/plastic coated, 33mm
4 unit PAPER CLIP, vinly/plastic coated, jumbo, 50mm
4 piece PENCIL, lead/graphite, with eraser
3 piece PENCIL SHARPENER
4 box PUNCHER, paper, heavy duty
2 piece RUBBER BAND No. 18
8 pair STAMP PAD, felt
8 piece SCISSORS, symmetrical/asymmetrical
6 unit STAPLER, standard type
1 piece STAPLER, heavy duty (binder)
4 piece STAPLE REMOVER, heavy duty
4 pack TAPE DISPENSER, table top
4 pad CARTOLINA, assorted colors
20 pad NOTEPAD, stick-on, 50mm x 76mm
20 pad NOTEPAD, stick-on, 76mm x 100mm
40 pad STICKY NOTE, SIGN HERE
20 ream PAPER, MULTICOPY A4, 80GSM
roll 20 PAPER, MULTICOPY (8.5X13), 80GSM
piece 40 TISSUE, INTERFOLDED PAPER TOWEL
box 20 HAND SANITIZER
box 4 INSECTICIDE
roll 1 LAMINATING FILM, 250MICRON
piece 20 STICKER PAPER A4 MATTE
piece 20 DOUBLE SIDED TAPE, 1 inch
box 4 PHOTO PAPER A4 MATTE
piece 4 BLEACHING SOLUTION
piece 4 DISHWASHING LIQUID
piece 4 EXTENSION CORD
piece 4 COLORED PAPER
unit 2 GLUE GUN, 20 w
***** NOTHING FOLLOWS *****

Created by	Carolina Sales Barata
Date Created	12/03/2024

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C E N T R A L

REQUEST FOR QUOTATION / PROPOSAL

BPSU-CO-IPTBM- SUPPLY
AND DELIVERY OF
COMMON SUPPLIES

Bidder:	Office/Section	IPTBM
Address:	PR no.	CO2024-03-0297
E-Mail Address:	Quotation No.	PhilGeps 2024-03-0051
Contact No.	Date	March 12,2024
TIN.no:(indicate VAT)		

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


Carolina S. Barata
Procurement Officer

- Note:
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.

2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)

3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS

5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION

6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

				ABC 104,966.00	
No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	20	bottle	ALCOHOL, Ethyl, 500 mL		
2	4	box	CLEARBOOK, A4 size		
3	4	box	CLEARBOOK, Legal size		
4	8	piece	ERASER, plastic/rubber		
5	40	piece	SIGN PEN, Extra Fine Tip, Black		
6	40	piece	SIGN PEN, Fine Tip, Black		
7	40	piece	SIGN PEN, Medium Tip, Black		
8	40	piece	SIGN PEN, Extra Fine Tip, Blue		
9	40	piece	SIGN PEN, Fine Tip, Blue		
10	12	pack	BATTERY, dry cell, size AA		
11	12	pack	BATTERY, dry cell, size AAA		
12	16	can	AIR FRESHENER		
13	4	piece	BROOM (Walis Tambo)		
14	4	piece	BROOM (Walis Ting-ting)		
15	20	bottle	CLEANER, Toilet Bowl and Urinal		
16	20	bar	DETERGENT BAR		
17	20	pouch	DETERGENT POWDER, all purpose		
18	16	can	DISINFECTANT SPRAY		
19	4	piece	DUST PAN		
20	4	can	FURNITURE CLEANER		
21	20	bottle	HAND SOAP, liquid		
22	4	unit	MOP BUCKET		
23	20	pack/roll	TRASHBAG, XXL size		
24	20	pack/roll	TRASHBAG, Large size		
25	20	pack/roll	TRASHBAG, XL size		
26	8	piece	WASTEBASKET		

27	4	bottle	INK, for stamp pad		
28	12	box	FACE MASK		
29	10	unit	16G FLASH DRIVE		
30	8	piece	COMPUTER MOUSE, Wireless		
31	4	jar	GLUE, all-purpose		
32	4	box	STAPLE WIRE, heavy duty (binder type), 23/13		
33	4	box	STAPLE WIRE, standard		
34	4	roll	TAPE, electrical		
35	4	roll	TAPE, masking, 24mm		
36	8	roll	TAPE, masking, 48 mm		
37	4	roll	TAPE, packaging, 48 mm		
38	20	roll	TAPE, transparent, 24mm		
39	4	roll	TAPE, transparent, 48 mm		
40	2	piece	TWINE, plastic		
41	4	piece	RULER, flexible, plastic, 450mm		
42	20	box	CLIP, backfold, 19mm		
43	20	box	CLIP, backfold, 25mm		
44	20	box	CLIP, backfold, 32mm		
45	4	box	CLIP, backfold, 50mm		
46	20	piece	CORRECTION TAPE		
47	4	box	DATE & RECEIVED Stamp		
48	2	piece	FASTENER (Plastic)		
49	10	piece	DATA/MAGAZINE FILE BOX, Large		
50	12	piece	MARKER, Permanent, Black		
51	12	box	MARKER, Whiteboard, Black		
52	4	box	PAPER CLIP, vinly/plastic coated, 33mm		
53	4	unit	PAPER CLIP, vinly/plastic coated, jumbo, 50mm		
54	4	piece	PENCIL, lead/graphite, with eraser		
55	3	piece	PENCIL SHARPENER		
56	4	box	PUNCHER, paper, heavy duty		
57	2	piece	RUBBER BAND No. 18		
58	8	pair	STAMP PAD, felt		
59	8	piece	SCISSORS, symmetrical/asymmetrical		
60	6	unit	STAPLER, standard type		
61	1	piece	STAPLER, heavy duty (binder)		
62	4	piece	STAPLE REMOVER, heavy duty		
63	4	pack	TAPE DISPENSER, table top		
64	4	pad	CARTOLINA, assorted colors		
65	20	pad	NOTEPAD, stick-on, 50mm x 76mm		
66	20	pad	NOTEPAD, stick-on, 76mm x 100mm		
67	40	pad	STICKY NOTE, SIGN HERE		
68	20	ream	PAPER, MULTICOPY A4, 80GSM		
69	roll	20	PAPER, MULTICOPY (8.5X13), 80GSM		
70	piece	40	TISSUE, INTERFOLDED PAPER TOWEL		
71	box	20	HAND SANITIZER		
72	box	4	INSECTICIDE		
73	roll	1	LAMINATING FILM, 250MICRON		
74	piece	20	STICKER PAPER A4 MATTE		
75	piece	20	DOUBLE SIDED TAPE, 1 inch		
76	box	4	PHOTO PAPER A4 MATTE		

77	piece	4	BLEACHING SOLUTION		
78	piece	4	DISHWASHING LIQUID		
79	piece	4	EXTENSION CORD		
80	piece	4	COLORED PAPER		
81	unit	2	GLUE GUN, 20 w		
			***** NOTHING FOLLOWS *****		

Delivery Period

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date