



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9925660
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU MCO GAD Procurement of Venue , Meals and Snacks for the Users Training on GAD Tool for Instruction (Batch 2) F2F Session on July 26, 2023
Area of Delivery Bataan

Solicitation Number:	MCO 2023-06-585	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Hotel and Lodging and Meeting Facilities		
Approved Budget for the Contract:	PHP 90,000.00	Document Request List	0
Delivery Period:	3 Day/s		
Client Agency:		Date Published	10/07/2023
Contact Person:	Riezle Clarin Muñoz Procurement Unit Capitol Site Balanga City Bataan Philippines 2100 63-47-2371341 63-932-8662730 rcmunoz@bpsu.edu.ph	Last Updated / Time	09/07/2023 14:35 PM
		Closing Date / Time	13/07/2023 17:00 PM

Description

Qty. Unit of Measure Description/Offer

1 lot VENUE, MEALS AND SNACKS

SNACKS

Morning snacks for 90 persons on July 26, 2023 to be served at 9:30AM

Afternoon snacks for 90 persons on July 26,2023; to be served at 2:45pm

MEALS

Lunch for 90 persons on July 26, 2023 to be serves at 12:00nn

Lunch must have at least one meat (fish, chicken, pork or beef) one vegetables dish, soup, rice, dessert, drinks

VENUE

unlimited water, coffee and tea for those who do not/cannot drink tea

Training hall/room must be spacious enough for 90 persons to ensure at least one meter physical distancing, must have big projector screen, white board, sound system with at least three microphones (preferably wireless) table for the laptop and LCD projector, table for registration and disinfection supplies, tables and chairs for participants arranged in U shape; strong and steady internet connection is a non-negotiable.

Price quotation must include use of electric sockets as trainees will be bringing laptops

Training hall/room walls can be used to post workshop outputs using the usual masking tape as an adhesive (to be removed after outputs are processed)

Facility must have back up power supply in case of unannounced electrical interruptions

Comfort rooms must be accessible from the training hall/room

Includes tarpaulin based on the design provided by the bPSU GAD CHRE as training organizer ***nothing follows***

Created by Riezle Clarin Muñoz

Date Created 09/07/2023

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REQUEST FOR QUOTATION/PROPOSAL

BPSU MCO GAD
Procurement of Venue ,
Meals and Snacks for the
Users Training on GAD Tool
for Instruction (Batch 2) F2F
Session on July 26, 2023

Bidder: _____ Address: _____ E-Mail Address: _____ Contact No. _____	Office/Section PR no. Quotation No. TIN.no : (indicate VAT or Non-Vat)
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MCO 2023-06-585	Philgeps-2023-07-126mco
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Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


RIEZEL CLARIN MUNOZ
Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON-EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY (30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC 90,000.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
			VENUE, MEALS AND SNACKS		
			SNACKS		
			Morning snacks for 90 persons on July 26, 2023 to be served at 9:30AM		
			Afternoon snacks for 90 persons on July 26, 2023; to be served at 2:45pm		
			MEALS		
			Lunch for 90 persons on July 26, 2023 to be served at 12:00nn		
			Lunch must have at least one meat (fish, chicken, pork or beef) one vegetables dish, soup, rice, dessert, drinks		
			VENUE		
			unlimited water, coffee and tea for those who do not/cannot drink tea		
			Training hall/room must be spacious enough for 90 persons to ensure at least one meter physical distancing, must have big projector screen, white board, sound system with at least three microphones (preferably wireless) table for the laptop and LCD projector, table for registration and disinfection supplies, tables and chairs for participants arranged in U shape; strong and steady internet connection is a non-negotiable.		
			Price quotation must include use of electric sockets as trainees will be bringing laptops		
			Training hall/room walls can be used to post workshop outputs using usual masking tape as adhesive (to be removed after outputs are processed)		
	1	lot			

			Facility must have back up power supply in case of unannounced electrical interruptions		
			Comfort rooms must be accessible from the training hall/room		
			Includes tarpaulin based on the design provided by the bPSU GAD CHRE as training oraganizer		
			nothing follows		

jhozle3rdeth*

Delivery Period

Warranty

Price Validity

Printed Name/Signature

Tel.No./Cellphone No./e-mail address

Date
