



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9885342
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU-BC- Supply and Delivery of Consolidated office supplies for 2nd quarter
Area of Delivery Bataan

Solicitation Number:	BC2023-06-143	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Office Equipment Supplies and Consumables		
Approved Budget for the Contract:	PHP 110,399.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	30/06/2023
Contact Person:	Mary Grace Coloma Forbes Buyer II Don Manuel Banzon Street Balanga City Bataan Philippines 2100 63-47-2371341 63-919-5677446 procurement_bc@bpsu.edu.ph	Last Updated / Time	29/06/2023 08:32 AM
		Closing Date / Time	03/07/2023 17:00 PM

Description

55 ream Paper, Multicopy A4, 500 sheets per ream (80gsm)
 100 ream Paper, Multicopy Legal, 500 sheets per ream (80 gsm)
 7 box Pencil, Lead, one (1) dozen per box
 18 pack Battery, dry cell, size AA, 2 pieces per blister pack
 19 pack Battery, dry cell, size AAA, 2 pieces per blister pack
 2 pack Battery, dry cell, size D, 2 pieces per blister pack
 46 pc Sign Pen, Black, Liquid or Gel
 46 pc Sign Pen, Blue, Liquid or Gel
 30 pc Sign Pen, Red, Liquid or Gel
 7 roll Tape, Transparent, 48mm
 12 pc Marker, Whiteboard, Blue
 15 ream Paper, Multi-Purpose, A4, 500 sheet (70 gsm)
 12 ream Paper, Multi-Purpose, Legal, 500 per sheet (70 gsm)
 2 pc Stamp Pad, Felt
 10 cart Ink Cartridge, Epson C13T00V100 (003), Black
 7 cart Ink Cartridge, Epson C13T00V200 (003), Cyan
 7 cart Ink Cartridge, Epson C13T00V300 (003), Magenta
 7 cart Ink Cartridge, Epson C13T00V400 (003), Yellow
 1 pc Ruler, metal 18"
 2 roll Packing Tape, brown, 2x100m
 1 pc Ruler, Plastic 12"

7 pc Marker, Permanent Blue
 1 pack Folder, White, L-Type, Plastic, For Legal Size Documents
 6 box Paper Clip vinyl/plastic coated 33mm
 2 box Binder Clip 32mm (1-1/4 inch)
 1 pc Puncher, Paper Heavy Duty, with Two Hole Guide
 15 pc Correction Tape 8 meters
 2 pc Stapler heavy duty (Binder Type)
 5 pc Scissors, symmetrical, blade length: 65mm min
 12 pc Sign Pen, black 0.5 mm
 12 pc Sign Pen, blue 0.5 mm
 2 roll Tape Masking Width: 24mm
 2 roll Tape Masking Width: 48mm
 2 roll Tape Packaging Width: 48mm
 5 roll Tape Transparent Width: 24mm
 20 box Ballpen, Black
 10 box Ballpen, Blue
 10 pack Sticker Paper, Glossy Type, A4
 3 pack Laminating Film, 125 micron
 21 box Staple Wire, Standard
 4 box Paper Clip vinyl/plastic coated 50mm
 20 pack Specialty Paper (Colored White) s. 24-A4
 4 box Fastener, non-metal
 1 pack Folder with tab / legal
 3 pack Index tab, transparent
 18 pc Whiteboard, Marker Black
 5 pad Notepad 2" x 3"
 5 pad Notepad 3" x 3"
 1 jar Glue, All-Purpose, 200 gsm
 3 box Clip, Backfold, 19mm
 2 box Clip, Backfold, 25mm
 1 box Clip, Backfold, 32mm
 7 pc Marker, Permanent, Black
 1 pack Photo Paper A4 High Gloss A4
 1 pack Sticker Paper, Non-Glossy A4
 2 roll Double Sided Tape w/ foam, 1/2"
 2 roll Double Sided Tape w/ foam, 3/4"
 2 roll Double Sided Tape w/o foam, 1/2"
 2 roll Double Sided Tape w/o foam, 3/4"
 10 box Staple Wire, heavy duty (binder type) 23/13
 5 pc Marker, Permanent Red
 30 box Envelope, Expanding Kraft, 100 pcs per box
 1 set Keyboard with mouse
 *****Nothing Follows*****

Created by Mary Grace Coloma Forbes

Date Created 26/06/2023

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

REQUEST FOR QUOTATION/PROPOSAL

Company Name: _____ Address: _____ E-Mail Address: _____ Contact No. _____	Office/Section	BC- Supply and Delivery of Consolidated office supplies for 2nd quarter
	PR no.	BC2023-06-143
	Quotation No.	Philgeps-BC2023-06-031
	TIN.no. (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


MARY GRACE C. FORBES
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: ₱110,399.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	55	ream	Paper, Multicopy A4, 500 sheets per ream (80gsm)		
2	100	ream	Paper, Multicopy Legal, 500 sheets per ream (80 gsm)		
3	7	box	Pencil, Lead, one (1) dozen per box		
4	18	pack	Battery, dry cell, size AA, 2 pieces per blister pack		
5	19	pack	Battery, dry cell, size AAA, 2 pieces per blisteer pack		
6	2	pack	Battery, dry cell, size D, 2 pieces per blister pack		
7	46	pc	Sign Pen, Black, Liquid or Gel		
8	46	pc	Sign Pen, Blue, Liquid or Gel		
9	30	pc	Sign Pen, Red, Liquid or Gel		
10	7	roll	Tape, Transparent, 48mm		
11	12	pc	Marker, Whiteboard, Blue		
12	15	ream	Paper, MultiPurpose, A4, 500 sheet (70 gsm)		
13	12	ream	Paper, MultiPurpose, Legal, 500 per sheet (70 gsm)		
14	2	pc	Stamp Pad, Felt		
15	10	cart	Ink Cartridge, Epson C13T00V100 (003), Black		
16	7	cart	Ink Cartridge, Epson C13T00V200 (003), Cyan		
17	7	cart	Ink Cartridge, Epson C13T00V300 (003), Magenta		
18	7	cart	Ink Cartridge, Epson C13T00V400 (003), Yellow		

REQUEST FOR QUOTATION/PROPOSAL

Company Name: _____ Address: _____ E-Mail Address: _____ Contact No. _____	Office/Section	BC- Supply and Delivery of Consolidated office supplies for 2nd quarter
	PR no.	BC2023-06-143
	Quotation No.	Philgeps-BC2023-06-031
	TIN.no. (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


MARY GRACE C. FORBES
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: ₱110,399.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
19	1	pc	Ruler, metal 18"		
20	2	roll	Packing Tape, brown, 2x100m		
21	1	pc	Ruler, Plastic 12"		
22	7	pc	Marker, Permanent Blue		
23	1	pack	Folder, White, L-Type, Plastic, For Legal Size Documents		
24	6	box	Paper Clip vinyl/plastic coated 33mm		
25	2	box	Binder Clip 32mm (1-1/4 inch)		
26	1	pc	Puncher, Paper Heavy Duty, with Two Hole Guide		
27	15	pc	Correction Tape 8 meters		
28	2	pc	Stapler heavy duty (Binder Type)		
29	5	pc	Scissors, symmetrical, blade length: 65mm min		
30	12	pc	Sign Pen, black 0.5 mm		
31	12	pc	Sign Pen, blue 0.5 mm		
32	2	roll	Tape Masking Width: 24mm		
33	2	roll	Tape Masking Width: 48mm		
34	2	roll	Tape Packaging Width: 48mm		
35	5	roll	Tape Transparent Width: 24mm		
36	20	box	Ballpen, Black		

REQUEST FOR QUOTATION/PROPOSAL

Company Name: _____ Address: _____ E-Mail Address: _____ Contact No. _____	Office/Section	BC- Supply and Delivery of Consolidated office supplies for 2nd quarter
	PR no.	BC2023-06-143
	Quotation No.	Philgeps-BC2023-06-031
	TIN.no. (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


MARY GRACE C. FORBES
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: ₱110,399.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
37	10	box	Ballpen, Blue		
38	10	pack	Sticker Paper, Glossy Type, A4		
39	3	pack	Laminating Film, 125 micron		
40	21	box	Staple Wire, Standard		
41	4	box	Paper Clip vinyl/plastic coated 50mm		
42	20	pack	Specialty Paper (Colored White) s. 24-A4		
43	4	box	Fastener, non-metal		
44	1	pack	Folder with tab / legal		
45	3	pack	Index tab, transparent		
46	18	pc	Whiteboard, Marker Black		
47	5	pad	Notepad 2" x 3"		
48	5	pad	Notepad 3" x 3"		
49	1	jar	Glue, All-Purpose, 200 gsm		
50	3	box	Clip, Backfold, 19mm		
51	2	box	Clip, Backfold, 25mm		
52	1	box	Clip, Backfold, 32mm		

REQUEST FOR QUOTATION/PROPOSAL

Company Name: _____ Address: _____ E-Mail Address: _____ Contact No. _____	Office/Section	BC- Supply and Delivery of Consolidated office supplies for 2nd quarter
	PR no.	BC2023-06-143
	Quotation No.	Philgeps-BC2023-06-031
	TIN.no. (indicate VAT or Non-Vat)	

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


MARY GRACE C. FORBES
 Procurement Unit

- Note:**
1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
 2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
 3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
 4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
 5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
 6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: ₱110,399.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
53	7	pc	Marker, Permanent, Black		
54	1	pack	Photo Paper A4 High Gloss A4		
55	1	pack	Sticker Paper, Non-Glossy A4		
56	2	roll	Double Sided Tape w/ foam, 1/2"		
57	2	roll	Double Sided Tape w/ foam, 3/4"		
58	2	roll	Double Sided Tape w/o foam, 1/2"		
59	2	roll	Double Sided Tape w/o foam, 3/4"		
60	10	box	Staple Wire, heavy duty (binder type) 23/13		
61	5	pc	Marker, Permanent Red		
62	30	box	Envelope, Expanding Kraft, 100 pcs per box		
63	1	set	Keyboard with mouse		
*****Nothing Follows*****					

Delivery Period _____
 Warranty _____
 Price Validity _____

 Printed Name/Signature

 Tel.No./Cellphone No./e-mail address

 Date