



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9650837
Procuring Entity BATAAN PENINSULA STATE UNIVERSITY
Title BPSU: MCO-OP-GAD Procurement of Venue, Meals and Snacks for the Annual Training on Gender and Harmonized GAD Guidelines: Making Projects Gender Responsive on May 11 and 12, 2023
Area of Delivery Bataan

Solicitation Number:	MCO2023-04-0318	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 62,500.00	Document Request List	0
Delivery Period:	2 Day/s		
Client Agency:		Date Published	13/04/2023
Contact Person:	Lizette Alexis Cunanan Magpantay Procurement Unit Capitol Compound Tenejero Balanga City Bataan Philippines 2100 63-917-1774856 lcmagpantay@bpsu.edu.ph	Last Updated / Time	13/04/2023 00:00 AM
		Closing Date / Time	20/04/2023 08:00 AM

Description Qty. Unit of Measure Description/Offer 1 Lot Venue, Meals and Snacks Snacks Morning snacks for 26 persons on May 11 and 12, 2023; to be served at 9:30AM Afternoon snacks for 26 persons on May 11 and 12, 2023; to be served at 2:45AM Meals Lunch for for 26 persons on May 11 and 12, 2023 Lunch must have at least one meat dish (fish, chicken, pork or beef), one vegetable dish, soup, rice, dessert, drinks Please note that one participant is allergic to tomato, tomato sauce and peanut Venue unlimited water and coffee and tea Training hall/room must be good enough for 60 persons to ensure at least one-meter physical distancing; mut have big projector screen, whiteboard, sound system with at least two microphones (preferably three, and wireless), table for the laptop and LCD projector; table for registration and disinfection supplies; tables and chairs for participants arranged in U-shape; strong and steady internet connection. Facility must have backup power supply in case of unannounced electrical interruptions. Comfort rooms must be easily accessible from the training hall/room. includes tarpaulin based on the design provided by the BPSU GAD-CHRE as the training organizer. ****Nothing Follows****

Created by Lizette Alexis Cunanan Magpantay
Date Created 12/04/2023

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REQUEST FOR QUOTATION/PROPOSAL

**MCO-OP-GAD Procurement of
Venue, Meals and Snacks for the
Annual Training on Gender and
Harmonized GAD Guidelines:
Making Projects Gender
Responsive on May 11 and 12,
2023**

Company: _____ Office/Section _____
Address: _____ PR no. _____
E-Mail Address: _____ Quotation No. _____
Contact No. _____ TIN.no.: (indicate VAT or Non-Vat) _____

MCO2023-04-0318
Philgeps-2023-04-064

Please quote your lowest price on the item/s listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than in the return envelope attached herewith.


LIZETTE ALEXIS C. MAGPANTAY
Procurement Unit

- Note: 1. ALL ENTRIES MUST BE COMPLETELY FILLED-OUT & INDICATE THE NAME OF THE BRAND BEING OFFERED.
2. DELIVERY PERIOD WITHIN SEVEN OR FIFTEEN CALENDAR DAYS (MAXIMUM)
3. WARRANTY SHALL BE FOR A PERIOD OF THREE (3) MONTHS FOR NON-EXPENDABLE SUPPLIES, ONE (1) YEAR FOR NON EXPENDABLE SUPPLIES FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF THIRTY(30) CALENDAR DAYS
5. PhilGEPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF THE QUOTATION
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATE OF THE PRODUCT BEING OFFERED.

ABC: P62,500.00

No.	Qty.	Unit of Measure	Description/Offer	Unit Price	Total Cost
1	1	Lot	Venue, Meals and Snacks		
			Snacks		
			Morning snacks for 26 persons on May 11 and 12, 2023; to be served at 9:30AM		
			Afternoon snacks for 26 persons on May 11 and 12, 2023; to be served at 2:45AM		
			Meals		
			Lunch for for 26 persons on May 11 and 12, 2023		
			Lunch must have at least one meat dish (fish, chicken, pork or beef), one vegetable dish, soup, rice, dessert, drinks		
			Please note that one participant is allergic to tomato, tomato sauce and peanut		
			Venue		
			unlimited water and coffee and tea		
			Training hall/room must be good enough for 60 persons to ensure at least one meter physical distancing; mut have big projector screen, whiteboard, sound system with at least two microphones (preferably three, and wireless), table for the laptop and LCD projector; table for registration and disinfection supplies; tables and chairs for participants arranged in U-shape; strong and steady internet connection		
			Facility must have backup power supply in case of unannounced electrical interruptions		
			Comfort rooms must be easily accessible from the training hall/room		
			includes tarpaulin based on the design provided by the BPSU GAD-CHRE as the training organizer		
			****Nothing Follows****		

Delivery Period _____
Warranty _____
Price Validity _____

Printed Name/Signature _____

Tel.No./Cellphone No./e-mail address _____

Date _____