



Republic of the Philippines
BATAAN PENINSULA STATE UNIVERSITY
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December 22, 2022

MR. MARVIN G. SERRANO

Sole Proprietor

M.G. SERRANO ENTERPRISE

1337 Purok Pau, Calulut, City of San Fernando, Pampanga

Subject : **NOTICE TO PROCEED**

Dear **Mr. Serrano**:

This is to inform you that the Contract for the implementation of the project, **SUPPLY AND DELIVERY OF YEAR-END PACKAGE FOR BATAAN PENINSULA STATE UNIVERSITY (BPSU) EMPLOYEES (PER LOT) with PR No. CO2022-11-0684 for Lot 2** has been approved.

Accordingly, you are hereby directed to commence the work in accordance with the term and conditions as stipulated in the Contract and Implementation Schedule, and that the date of commencement shall be no later than seven (7) calendar days after your receipt of this letter.

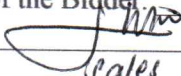
The time of completion shall be **Seven (7)** Calendar days after your receipt of this letter and the Purchase Order.

Your written acknowledgement of receipt and acceptance of this notice, together with your advice on your intended date of commencement of the work are requested by return, through signature of your authorized representative in the space indicated below.

Very truly yours,


GREGORIO J. RODIS, Ph.D

University President

I acknowledge receipt on this Notice on December 22, 2022
Name of the Representative of the Bidder: Joyvie Serrano
Authorized Signature: 
Designation: Sales manager

M.G. SERRANO ENTERPRISE hereby notify **BPSU** that commencement of the project is on 22nd day of December 2022.