



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10043311

Procuring Entity BATAAN PENINSULA STATE UNIVERSITY

Title BPSU MCO GAD Procurement of Venue, Accommodation, Meals and Snacks for the GFPS-CHRE Learning Action Cell2: Writeshop for the Development of Sector Specific GAD Deepening Sessions per Academic Cluster

Area of Delivery Bataan

Solicitation Number:	MCO2023-08-704	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities		
Approved Budget for the Contract:	PHP 110,000.00	Document Request List	0
Delivery Period:	4 Day/s		
Client Agency:		Date Published	15/08/2023
Contact Person:	Riezle Clarin Muñoz Procurement Unit Capitol Site Balanga City Bataan Philippines 2100 63-47-2371341 63-932-8662730 rcmunoz@bpsu.edu.ph	Last Updated / Time	14/08/2023 22:13 PM
		Closing Date / Time	18/08/2023 06:00 AM

Description

Qty. Unit of Measure Description/Offer
1 lot VENUE, ACCOMMODATIONS, MEALS AND SNACKS
SNACKS
-Morning snacks for 32 persons on October 25 to 27, 2023; to be served at 9:30AM
-Afternoon snacks for 32 persons on October 25 to 27, 2023; to be served at 2:45PM
MEALS
-Breakfast for two persons on October 25 to 27, 2023, to be served at 7:00AM
-Lunch for 32 persons on October 25 to 27, 2023, to be served at 12:00NN
-Dinner for two persons on October 24 to 26, 2023, to be served at 7:00PM
-Packed Dinner for three (3) persons on October 27, 2023, must be ready by 5:00PM at the latest
-Lunch and dinner must have at least one meat dish (fish, chicken, pork or beef), one vegetable dish, soup, rice, dessert, drinks
-please note that one participant is allergic to tomato, tomato sauce, peanut; and another one has seafood allergy
ACCOMMODATIONS
-one room with separate beds for the resource person and his/her staff who will be checking in on October 24, and checking out on October 27, 2023
-room must have usual amenities, own CR, airconditioning, strong internet connection
VENUE

-unlimited water, coffee, and tea for those who do not/cannot drink coffee
-Training hall/room must be spacious enough for 40 persons to ensure ample space for breakout and movement activities; must have big projector screen, whiteboard, sound system with at least two microphones (preferably three, and wireless), table for the laptop and LCD projector; table for registration and disinfection supplies; tables and chairs for participants arranged in U-shape; strong and steady internet connection
-Training hall/room walls can be used to post workshop outputs using usual masking tape as adhesive (to be removed after workshop outputs are processed)
-Price quotation for use of the training hall must include electricity costs as participants will bring laptops;
-Facility must have backup power supply in case of unannounced electrical interruptions
- comfort rooms must be easily accesible from the training hall/room
-includes tarpaulin based on the design provided by the BPSU GAD-CHRE as training organizer
***** NOTHING FOLLOWS *****

Created by Riezle Clarin Muñoz

Date Created 14/08/2023

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REQUEST FOR QUOTATION/PROPOSAL

BPSU MCO GAD Procurement
of Venue, Accommodation,
Meals and Snacks for the
GFPS-CHRE Learning Action
Cell2: Writeshop for the
Development of Sector
Specific GAD Deepening
Sessions per Academic
Cluster & Office Operations
on Oct 25-27, 2023

Bidder:	Office/Section
Address:	PR no.
E-Mail Address:	Quotation No.
Contact No.	TIN.no : (indicate VAT or Non-Vat)

MCO2023-08-704
Philgeps-2023-08-154mco

Please quote your lowest price on the item/s listed below,subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.



RIEZIE CLARIN MUNOZ

Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.

2.DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS(MAXIMUM)

3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.

4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS

5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION

6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC 110,000.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
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			-includes tarpaulin based on the design provided by the BPSU GAD-CHRE as training organizer		
			***** NOTHING FOLLOWS *****		

jhozlasrdethx

Delivery Period
Warranty
Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date