

APP-CSE 2024 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2024 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store (VS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store (VS) and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2024 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/hosS8>.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's Virtual Store (VS) account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0927-8478245 (Globe) or 0918-2954426 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: BATAAN PENINSULA STATE UNIVERSITY Agency Code/UACS: 08-027 Contact Person: RUBY B. SANTOS-MATIBAG, Ed.D.
 Region: III Organization Type: STATE UNIVERSITIES & COLLEGES (SUC) Position: UNIVERSITY PRESIDENT
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Note: The APP-CSE for FY 2024 must be submitted on or before 31 July 2023.

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																											
ALCOHOL OR ACETONE BASED ANTISEPTICS																											
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	456	136	70	662	33,735.52	193	64	54	311	15,848.56	380	74	54	508	25,887.68	161	16	17	194	9,886.24	1675	50.96		85,358.00
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	170	81	17	268	120,964.48	57	28	34	119	53,711.84	143	30	8	181	81,696.16	50	4	1	55	24,824.80	623	451.36		281,197.28
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
3	60121413-CB-P01	CLEARBOOK, A4 size	box	36	1	1	38	1,343.68	17	1	4	22	777.92	15	1	1	17	601.12	15	1	1	17	601.12	94	35.36		3,323.84
4	60121413-CB-P02	CLEARBOOK, Legal size	box	127	31	7	165	6,349.20	35	2	2	39	1,500.72	30	3	5	38	1,462.24	16	2	2	20	769.60	262	38.48		10,081.76
5	60121534-ER-P01	ERASER, plastic/rubber	piece	126	26	7	159	1,488.24	38	10	10	58	542.88	32	6	6	44	411.84	33	6	6	45	421.20	306	9.36		2,864.16
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	552	207	67	826	21,476.00	219	56	83	358	9,308.00	227	109	77	413	10,738.00	170	56	77	303	7,878.00	1900	26.00		49,400.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	479	296	115	890	39,800.80	235	56	133	424	18,961.28	198	106	93	397	17,753.84	131	56	77	264	11,806.08	1975	44.72		88,322.00
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	341	124	78	543	31,059.60	104	56	72	232	13,270.40	196	34	54	284	16,244.80	83	26	32	141	8,065.20	1200	57.20		68,640.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	439	319	124	882	22,932.00	285	139	146	570	14,820.00	291	197	104	592	15,392.00	239	124	104	467	12,142.00	2511	26.00		65,286.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	495	290	95	880	39,353.60	239	73	93	405	18,111.60	214	158	99	471	21,063.12	123	45	60	228	10,196.16	1984	44.72		88,724.48
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	404	106	39	549	31,402.80	106	24	43	173	9,895.60	155	92	24	271	15,501.20	83	24	12	119	6,806.80	1112	57.20		63,606.40
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	132	14	9	155	4,030.00	74	22	4	100	2,600.00	63	8	4	75	1,950.00	45	4	4	53	1,378.00	383	26.00		9,958.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	156	140	27	323	14,780.48	105	11	16	132	6,040.32	72	31	16	119	5,445.44	33	11	16	60	2,745.60	634	45.76		29,011.84
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	102	29	14	145	8,294.00	31	9	9	49	2,802.80	24	9	9	42	2,402.40	24	9	9	42	2,402.40	278	57.20		15,901.60
15	60121124-WR-P01	WRAPPING PAPER	pack	11	3	0	14	2,999.36	0	0	1	1	214.24	3	0	0	3	642.72	0	0	0	0	0.00	18	214.24		3,856.32
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
16	45121517-DO-C03	DOCUMENT CAMERA	unit	2	2	0	4	102,144.64	0	0	2	2	51,072.32	0	0	0	0	0.00	0	0	0	0	0.00	6	25,536.16		153,216.96
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	12	2	1	15	277,056.00	0	0	3	3	55,411.20	0	0	0	0	0.00	0	0	0	0	0.00	18	18,470.40		332,467.20
BATTERIES AND CELLS AND ACCESSORIES																											
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	520	277	102	899	19,634.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	899	21.84		19,634.16
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	318	212	41	571	11,282.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	571	19.76		11,282.96
20	26111702-BT-A03	BATTERY, dry cell, size D	pack	61	6	0	67	6,201.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	67	92.56		6,201.52
CLEANING EQUIPMENT AND SUPPLIES																											
21	47131812-AF-A01	AIR FRESHENER	can	305	209	51	565	49,358.40	115	50	43	208	18,170.88	147	57	141	345	30,139.20	96	13	16	125	10,920.00	1243	87.36		108,588.48

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
22	47131604-BR-S01	BROOM (Walis Tambo)	piece	122	126	4	252	32,235.84	51	35	10	96	12,280.32	50	54	59	163	20,850.96	74	9	21	104	13,303.68	615	127.92	78,670.80
23	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	93	122	0	215	5,142.80	18	45	2	65	1,554.80	65	37	42	144	3,444.48	6	12	2	20	478.40	444	23.92	10,620.48
24	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	313	209	19	541	24,193.52	121	20	68	209	9,346.48	117	234	234	585	26,161.20	130	8	12	150	6,708.00	1485	44.72	66,409.20
25	47131805-CL-P01	CLEANSER, Scouring Powder	can	168	46	9	223	8,028.00	65	31	16	112	4,032.00	76	31	3	110	3,960.00	86	3	3	92	3,312.00	537	36.00	19,332.00
26	47131811-DE-B02	DETERGENT BAR	bar	105	17	2	124	1,160.64	82	2	21	105	982.80	62	2	2	66	617.76	32	2	2	36	336.96	331	9.36	3,098.16
27	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	337	329	25	691	61,084.40	216	222	78	516	45,614.40	235	164	16	415	36,686.00	141	158	34	333	29,437.20	1955	88.40	172,822.00
28	47131803-DS-A01	DISINFECTANT SPRAY	can	425	206	58	689	103,901.20	175	103	33	311	46,898.80	201	179	17	397	59,867.60	118	11	10	139	20,961.20	1536	150.80	231,628.80
29	47131601-DU-P01	DUST PAN	piece	103	70	21	194	9,079.20	11	17	4	32	1,497.60	24	40	2	66	3,088.80	49	5	0	54	2,527.20	346	46.80	16,192.80
30	47131802-FW-P03	FLOOR WAX, paste type, red	can	5	0	0	5	676.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	135.20	676.00
31	47131830-FC-A01	FURNITURE CLEANER	can	72	67	9	148	33,554.56	41	39	14	94	21,311.68	38	37	2	77	17,457.44	13	5	1	19	4,307.68	338	226.72	76,631.36
32	73101612-HS-L01	HAND SOAP, liquid	bottle	339	104	54	497	21,346.15	163	23	53	239	10,265.05	184	46	13	243	10,436.85	129	14	13	156	6,700.20	1135	42.95	48,748.25
33	47121804-MP-B01	MOP BUCKET	unit	60	32	20	112	256,256.00	2	5	5	12	27,456.00	7	5	0	12	27,456.00	0	3	0	3	6,864.00	139	2,288.00	318,032.00
34	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	134.16	0.00
35	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	114.04	0.00
36	47131501-RG-C01	RAGS	kilo	161	60	23	244	13,956.80	26	11	53	90	5,148.00	38	50	0	88	5,033.60	119	3	0	122	6,978.40	544	57.20	31,116.80
37	47131602-SC-N01	SCOURING PAD	pack	97	24	15	136	12,163.84	15	8	18	41	3,667.04	34	13	12	59	5,276.96	8	0	2	10	894.40	246	89.44	22,002.24
38	47121701-TB-P04	TRASHBAG, XXL size	pack/roll	386	29	77	492	63,960.00	106	18	103	227	29,510.00	122	68	47	237	30,810.00	99	13	33	145	18,850.00	1101	130.00	143,130.00
39	47121701-TB-P05	TRASHBAG, Large size	pack/roll	220	57	19	296	17,546.88	115	38	25	178	10,551.84	130	33	12	175	10,374.00	73	9	2	84	4,979.52	733	59.28	43,452.24
40	47121701-TB-P06	TRASHBAG, XL size	pack/roll	224	112	25	361	33,414.16	134	44	51	229	21,196.24	137	73	14	224	20,733.44	97	9	4	110	10,181.60	924	92.56	85,525.44
41	47121702-WB-P01	WASTEBASKET	piece	171	13	2	186	8,124.48	11	0	5	16	698.88	26	0	1	27	1,179.36	13	0	0	13	567.84	242	43.68	10,570.56
COLOR COMPOUNDS AND DISPERSIONS																										
42	12171703-SL-P01	INK, for stamp pad	bottle	94	21	1	116	3,619.20	15	6	8	29	904.80	39	0	0	39	1,216.80	13	0	0	13	405.60	197	31.20	6,146.40
CONSUMER ELECTRONICS																										
43	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	7	4	2	13	62,448.88	1	0	0	1	4,803.76	0	0	0	0	0.00	0	0	0	0	0.00	14	4,803.76	67,252.64
FACE MASK																										
44	42131713-SM-M06	FACE MASK	box	596	161	84	841	43,732.00	425	78	72	575	29,900.00	467	93	28	588	30,576.00	340	49	27	416	21,632.00	2420	52.00	125,840.00
FILMS																										
45	13111203-AC-F01	ACETATE	roll	9	12	1	22	23,063.04	0	0	0	0	0.00	2	0	0	2	2,096.64	0	0	0	0	0.00	24	1,048.32	25,159.68
46	13111201-CF-P02	CARBON FILM, Legal size	box	11	1	1	13	3,339.44	2	2	1	5	1,284.40	9	1	2	12	3,082.56	1	2	1	4	1,027.52	34	256.88	8,733.92
FIRE FIGHTING EQUIPMENT																										
47	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	55	39	1	95	132,886.00	0	15	5	20	27,976.00	9	0	0	9	12,589.20	0	0	0	0	0.00	124	1,398.80	173,451.20
48	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	40	4	0	44	246,983.00	0	1	2	3	16,839.75	0	1	0	1	5,613.25	0	0	0	0	0.00	48	5,613.25	269,436.00
FLAG OR ACCESSORIES																										
49	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	6	7	0	13	3,702.92	1	0	1	2	569.68	1	1	0	2	569.68	1	0	0	1	284.84	18	284.84	5,127.12
FURNITURE AND FURNISHINGS																										
50	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	364	0	0	364	136,660.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	364	375.44	136,660.16
51	56101504-CM-W01	MONOBLOC CHAIR, white	piece	70	0	0	70	26,062.40	0	0	16	16	5,957.12	7	0	0	7	2,606.24	0	0	0	0	0.00	93	372.32	34,625.76
52	56101519-TM-S01	MONOBLOC TABLE, white	unit	24	0	0	24	32,373.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	24	1,348.88	32,373.12
53	56101519-TM-S02	MONOBLOC TABLE, beige	unit	27	0	0	27	36,419.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	1,348.88	36,419.76
HEATING AND VENTILATION AND AIR CIRCULATION																										
54	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,380.08	0.00
55	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	13	2	0	15	16,645.20	1	1	0	2	2,219.36	0	5	0	5	5,548.40	0	0	0	0	0.00	22	1,109.68	24,412.96
56	40101604-EF-S01	ELECTRIC FAN, stand type	unit	84	11	1	96	96,645.12	2	1	9	12	12,080.64	5	3	0	8	8,053.76	1	0	0	1	1,006.72	117	1,006.72	117,786.24
57	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	16	2	1	19	17,369.04	0	1	4	5	4,570.80	3	0	0	3	2,742.48	0	0	0	0	0.00	27	914.16	24,682.32
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
58	43211507-DSK003	DESKTOP, for Basic Users	unit	8	2	2	12	297,523.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	24,793.60	297,523.20
59	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	32	3	0	35	1,483,664.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	35	42,390.40	1,483,664.00
60	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	58	12	3	73	220,319.84	1	3	5	9	27,162.72	6	0	0	6	18,108.48	1	0	0	1	3,018.08	89	3,018.08	268,609.12
61	43202010-FD-U04	FLASH DRIVE	piece	98	31	9	138	31,000.32	13	1	5	19	4,268.16	16	7	2	25	5,616.00	5	1	1	7	1,572.48	189	224.64	42,456.96
62	43211503-LAP004	LAPTOP, for Mid-range Users	unit	19	7	0	26	1,101,880.00	4	0	1	5	211,900.00	3	0	0	3	127,140.00	2	0	0	2	84,760.00	36	42,380.00	1,525,680.00
63	43211503-LAP003	LAPTOP, Lightweight	unit	9	3	1	13	608,400.00	2	1	0	3	140,400.00	2	0	0	2	93,600.00	2	0	0	2	93,600.00	20	46,800.00	936,000.00
64	43211708-MO-D02	COMPUTER MOUSE, Wireless	unit	69	33	6	108	18,308.16	10	7	2	19	3,220.88	19	0	1	20	3,390.40	4	0	0	4	678.08	151	169.52	25,597.52
65	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins	unit	4	0	0	4	132,063.36	0	0	1	1	33,015.84	0	0	0	0	0.00	0	0	0	0	0.00	5	33,015.84	165,079.20
66	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins	unit	4	1	0	5	55,073.20	3	0	0	3	33,043.92	3	0	0	3	33,043.92	3	0	0	3	33,043.92	14	11,014.64	154,204.96
67	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	4	0	0	4	92,252.16	4	0	0	4	92,252.16	4	1	0	5	115,315.20	4	0	0	4	92,252.16	17	23,063.04	392,071.68
LIGHTING AND FIXTURES AND ACCESSORIES																										
68	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	65	5	0	70	5,678.40	30	6	0	36	2,920.32	44	0	0	44	3,569.28	30	2	0	32	2,595.84	182	81.12	14,763.84
69	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	68	10	10	88	18,112.16	3	4	22	29	5,968.78	34	10	0	44	9,056.08	2	0	0	2	411.64	163	205.82	33,548.66
MANUFACTURING COMPONENTS AND SUPPLIES																										
70	31201610-GL-J01	GLUE, all-purpose	jar	108	37	4	149	10,537.28	44	5	16	65	4,596.80	53	2	2	57	4,031.04	36	0	2	38	2,687.36	309	70.72	21,852.48
71	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	61	33	16	110	2,480.50	16	13	21	50	1,127.50	17	6	6	29	653.95	16	6	6	28	631.40	217	22.55	4,893.35
72	31151804-SW-S01	STAPLE WIRE, standard	box	286	101	42	429	10,193.04	71	61	31	163	3,872.88	157	78	23	258	6,130.08	101	14	20	135	3,207.60	985	23.76	23,403.60
73	31201502-TA-E01	TAPE, electrical	roll	40	61	0	101	1,964.45	9	45	0	54	1,050.30	10	36	5	51	991.95	5	30	0	35	680.75	241	19.45	4,687.45
74	31201503-TA-M01	TAPE, masking, 24mm	roll	130	73	9	212	13,118.56	32	28	26	86	5,321.68	58	24	6	88	5,445.44	26	8	5	39	2,413.32	425	61.88	26,299.00
75	31201503-TA-M02	TAPE, masking, 48 mm	roll	132	32	17	181	21,929.96	20	14	24	58	7,027.28	33	16	6	55	6,663.80	37	9	8	54	6,542.64	348	121.16	42,163.68
76	31201517-TA-P01	TAPE, packaging, 48 mm	roll	118	37	6	161	4,855.76	24	15	8	47	1,417.52	32	15	9	56	1,688.96	22	8	8	38	1,146.08	302	30.16	9,108.32
77	31201512-TA-T01	TAPE, transparent, 24mm	roll	381	180	87	648	7,413.12	107	48	58	213	2,436.72	207	58	14	279	3,191.76	55	18	12	85	972.40	1225	11.44	14,014.00
78	31201512-TA-T02	TAPE, transparent, 48 mm	roll	183	82	14	279	6,673.68	74	11	11	96	2,296.32	121	21	11	153	3,659.76	41	15	9	65	1,554.80	593	23.92	14,184.56
79	31151507-TW-P01	TWINE, plastic	roll	28	3	0	31	2,192.32	5	0	2	7	495.04	3	1	0	4	282.88	5	0	0	5	353.60	47	70.72	3,323.84
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
80	41111604-RU-P02	RULER, flexible, plastic, 450mm	piece	78	30	6	114	2,371.20	6	7	6	19	395.20	13	1	0	14	291.20	6	1	0	7	145.60	154	20.80	3,203.20
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
81	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	23	12	3	38	608.00	4	0	0	4	64.00	5	0	0	5	80.00	2	0	0	2	32.00	49	16.00	784.00
82	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	17	0	0	17	171,778.88	1	0	0	1	10,104.64	1	0	0	1	10,104.64	0	0	0	0	0.00	19	10,104.64	191,988.16
83	44101807-CA-C01	CALCULATOR, Compact	unit	62	23	10	95	27,268.80	9	8	12	29	8,324.16	11	7	7	25	7,176.00	12	10	10	32	9,185.28	181	287.04	51,954.24
84	44121710-CH-W01	CHALK, white enamel	box	56	4	0	60	1,978.20	0	0	0	0	0.00	1	0	0	1	32.97	1	0	0	1	32.97	62	32.97	2,044.14
85	44122105-BF-C01	CLIP, backfold, 19mm	box	350	102	50	502	4,698.72	89	39	38	166	1,553.76	122	69	27	218	2,040.48	110	24	15	149	1,394.64	1035	9.36	9,687.60
86	44122105-BF-C02	CLIP, backfold, 25mm	box	336	107	50	493	7,690.80	91	42	24	157	2,449.20	122	69	27	218	3,400.80	106	24	15	145	2,262.00	1013	15.60	15,802.80
87	44122105-BF-C03	CLIP, backfold, 32mm	box	253	96	40	389	10,518.56	72	40	12	124	3,352.96	105	63	19	187	5,056.48	87	17	7	111	3,001.44	811	27.04	21,929.44
88	44122105-BF-C04	CLIP, backfold, 50mm	box	274	84	41	399	24,067.68	77	30	12	119	7,178.08	117	62	19	198	11,943.36	102	12	7	121	7,298.72	837	60.32	50,487.84
89	44121801-CT-R02	CORRECTION TAPE	piece	693	377	91	1161	13,386.33	155	124	116	395	4,554.35	293	161	36	490	5,649.70	175	48	47	270	3,113.10	2316	11.53	26,703.48
90	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	63	17	4	84	2,664.48	9	1	24	34	1,078.48	6	0	0	6	190.32	4	0	0	4	126.88	128	31.72	4,060.16
91	44111515-DF-B01	DATA FILE BOX	piece	378	41	19	438	33,813.60	74	21	47	142	10,962.40	93	12	14	119	9,186.80	40	11	13	64	4,940.80	763	77.20	58,903.60
92	44122011-DF-F01	DATA FOLDER	piece	419	22	33	474	32,535.36	85	3	84	172	11,806.08	87	34	21	142	9,746.88	43	33	20	96	6,589.44	884	68.64	60,677.76
93	44103202-DS-M01	DATER STAMP	piece	41	7	3	51	23,958.78	7	0	1	8	3,758.24	3	0	0	3	1,409.34	2	0	0	2	939.56	64	469.78	30,065.92
94	44121506-EN-D01	ENVELOPE, Documentary, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	840.32	0.00
95	44121506-EN-D02	ENVELOPE, Documentary, legal,	box	10	0	0	10	10,784.80	10	0	10	20	21,569.60	10	10	0	20	21,569.60	0	0	0	0	0.00	50	1,078.48	53,924.00
96	44121506-EN-X01	ENVELOPE, Expanding, Kraft	box	10	7	1	18	24,747.84	8	10	1	19	26,122.72	7	10	0	17	23,372.96	5	0	0	5	6,874.40	59	1,374.88	81,117.92
97	44121506-EN-X02	ENVELOPE, Expanding, Plastic	box	46	25	0	71	2,164.79	7	0	3	10	304.90	16	0	0	16	487.84	6	0	0	6	182.94	103	30.49	3,140.47
98	44121506-EN-H02	ENVELOPE, Mailing	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	466.96	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
99	44121504-EH-W02	ENVELOPE, Mailing, with window	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	528.32	0.00	
100	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	0	0	0	0	0.00	10	0	7	17	209.61	2	0	0	2	24.66	0	0	0	0	0.00	19	12.33	234.27	
101	44122118-FA-P01	FASTENER	box	208	53	18	279	26,404.56	53	17	18	88	8,328.32	66	15	4	85	8,044.40	36	13	4	53	5,015.92	505	94.64	47,793.20	
102	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	89	10	6	105	8,946.00	12	1	8	21	1,789.20	12	1	1	14	1,192.80	7	1	1	9	766.80	149	85.20	12,694.80	
103	44122018-FT-D01	FILE TAB DIVIDER, A4	pack	34	6	0	40	915.20	0	0	4	4	91.52	22	0	0	22	503.36	0	0	0	0	0.00	66	22.88	1,510.08	
104	44122018-FT-D02	FILE TAB DIVIDER, Legal	pack	54	32	14	100	2,600.00	10	14	24	48	1,248.00	34	24	12	70	1,820.00	10	14	12	36	936.00	254	26.00	6,604.00	
105	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	12	13	12	37	10,774.40	7	10	2	19	5,532.80	7	10	2	19	5,532.80	7	11	3	21	6,115.20	96	291.20	27,955.20	
106	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	63	17	11	91	28,108.08	17	22	1	40	12,355.20	18	33	0	51	15,752.88	18	13	1	32	9,884.16	214	308.88	66,100.32	
107	44122011-FO-L01	FOLDER, L-type, A4	pack	49	4	1	54	10,127.16	20	2	3	25	4,688.50	28	2	1	31	5,813.74	20	2	1	23	4,313.42	133	187.54	24,942.82	
108	44122011-FO-L02	FOLDER, L-type, Legal	pack	66	18	1	85	20,278.45	21	4	10	35	8,349.95	31	3	2	36	8,588.52	22	2	1	25	5,964.25	181	238.57	43,181.17	
109	44122027-FO-P01	FOLDER, pressboard	box	103	50	0	153	145,753.92	51	52	1	104	99,074.56	32	0	0	32	30,484.48	30	0	0	30	28,579.20	319	952.64	303,892.16	
110	44122011-FO-T03	FOLDER with tab, A4	pack	22	1	0	23	8,946.08	11	0	0	11	4,278.56	16	0	0	16	6,223.36	11	0	0	11	4,278.56	61	388.96	23,726.56	
111	44122011-FO-T04	FOLDER with tab, Legal	pack	28	32	21	81	34,622.64	9	0	3	12	5,129.28	15	0	1	16	6,839.04	6	0	0	6	2,564.64	115	427.44	49,155.60	
112	44122008-TT-T01	INDEX TAB	box	0	0	0	0	0.00	0	0	0	0	0.00	18	0	2	20	1,262.20	0	0	2	2	126.22	22	63.11	1,388.42	
113	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	140	125	10	275	34,892.00	41	40	24	105	13,322.40	17	0	0	17	2,156.96	71	0	0	71	9,008.48	468	126.88	59,379.84	
114	44121716-MA-F01	MARKER, Fluorescent	set	85	21	2	108	4,605.12	4	4	4	12	511.68	19	3	0	22	938.08	1	0	0	1	42.64	143	42.64	6,097.52	
115	44121708-MP-B01	MARKER, Permanent, Black	piece	350	154	44	548	8,548.80	109	34	51	194	3,026.40	135	28	17	180	2,808.00	55	27	17	99	1,544.40	1021	15.60	15,927.60	
116	44121708-MP-B02	MARKER, Permanent, Blue	piece	196	94	30	320	4,992.00	73	26	29	128	1,996.80	101	27	21	149	2,324.40	58	26	21	105	1,638.00	702	15.60	10,951.20	
117	44121708-MP-B03	MARKER, Permanent, Red	piece	158	50	18	226	3,525.60	61	21	16	98	1,528.80	87	32	16	135	2,106.00	45	21	16	82	1,279.20	541	15.60	8,439.60	
118	44121708-MW-B01	MARKER, Whiteboard, Black	piece	539	325	142	1006	10,462.40	224	54	106	384	3,993.60	255	60	29	344	3,577.60	113	59	29	201	2,090.40	1935	10.40	20,124.00	
119	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	334	124	26	484	5,033.60	148	24	53	225	2,340.00	98	85	19	202	2,100.80	78	54	19	151	1,570.40	1062	10.40	11,044.80	
120	44121708-MW-B03	MARKER, Whiteboard, Red	piece	208	94	23	325	3,380.00	105	21	46	172	1,788.80	91	82	16	189	1,965.60	71	51	16	138	1,435.20	824	10.40	8,569.60	
121	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	347	135	46	528	4,942.08	91	58	52	201	1,881.36	163	47	31	241	2,255.76	70	43	31	144	1,347.84	1114	9.36	10,427.04	
122	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	321	95	40	456	10,907.52	79	50	38	167	3,994.64	163	29	22	214	5,118.88	60	25	23	108	2,583.36	945	23.92	22,604.40	
123	44101603-PS-M02	PAPER SHREDDER	unit	17	3	0	20	113,984.00	3	0	1	4	22,796.80	2	0	0	2	11,398.40	2	0	0	2	11,398.40	28	5,699.20	159,577.60	
124	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE	unit	11	3	0	14	130,166.40	0	0	2	2	18,595.20	0	0	0	0	0.00	0	0	0	0	0.00	16	9,297.60	148,761.60	
125	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	133	64	12	209	8,694.40	44	14	20	78	3,244.80	70	2	7	79	3,286.40	70	1	7	78	3,244.80	444	41.60	18,470.40	
126	44121619-PS-M01	PENCIL SHARPENER	piece	47	13	0	60	12,792.00	7	0	15	22	4,690.40	8	0	0	8	1,705.60	6	0	0	6	1,279.20	96	213.20	20,467.20	
127	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	61	11	2	74	12,005.76	4	6	2	12	1,946.88	6	0	0	6	973.44	1	0	0	1	162.24	93	162.24	15,088.32	
128	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	piece	132	18	19	169	46,344.87	44	2	2	48	13,163.04	41	2	2	45	12,340.35	34	2	2	38	10,420.74	300	274.23	82,269.00	
129	44122101-RU-B01	RUBBER BAND No. 18	box	55	17	5	77	12,732.72	10	1	3	14	2,315.04	18	0	0	18	2,976.48	10	0	0	10	1,653.60	119	165.36	19,677.84	
130	44121905-SP-F01	STAMP PAD, felt	piece	53	5	9	67	2,856.88	1	5	1	7	298.48	6	0	0	6	255.84	1	0	0	1	42.64	81	42.64	3,453.84	
131	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	208	54	10	272	11,315.20	22	10	23	55	2,288.00	56	6	4	66	2,745.60	17	0	4	21	873.60	414	41.60	17,222.40	
132	44121615-ST-S01	STAPLER, standard type	piece	159	53	6	218	31,740.80	16	7	3	26	3,785.60	33	2	0	35	5,096.00	25	2	0	27	3,931.20	306	145.60	44,553.60	
133	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	29	11	0	40	38,188.80	4	5	2	11	10,501.92	5	0	0	5	4,773.60	3	0	0	3	2,864.16	59	954.72	56,328.48	
134	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	75	32	1	108	5,166.72	5	2	2	9	430.56	12	0	0	12	574.08	2	0	0	2	95.68	131	47.84	6,267.04	
135	44121605-TD-T01	TAPE DISPENSER, table top	piece	96	23	6	125	9,750.00	10	1	0	11	858.00	15	0	0	15	1,170.00	7	0	0	7	546.00	158	78.00	12,324.00	
PAPER MATERIALS AND PRODUCTS																											
136	14111525-CA-A01	CARTOLINA, assorted colors	pack	14	6	0	20	1,809.60	4	0	10	14	1,266.72	1	0	0	1	90.48	7	0	0	7	633.36	42	90.48	3,800.16	
137	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	10	10	9,536.80	0	0	0	0	0.00	5	0	0	5	4,768.40	15	953.68	14,305.20	
138	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	10	10	12,604.80	0	0	0	0	0.00	5	0	0	5	6,302.40	15	1,260.48	18,907.20	
139	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	10	10	16,525.60	0	0	0	0	0.00	5	0	0	5	8,262.80	15	1,652.56	24,788.40	
140	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,108.64	0.00	
141	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0																

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
143	14111609-LL-C01	LOOSELEAF COVER	bundle	41	0	0	41	32,593.36	0	0	0	0	0.00	41	0	0	41	32,593.36	0	0	0	0	0.00	82	794.96	65,186.72	
144	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	294	68	65	427	16,875.04	85	21	42	148	5,848.96	128	58	9	195	7,706.40	77	6	7	90	3,556.80	860	39.52	33,987.20	
145	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	303	92	39	434	27,532.96	98	72	22	192	12,180.48	137	99	10	246	15,606.24	88	7	6	101	6,407.44	973	63.44	61,727.12	
146	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	292	86	33	411	24,791.52	93	75	16	184	11,098.88	132	87	11	230	13,873.60	80	12	10	102	6,152.64	927	60.32	55,916.64	
147	14111514-NB-S02	STENO NOTEBOOK	piece	37	25	27	89	2,128.88	9	5	0	14	334.88	10	5	0	15	358.80	9	0	0	9	215.28	127	23.92	3,037.84	
148	14111507-PP-H01	PAPER, MULTICOPY A4	ream	532	283	68	883	158,869.36	274	187	105	566	101,834.72	355	142	48	545	98,056.40	199	47	43	289	51,996.88	2283	179.92	410,757.36	
149	14111507-PP-H02	PAPER, MULTICOPY LEGAL	ream	822	768	119	1709	360,804.08	462	234	179	875	184,730.00	553	318	75	946	199,719.52	261	60	61	382	80,647.84	3912	211.12	825,901.44	
150	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	388	115	61	564	92,089.92	221	93	91	405	66,128.40	232	77	43	352	57,474.56	201	22	41	264	43,105.92	1585	163.28	258,798.80	
151	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	491	224	101	816	151,057.92	363	162	116	641	118,661.92	390	112	91	593	109,776.16	236	22	61	319	59,053.28	2369	185.12	438,549.28	
152	14111531-PP-R01	PAD PAPER, ruled	pad	22	1	0	23	813.28	12	4	2	18	636.48	12	0	0	12	424.32	7	0	0	7	247.52	60	35.36	2,121.60	
153	14111503-PA-P01	PAPER, parchment	box	7	4	1	12	2,271.36	0	0	2	2	378.56	1	0	0	1	189.28	0	0	0	0	0.00	15	189.28	2,839.20	
154	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	51	19	20	90	6,552.00	4	0	7	11	800.80	19	1	0	20	1,456.00	5	0	4	9	655.20	130	72.80	9,464.00	
155	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	100	43	0	143	15,020.72	17	5	4	26	2,731.04	38	42	0	80	8,403.20	21	7	0	28	2,941.12	277	105.04	29,096.08	
156	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	29.12	0.00	
157	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	100.88	0.00	
PERFUMES OR COLOGNES OR FRAGRANCES																											
158	53131626-HS-S01	HAND SANITIZER	bottle	140	80	23	243	21,228.48	80	55	23	158	13,802.88	79	58	10	147	12,841.92	18	5	10	33	2,882.88	581	87.36	50,756.16	
PESTICIDES OR PEST REPELLENTS																											
159	10191509-IN-A01	INSECTICIDE	can	140	63	7	210	54,163.20	49	7	16	72	18,570.24	65	26	5	96	24,760.32	27	2	5	34	8,769.28	412	257.92	106,263.04	
PRINTED PUBLICATIONS																											
160	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	1	0	0	1	6,947.20	1	0	0	1	6,947.20	0	0	0	0	0.00	0	0	0	0	0.00	2	6,947.20	13,894.40	
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	2	15	0	17	19,147.44	0	0	0	0	0.00	0	20	0	20	22,526.40	0	0	0	0	0.00	37	1,126.32	41,673.84	
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32	0.00	
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	10	2	12	10,333.44	0	0	0	0	0.00	0	10	2	12	10,333.44	0	0	0	0	0.00	24	861.12	20,666.88	
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32	0.00	
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	143	33	14	190	44,061.00	82	6	17	105	24,349.50	82	16	8	106	24,581.40	63	6	13	82	19,015.80	483	231.90	112,007.70	
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	115	26	9	150	36,330.00	61	6	18	85	20,587.00	58	11	9	78	18,891.60	45	6	8	59	14,289.80	372	242.20	90,098.40	
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	115	26	9	150	36,330.00	61	6	18	85	20,587.00	58	11	9	78	18,891.60	50	6	8	64	15,500.80	377	242.20	91,309.40	
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	120	26	9	155	37,541.00	66	6	18	90	21,798.00	63	11	9	83	20,102.60	50	6	8	64	15,500.80	392	242.20	94,942.40	
10	44103105-HP-B00	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00	
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00	
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00	
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00	
14	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00	
15	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00	
16	44103105-IDX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
17	44103105-IDX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
18	44103105-IDX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00	
19	44103105-IDX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00	
20	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00	
21	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00	
22	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00	0.00	
23	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00	0.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
24	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
25	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
27	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
28	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
29	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
30	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
31	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
32	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00	0.00
33	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
34	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
35	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88	0.00
36	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
37	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
38	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
39	44103105-HP-M50	INK CARTRIDGE, HP L0554AA (HP955), Magenta Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
40	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
41	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
42	44103105-HX-C48	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
43	44103105-HX-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
44	44103105-HX-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
45	44103105-HX-B48	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92	0.00
46	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
47	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
48	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00	0.00
49	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
50	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	1	1	1	3	232.29	1	1	2	4	309.72	2	2	2	6	464.58	3	3	3	9	696.87	22	77.43	1,703.46
51	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	1	1	1	3	233.82	1	1	2	4	311.76	2	2	2	6	467.64	3	3	3	9	701.46	22	77.94	1,714.68
52	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
53	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00	0.00
54	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	0	10	0	10	35,672.00	0	0	5	5	17,836.00	5	0	0	5	17,836.00	0	0	0	0	0.00	20	3,567.20	71,344.00
55	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
56	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
57	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56	0.00
58	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
59	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
60	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80	0.00
61	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
62	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
63	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60	0.00
64	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,942.00	0.00
65	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92	0.00
66	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	0	6	0	6	19,456.32	0	5	0	5	16,213.60	0	0	0	0	0.00	0	0	0	0	0.00	11	3,242.72	35,669.92
67	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40	0.00
68	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
69	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
70	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40	0.00
71	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80	0.00
72	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
73	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
74	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60	0.00
75	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80	0.00
76	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00	0.00
77	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
78	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04	0.00
79	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60	0.00
80	44103103-HP-B27	TONER CARTRIDGE, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,837.60	0.00
81	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
82	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,460.00	0.00
83	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,011.20	0.00
84	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,050.80	0.00
85	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00	0.00
86	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,878.72	0.00
87	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80	0.00
88	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40	0.00
89	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52	0.00
90	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00	0.00
91	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,034.72	0.00
92	44103103-10K-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00	0.00
93	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00	0.00
94	44103103-10K-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00	0.00
95	44103103-HP-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00	0.00
96	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
97	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
98	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00	0.00
99	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40	0.00
100	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
101	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
102	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00	0.00
103	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20	0.00
104	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
105	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
106	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,660.80	0.00
107	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,900.00	0.00
108	44103103-10K-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40	0.00
109	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00
110	44103103-10K-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00	0.00
111	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.00	0.00
112	44103103-10K-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
113	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,038.80	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
114	44103103-HX-H54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80	0.00
115	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,744.00	0.00
116	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	0.00	0	0	0	0	0.00	1	0.00	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	80141505-TS-001	BALLPEN	piece	769	110	54	933	13,995.00	177	64	96	337	5,055.00	263	42	24	329	4,935.00	85	44	12	141	2,115.00	1740	15.00	26,100.00
2	80141505-TS-002	MULTIFUNCTION PRINTER	unit	12	4	1	17	204,000.00	1	2	3	6	72,000.00	1	0	0	1	12,000.00	1	0	10	11	132,000.00	35	12,000.00	420,000.00
3	80141505-TS-003	LAMINATING FILM	pack	73	5	10	88	13,200.00	29	2	4	35	5,250.00	18	20	2	40	6,000.00	7	2	0	9	1,350.00	172	150.00	25,800.00
4	80141505-TS-004	STICKER PAPER	pack	180	16	18	214	0.00	39	12	83	134	0.00	51	5	18	74	0.00	12	20	3	35	0.00	457	0.00	0.00
5	80141505-TS-005	DOUBLE SIDED TAPE	roll	183	22	22	227	18,160.00	65	12	29	106	8,480.00	51	19	2	72	5,760.00	14	12	2	28	2,240.00	433	80.00	34,640.00
6	80141505-TS-006	PHOTO PAPER	pack	181	22	31	234	18,720.00	44	24	47	115	9,200.00	46	4	9	59	4,720.00	32	24	4	60	4,800.00	468	80.00	37,440.00
7	80141505-TS-007	BLEACHING SOLUTION	bottle	95	19	40	154	7,700.00	28	10	38	76	3,800.00	23	35	5	63	3,150.00	5	0	0	5	250.00	298	50.00	14,900.00
8	80141505-TS-008	CERTIFICATE FRAME	piece	125	9	20	154	7,700.00	20	0	110	130	6,500.00	10	0	0	10	500.00	0	0	0	0	0.00	294	50.00	14,700.00
9	80141505-TS-009	CERTIFICATE HOLDER	piece	412	25	20	457	22,850.00	170	20	140	330	16,500.00	150	0	0	150	7,500.00	100	0	0	100	5,000.00	1037	50.00	51,850.00
10	80141505-TS-010	UNINTERRUPTIBLE POWER SUPPLY	unit	12	6	2	20	50,000.00	1	2	3	6	15,000.00	1	0	0	1	2,500.00	1	0	0	1	2,500.00	28	2,500.00	70,000.00
11	80141505-TS-011	AIR CONDITIONING UNIT	unit	32	4	0	36	1,620,000.00	2	0	3	5	225,000.00	2	0	0	2	90,000.00	0	0	0	0	0.00	43	45,000.00	1,935,000.00
12	80141505-TS-012	SMART TELEVISION	unit	22	2	0	24	360,000.00	1	0	0	1	15,000.00	0	0	0	0	0.00	0	0	0	0	0.00	25	15,000.00	375,000.00
13	80141505-TS-013	WHITE BOARD	piece	28	16	10	54	270,000.00	6	19	12	37	185,000.00	4	0	0	4	20,000.00	0	0	0	0	0.00	95	5,000.00	475,000.00
14	80141505-TS-014	MICROPHONE	unit	15	5	0	20	14,000.00	3	0	9	12	8,400.00	2	0	2	4	2,800.00	0	0	0	0	0.00	36	700.00	25,200.00
15	80141505-TS-015	MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016	DISHWASHING LIQUID	bottle	116	13	6	135	13,500.00	57	38	6	101	10,100.00	52	43	0	95	9,500.00	46	5	0	51	5,100.00	382	100.00	38,200.00
17	80141505-TS-017	PLASTIC FASTENER	box	42	5	23	70	3,500.00	1	3	35	39	1,950.00	1	3	0	4	200.00	1	3	0	4	200.00	117	50.00	5,850.00
18	80141505-TS-018	STEEL FILING CABINET	piece	5	3	1	9	135,000.00	1	2	5	8	120,000.00	0	1	0	1	15,000.00	0	1	0	1	15,000.00	19	15,000.00	285,000.00
19	80141505-TS-019	VELLUM BOARD PAPER	pack	101	17	5	123	12,300.00	5	1	5	11	1,100.00	10	1	0	11	1,100.00	5	1	0	6	600.00	151	100.00	15,100.00
20	80141505-TS-020	EXTENSION CORD	piece	53	11	2	66	33,000.00	10	1	2	13	6,500.00	7	1	0	8	4,000.00	1	1	0	2	1,000.00	89	500.00	44,500.00
21	80141505-TS-021	PAINT	gallon	0	0	5	5	4,500.00	0	0	9	9	8,100.00	0	0	5	5	4,500.00	0	0	5	5	4,500.00	24	900.00	21,600.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
22	80141505-TS-022	COLORLED PAPER	pack	16	3	7	26	2,080.00	15	0	15	30	2,400.00	10	0	5	15	1,200.00	10	0	5	15	1,200.00	86	80.00	6,880.00
23	80141505-TS-023	BOND PAPER	ream	90	95	65	250	50,000.00	40	45	90	175	35,000.00	20	25	5	50	10,000.00	20	20	25	65	13,000.00	540	200.00	108,000.00
24	80141505-TS-024	PUSH PIN	pack	57	6	25	88	4,400.00	3	0	21	24	1,200.00	9	0	5	14	700.00	1	0	5	6	300.00	132	50.00	6,600.00
25	80141505-TS-025	DOOR MAT	piece	118	19	35	172	6,020.00	15	15	37	67	2,345.00	19	10	5	34	1,190.00	12	10	5	27	945.00	300	35.00	10,500.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	29	1	0	30	900.00	0	1	18	19	570.00	10	1	0	11	330.00	0	1	0	1	30.00	61	30.00	1,830.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	48	1	0	49	980.00	0	1	20	21	420.00	23	1	0	24	480.00	0	1	0	1	20.00	95	20.00	1,900.00
28	80141505-TS-028	DEODORANT CAKE	piece	8	5	0	13	390.00	6	0	0	6	180.00	0	5	0	5	150.00	0	0	0	0	0.00	24	30.00	720.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	41	0	0	41	1,230.00	10	20	22	52	1,560.00	20	0	0	20	600.00	10	0	0	10	300.00	123	30.00	3,690.00
30	80141505-TS-030	OFFICE CHAIR	piece	39	4	0	43	129,000.00	2	2	2	6	18,000.00	7	0	0	7	21,000.00	0	0	0	0	0.00	56	3,000.00	168,000.00
31	80141505-TS-031	MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	16	25	7	48	14,400.00	0	15	8	23	6,900.00	2	15	0	17	5,100.00	0	0	0	0	0.00	88	300.00	26,400.00
34	80141505-TS-034	MOBILE PHONE	unit	7	0	0	7	56,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	7	8,000.00	56,000.00
35	80141505-TS-035	COMPACT DISC	piece	10	0	0	10	150.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	15.00	150.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	2	2	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	40	5	5	50	40,000.00	12	3	10	25	20,000.00	3	0	0	3	2,400.00	0	0	0	0	0.00	78	800.00	62,400.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	0	0	0	0	0.00	0	0	20	20	400.00	0	0	0	0	0.00	0	0	0	0	0.00	20	20.00	400.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	11	1	1	13	195,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13	15,000.00	195,000.00
40	80141505-TS-040	WATER DISPENSER	unit	8	1	0	9	54,000.00	0	0	2	2	12,000.00	2	0	0	2	12,000.00	0	0	0	0	0.00	13	6,000.00	78,000.00
41	80141505-TS-041	PARACETAMOL	pack	31	95	20	146	8,760.00	51	25	20	96	5,760.00	51	35	10	96	5,760.00	31	15	10	56	3,360.00	394	60.00	23,640.00
42	80141505-TS-042	GLUE GUN	unit	12	0	0	12	0.00	0	0	0	0	0.00	3	0	0	3	0.00	0	0	0	0	0.00	15	0.00	0.00
43	80141505-TS-043	INKJET PRINTER	unit	14	3	0	17	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	18	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	12	2	0	14	14,000.00	2	0	2	4	4,000.00	2	0	0	2	2,000.00	0	0	0	0	0.00	20	1,000.00	20,000.00
45	80141505-TS-045	POVIDONE IODINE	bottle	12	0	0	12	600.00	10	0	0	10	500.00	2	0	0	2	100.00	0	0	0	0	0.00	24	50.00	1,200.00
46	80141505-TS-046	KEYBOARD	unit	10	7	6	23	8,050.00	0	5	0	5	1,750.00	5	0	0	5	1,750.00	0	0	0	0	0.00	33	350.00	11,550.00
47	80141505-TS-047	DSLR CAMERA	unit	8	1	0	9	135,000.00	0	0	2	2	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	11	15,000.00	165,000.00
48	80141505-TS-048	STEEL RACK	set	3	1	0	4	12,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	3,000.00	12,000.00
49	80141505-TS-049	LAMINATING MACHINE	unit	14	1	0	15	37,500.00	0	0	2	2	5,000.00	0	0	0	0	0.00	0	0	0	0	0.00	17	2,500.00	42,500.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	3	0	0	3	30,000.00	2	0	0	2	20,000.00	2	2	2	6	60,000.00	0	0	0	0	0.00	11	10,000.00	110,000.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	3	0	0	3	150,000.00	0	0	4	4	200,000.00	4	0	0	4	200,000.00	2	2	0	4	200,000.00	15	50,000.00	750,000.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
A. TOTAL																							P	20,289,967.56		
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																							P	2,028,996.76		
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																							P	-		
D. GRAND TOTAL (A + B + C)																							P	22,318,964.32		
E. APPROVED BUDGET BY THE AGENCY HEAD																										
In Figures and Words:																										

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

Certified Funds Available / Certified Appropriate Funds Available:

Approved by:

MR. NELSON N. DE DIOS
Property/Supply Officer

MS. LEILA C. ESTIACO
Accountant / Budget Officer

RUBY B. SANTOS-MATIBAG, Ed.D.
Head of Office/Agency

Date Prepared: July 25, 2023