

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

Introduction:

Listed in this template are all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular No. 2018-10 dated November 8,2018 , the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if

a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;

b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:

a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021 _DBM_Central Office, APP2021 _DBM_Region IVA).

b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEPS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with **Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.**

Department/Bureau/Office: BATAAN PENINSULA STATE UNIVERSITY
Region: III - Pampanga
Address: Capitol Compound, City of Balanga, Bataan

Agency Account Code: F093
Organization Type: State University and College (SUC)

Contact Person: Jose Paulo B. Tuazon
Position: Procurement Head
E-mail : procurement_central@gse.bpsu.edu.ph
Telephone/Mobile Nos: 472379213

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	42	43	63	148	20,625.28	19	36	33	88	12,263.68	30	31	32	93	12,960.48	18	22	38	78	10,870.08	407.00	139.36	56719.52
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle	10	58	68	136	20,594.48	10	38	48	96	14,537.28	10	44	51	105	15,900.15	10	38	48	96	14,537.28	433.00	151.43	65569.19
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	234	156	236	626	27,281.08	176	74	189	439	19,131.62	79	71	95	245	10,677.10	70	51	48	169	7,365.02	1,479.00	43.58	64454.82
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	457.60	0.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle				0	0.00				0	0.00				0	0.00				0	0.00	0.00	43.58	0.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	455.00	0.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon				0	0.00				0	0.00				0	0.00				0	0.00	0.00	207.75	0.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	21	11	19	51	1,607.52	6	9	11	26	819.52	18	10	2	30	945.60	5	2	1	8	252.16	115.00	31.52	3624.80
FILMS																										
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	12	12	8	32	27,130.24	2	10	2	14	11,869.48	9	6	2	17	14,412.94	9	4		13	11,021.66	76.00	847.82	64434.32
10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	2	3		5	1,105.00	1	1		2	442.00	2	1		3	663.00	1	1		2	442.00	12.00	221.00	2652.00
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	2	1	1	4	834.08	1		1	2	417.04	2		1	3	625.56	1		1	2	417.04	11.00	208.52	2293.72
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	16	6	6	28	2,344.16	11	1	3	15	1,255.80	6	2	2	10	837.20	1			1	83.72	54.00	83.72	4520.88
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	1			1	882.55	1			1	882.55	1			1	882.55	1			1	882.55	4.00	882.55	3530.20
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box			1	0	0.00				0	0.00				0	0.00				0	0.00	0.00	1029.60	0.00

15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1528.80		0.00
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	906.36		0.00
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	884.00		0.00
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1508.00		0.00
19	14111609-LL-C01	LOOSELEAF COVER, made of chipboard, for legal	bundle	90	8	2	100	79,496.00	3	4	2	9	7,154.64	56	7	2	65	51,672.40	3	3	2	8	6,359.68	182.00	794.96		144682.72
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	97	43	56	196	7,263.76	61	23	7	91	3,372.46	84	48	14	146	5,410.76	40	19	7	66	2,445.96	499.00	37.06		18492.94
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	72	40	58	170	10,077.60	44	16	6	66	3,912.48	55	45	10	110	6,520.80	23	13	5	41	2,430.48	387.00	59.28		22941.36
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	47	38	46	131	6,252.63	51	21	6	78	3,722.94	60	41	10	111	5,298.03	32	16	5	53	2,529.69	373.00	47.73		17803.29
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	45	22	13	80	963.20	18	10		28	337.12	40	5		45	541.80	20	7	2	29	349.16	182.00	12.04		2191.28
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	308	194	57	559	95,343.04	228	87	77	392	66,859.52	176	70	82	328	55,943.68	158	57	25	240	40,934.40	1,519.00	170.56		259080.64
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	369	612	64	1045	189,583.90	286	269	210	765	138,786.30	246	379	115	740	134,250.80	185	235	30	450	81,639.00	3,000.00	181.42		544260.00
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	249	114	164	527	70,154.24	171	77	69	317	42,199.04	200	91	85	376	50,053.12	111	61	16	188	25,026.56	1,408.00	133.12		187432.96
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	399	343	142	884	122,849.48	379	252	117	748	103,949.56	301	241	95	637	88,523.89	237	185	37	459	63,787.23	2,728.00	138.97		379110.16
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad	10	12	1	23	705.64	7	5	1	13	398.84	30	10		40	1,227.20	7	6		13	398.84	89.00	30.68		2730.52
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	6	6	1	13	1,274.65		6	1	7	686.35		6	1	7	686.35		7	1	8	784.40	35.00	98.05		3431.75
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm?1mm x 30m-0.3m	roll	48	4	15	67	3,727.88	2	4	15	21	1,168.44	18	4		22	1,224.08	2	18		20	1,112.80	130.00	55.64		7233.20
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	25	26	94	145	10,254.40	3	19	1	23	1,626.56	6	15	1	22	1,555.84		5		5	353.60	195.00	70.72		13790.40
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	61	31	188	280	28,537.60	14	4		18	1,834.56	35	28		63	6,420.96	13	18		31	3,159.52	392.00	101.92		39952.64
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	113	126	215	454	39,679.60	68	99	43	210	18,354.00	80	99	84	263	22,986.20	83	89	33	205	17,917.00	1,132.00	87.40		98936.80
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack				0	0.00				0	0.00				0	0.00				0	0.00	0.00	34.84		0.00
BATTERIES AND CELLS AND ACCESSORIES																											
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	148	86	125	359	13,031.70	117	35	19	171	6,207.30	106	112	26	244	8,857.20	89	30	14	133	4,827.90	907.00	36.30		32924.10
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	153	65	61	279	5,504.67	119	46	18	183	3,610.59	108	107	21	236	4,656.28	84	44	16	144	2,841.12	842.00	19.73		16612.66
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5 volts, alkaline	pack	23	9	3	35	3,367.00	12	9	3	24	2,308.80	23	9	3	35	3,367.00	6	8	2	16	1,539.20	110.00	96.20		10582.00
MANUFACTURING COMPONENTS AND SUPPLIES																											
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	31	22	28	81	5,030.10	4	9	11	24	1,490.40	17	9	3	29	1,800.90	4	3		7	434.70	141.00	62.10		8756.10
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	57	59	45	161	3,181.36	29	27	14	70	1,383.20	49	19	7	75	1,482.00	26	18	4	48	948.48	354.00	19.76		6995.04
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	117	66	91	274	5,778.66	37	45	56	138	2,910.42	96	52	38	186	3,922.74	34	31	12	77	1,623.93	675.00	21.09		14235.75
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	25	29	27	81	1,512.27	10	13	6	29	541.43	23	16	15	54	1,008.18	7	3	3	13	242.71	177.00	18.67		3304.59
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	94	50	60	204	11,138.40	20	32	10	62	3,385.20	55	30	8	93	5,077.80	25	15		40	2,184.00	399.00	54.60		21785.40
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	81	44	29	154	16,416.40	14	39	9	62	6,609.20	66	25	7	98	10,446.80	19	13	1	33	3,517.80	347.00	106.60		36990.20
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	60	37	24	121	2,416.37	12	34	4	50	998.50	31	20	29	80	1,597.60	16	3		19	379.43	270.00	19.97		5391.90
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	154	141	132	427	4,308.43	68	77	56	201	2,028.09	100	70	26	196	1,977.64	65	53	4	122	1,230.98	946.00	10.09		9545.14
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	89	68	44	201	4,013.97	37	60	36	133	2,656.01	65	44	10	119	2,376.43	36	22	3	61	1,218.17	514.00	19.97		10264.58
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	3	3	2	8	465.92		2	0	2	116.48		2	2	4	232.96		1		1	58.24	15.00	58.24		873.60
HEATING AND VENTILATION AND AIR CIRCULATION																											
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	2	13	2	17	18,864.56				0	0.00		10		10	11,096.80				0	0.00	27.00	1109.68		29961.36
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	5	2	3	10	13,696.80				0	0.00	2			2	2,739.36				0	0.00	12.00	1369.68		16436.16
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	10	18	3	31	26,562.66	3			3	2,570.58	1	19		20	17,137.20	1			1	856.86	55.00	856.86		47127.30
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	4	22		26	17,548.96				0	0.00		10		10	6,749.60				0	0.00	36.00	674.96		24298.56
MEDICAL THERMOMETERS AND ACCESSORIES																											
52	41112224-TG-T01	THERMOGUN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3068.00		0.00
LIGHTING AND FIXTURES AND ACCESSORIES																											

53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece	2	18	20	40	8,232.80				0	0.00		5	5	10	2,058.20				0	0.00	50.00	205.80	10291.00
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	7	49	105	161	13,227.76	5	16	5	26	2,136.16	5	80	35	120	9,859.20	5	16	65	86	7,065.76	393.00	82.16	32288.88
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	49	21		70	1,237.60	8	5		13	229.84	20	5		25	442.00	4	4		8	141.44	116.00	17.68	2050.88
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	81	69	99	249	22,464.78	38	53	27	118	10,645.96	46	55	30	131	11,818.82	40	36	23	99	8,931.78	597.00	90.22	53861.34
57	47131604-BR-S01	BROOM, soft (tambo)	piece	28	94	47	169	23,024.56	4	64	2	70	9,536.80	24	61	2	87	11,852.88	14	3	0	17	2,316.08	343.00	136.24	46730.32
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	21	105	100	226	4,113.20	10	35	10	55	1,001.00	16	40	10	66	1,201.20	13	2	10	25	455.00	372.00	18.20	6770.40
59	47131829-TB-C01	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	53	35	56	144	5,990.40	30	28	27	85	3,536.00	38	36	27	101	4,201.60	30	17	11	58	2,412.80	388.00	41.60	16140.80
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	35	24	21	80	1,913.60	19	18	14	51	1,219.92	23	15	15	53	1,267.76	19	7	7	33	789.36	217.00	23.92	5190.64
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	13	14	39	66	595.98	7	12	10	29	261.87	9	13	14	36	325.08	6	12	4	22	198.66	153.00	9.03	1381.59
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	51	392	436	879	32,900.97	57	242	295	594	22,233.42	38	239	284	561	20,998.23	31	221	34	286	10,704.98	2,320.00	37.43	86837.60
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	82	69	63	214	27,597.44	43	48	28	119	15,346.24	66	66	47	179	23,083.84	44	30	27	101	13,024.96	613.00	128.96	79052.48
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	15	59	62	136	3,376.88	2	35	7	44	1,092.52	13	13	11	37	918.71	1	8		9	223.47	226.00	24.83	5611.58
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon			0	0	0.00			0	0	0.00			0	0	0.00				0	0.00	0.00	131.25	0.00
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle			0	0	0.00			0	0	0.00			0	0	0.00				0	0.00	0.00	102.96	0.00
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can			0	0	0.00			0	0	0.00			0	0	0.00				0	0.00	0.00	309.76	0.00
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	27	39	34	100	11,553.00	14	24	11	49	5,660.97	19	26	18	63	7,278.39	14	9	2	25	2,888.25	237.00	115.53	27380.61
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	6	5	11	22	50,336.00	1	1	0	2	4,576.00	3	3	4	10	22,880.00	1	2		3	6,864.00	37.00	2288.00	84656.00
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	4	13	13	30	4,368.00	1	4	3	8	1,164.80	2	7	7	16	2,329.60	1	4		5	728.00	59.00	145.60	8590.40
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	4	7	7	18	2,227.68	1	2	3	6	742.56	2	1	6	9	1,113.84	1			1	123.76	34.00	123.76	4207.84
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	46	35	29	110	5,920.20	22	27	11	60	3,229.20	38	40	25	103	5,543.46	22	16	10	48	2,583.36	321.00	53.82	17276.22
73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	29	22	32	83	8,890.96	11	17	14	42	4,499.04	16	7	20	43	4,606.16	11	7	8	26	2,785.12	194.00	107.12	20781.28
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	135	256	171	562	75,690.16	137	216	113	466	62,760.88	152	178	120	450	60,606.00	116	109	105	330	44,444.40	1,808.00	134.68	243501.44
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	30	20	43	93	2,600.28	2	11	4	17	475.32	3	10	6	19	531.24	1	2	2	5	139.80	134.00	27.96	3746.64
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1144.00	0.00
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	124.80	0.00
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	156.00	0.00
79	42131601-PA-A01	Polyethylene Apron (50g)	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	15.08	0.00
80	42131702-SG-01	SURGICAL GOWN	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	299.52	0.00
81	42131711-HC-H01	HEAD COVER, disposable	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	2.60	0.00
82	42131609-SC-S01	SHOE COVER, disposable	pair				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8.32	0.00
83	42132203-MG-G01	NITRILE GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	3.07	0.00
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5.02	0.00
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	14.04	0.00
86	46182008-KN-M01	KN95 FACE MASK	piece				0	0.00				0	0.00				0	0.00				0	0.00	0.00	104.00	0.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
87	43211507-DSK001	MITHI DESKTOP, basic	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	24,793.60	0.00
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit		1		1	42,390.40				0	0.00				0	0.00				0	0.00	1.00	42,390.40	42390.40
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit		2		2	82,784.00				0	0.00				0	0.00				0	0.00	2.00	41,392.00	82784.00
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	37	69	3	109	288,940.47	2	2		4	10,603.32	12	3	2	17	45,064.11	4			4	10,603.32	134.00	2650.83	355211.22

91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	91	82	7	180	30,139.20	18	12		30	5,023.20	30	11	4	45	7,534.80	9	4		13	2,176.72	268.00	167.44	44873.92
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	43	47	9	99	11,018.70	3	4		7	779.10	7	12	2	21	2,337.30		3		3	333.90	130.00	111.30	14469.00
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	2	1		3	462.00				0	0.00				0	0.00				0	0.00	3.00	154.00	462.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	2			2	76,201.94				0	0.00	1			1	38,100.97				0	0.00	3.00	38100.97	114302.91
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	3	1		4	36,766.08				0	0.00	1		1	2	18,383.04			1	1	9,191.52	7.00	9191.52	64340.64
96	43212105-PR-L01	PRINTER, laser, monochrome	unit	3	5		8	5,799.04	1			1	724.88	1	2		3	2,174.64	1			1	724.88	13.00	724.88	9423.44
97	43212105-PR-L02	PRINTER, laser, colored	unit				0	0.00				0	0.00				0	0.00				0	0.00	0.00	7899.00	0.00

OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES

98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	17	10	60	87	2,578.68	12	10	10	32	948.48	12	12	12	36	1,067.04	17	10	10	37	1,096.68	192.00	29.64	5690.88
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	86	49	58	193	1,746.65	45	33	37	115	1,040.75	58	33	38	129	1,167.45	42	25	32	99	895.95	536.00	9.05	4850.80
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	84	46	51	181	2,763.87	48	40	39	127	1,939.29	64	37	38	139	2,122.53	36	29	31	96	1,465.92	543.00	15.27	8291.61
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	82	57	63	202	4,201.60	39	34	38	111	2,308.80	62	36	42	140	2,912.00	40	30	17	87	1,809.60	540.00	20.80	11232.00
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	75	46	53	174	8,324.16	40	33	37	110	5,262.40	58	35	41	134	6,410.56	40	29	16	85	4,066.40	503.00	47.84	24063.52
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	183	147	190	520	7,290.40	115	87	226	428	6,000.56	152	89	83	324	4,542.48	83	47	49	179	2,509.58	1,451.00	14.02	20343.02
104	44111515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	138	118	84	340	26,248.00	54	313	35	402	31,034.40	117	77	51	245	18,914.00	22	30	24	76	5,867.20	1,063.00	77.20	82063.60
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	237	119	50	406	27,867.84	80	90	36	206	14,139.84	172	73	47	292	20,042.88	48	49	17	114	7,824.96	1,018.00	68.64	69875.52
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	19	5	4	28	18,846.52	3	4	0	7	4,711.63	15		0	15	10,096.35	1	1		2	1,346.18	52.00	673.09	35000.68
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	28	14	3	45	41,722.20	6	9	0	15	13,907.40	12	8	0	20	18,543.20	12	7		19	17,616.04	99.00	927.16	91788.84
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box	45	16	6	67	49,472.80	7	9	2	18	13,291.20	12	13	3	28	20,675.20	4	9	1	14	10,337.60	127.00	738.40	93776.80
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	82	45	25	152	4,634.48	25	21	11	57	1,737.93	23	21	14	58	1,768.42	21	20	10	51	1,554.99	318.00	30.49	9695.82
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box	14	9	0	23	8,698.60	1	3	0	4	1,512.80	4	2	1	7	2,647.40	1	3		4	1,512.80	38.00	378.20	14371.60
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	6	1	0	7	3,035.76	1	1	0	2	867.36	3		0	3	1,301.04	1	1		2	867.36	14.00	433.68	6071.52
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	32	38	10	80	824.00	27	20	10	57	587.10	37	36	16	89	916.70	11	12	10	33	339.90	259.00	10.30	2667.70
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	70	52	36	158	13,178.78	18	28	13	59	4,921.19	46	29	15	90	7,506.90	21	9	7	37	3,086.17	344.00	83.41	28693.04
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	25	28	7	60	5,162.40	33	10	6	49	4,215.96	18	12	12	42	3,613.68	7	9	5	21	1,806.84	172.00	86.04	14798.88
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	84	23	13	120	1,335.60	35	13	10	58	645.54	70	20	10	100	1,113.00	33	10	6	49	545.37	327.00	11.13	3639.51
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	76	44	24	144	2,049.12	37	23	12	72	1,024.56	58	32	12	102	1,451.46	36	19	11	66	939.18	384.00	14.23	5464.32
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	13	14	1	28	7,571.20	6		0	6	1,622.40	5	1	1	7	1,892.80	2			2	540.80	43.00	270.40	11627.20
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	45	8	15	68	21,207.84	14	6	8	28	8,732.64	19	5	6	30	9,356.40	6			6	1,871.28	132.00	311.88	41168.16
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	13	23		36	6,171.48	6	4	0	10	1,714.30	7	7	4	18	3,085.74	6	4		10	1,714.30	74.00	171.43	12685.82
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	25	15		40	9,729.60	8	15	11	34	8,270.16	11	7	14	32	7,783.68	7	4	11	22	5,351.28	128.00	243.24	31134.72
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	22	2		24	22,863.36	3	2	2	7	6,668.48	9		14	23	21,910.72	5	4		9	8,573.76	63.00	952.64	60016.32
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	26	5		31	8,649.00	2	4	0	6	1,674.00	25	3	1	29	8,091.00	2	3		5	1,395.00	71.00	279.00	19809.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	92	4	1	97	31,171.92	8	3	1	12	3,856.32	31	3	1	35	11,247.60	4	2	1	7	2,249.52	151.00	321.36	48525.36
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	103	12	1	116	6,574.88	12	14	2	28	1,587.04	25	7	2	34	1,927.12	11	2	1	14	793.52	192.00	56.68	10882.56
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	236	50	6	292	12,147.20	72	29	19	120	4,992.00	167	25	26	218	9,068.80	48	17	2	67	2,787.20	697.00	41.60	28995.20
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	32	25	3	60	2,800.80	7	19	4	30	1,400.40	28	11	15	54	2,520.72	5	6	2	13	606.84	157.00	46.68	7328.76
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	134	114	8	256	3,425.28	64	35	17	116	1,552.08	70	81	34	185	2,475.30	55	45	8	108	1,445.04	665.00	13.38	8897.70
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	30	18	5	53	709.14	10	14	8	32	428.16	17	16	12	45	602.10	17	1	3	21	280.98	151.00	13.38	2020.38
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	24	10	1	35	468.30	9	5	4	18	240.84	16	9	5	30	401.40	6	5	2	13	173.94	96.00	13.38	1284.48
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	122	34	14	170	1,526.60	45	35	19	99	889.02	84	19	27	130	1,167.40	49	12	11	72	646.56	471.00	8.98	4229.58
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	47	17	10	74	664.52	22	14	10	46	413.08	34	10	15	59	529.82	20	9	6	35	314.30	214.00	8.98	1921.72
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	40	16	5	61	547.78	27	14	8	49	440.02	37	10	9	56	502.88	24	9	6	39	350.22	205.00	8.98	1840.90

133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	92	37	31	160	1,241.60	52	33	35	120	931.20	86	29	46	161	1,249.36	44	25	18	87	675.12	528.00	7.76	4097.28
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	83	36	62	181	3,102.34	56	32	30	118	2,022.52	73	24	45	142	2,433.88	54	22	12	88	1,508.32	529.00	17.14	9067.06
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	54	22	40	116	2,411.64	20	12	20	52	1,081.08	39	10	21	70	1,455.30	19	1	14	34	706.86	272.00	20.79	5654.88
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle	5	16	16	37	8,872.23	2	15	1	18	4,316.22	4	12	1	17	4,076.43	2	2	1	5	1,198.95	77.00	239.79	18463.83
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	22	14	6	42	4,599.00	7	9	4	20	2,190.00	6	8	3	17	1,861.50	5	4	2	11	1,204.50	90.00	109.50	9855.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	28	11	5	44	1,537.80	5		1	6	209.70	12	7	0	19	664.05	5			5	174.75	74.00	34.95	2586.30
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	17	17	28	62	918.84	6	2	1	9	133.38	8	11	0	19	281.58	2	4		6	88.92	96.00	14.82	1422.72
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	31	20	7	58	1,938.94	7	2	5	14	468.02	15	8	1	24	802.32	3	2		5	167.15	101.00	33.43	3376.43
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	20	5	4	29	13,164.84	2		0	2	907.92	4	3	0	7	3,177.72				0	0.00	38.00	453.96	17250.48
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	17	14	10	41	8,314.80	2	4	2	8	1,622.40		2	0	2	405.60				0	0.00	51.00	202.80	10342.80
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	29	14	13	56	7,389.76	3	5	2	10	1,319.60	11	5	2	18	2,375.28	2	1		3	395.88	87.00	131.96	11480.52
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	40	38	30	108	4,380.48	3	7	6	16	648.96	43	15	2	60	2,433.60	4	5		9	365.04	193.00	40.56	7828.08
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	34	15	12	61	10,784.80	5	9	7	21	3,712.80	19	7	6	32	5,657.60	2	4		6	1,060.80	120.00	176.80	21216.00
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	14	13	5	32	29,253.12	1	3	2	6	5,484.96	3	5	0	8	7,313.28	1	3		4	3,656.64	50.00	914.16	45708.00
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	33	20	16	69	1,718.10	6	7	3	16	398.40	14	13	1	28	697.20	6	2		8	199.20	121.00	24.90	3012.90
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	28	12	8	48	3,081.60	4	1	1	6	385.20	14	6	1	21	1,348.20	1	1		2	128.40	77.00	64.20	4943.40
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	8	5	3	16	152,555.52	3		1	4	38,138.88	1		0	1	9,534.72	1			1	9,534.72	22.00	9534.72	209763.84
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	28	8	20	56	19,423.60	2	2	1	5	1,734.25	8	1	0	9	3,121.65	2			2	693.70	72.00	346.85	24973.20
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	1	1	1	3	16,926.00	1		0	1	5,642.00			0	0	0.00				0	0.00	4.00	5642.00	22568.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	7	6	1	14	130,166.40	2	1	0	3	27,892.80	1	3	0	4	37,190.40	1			1	9,297.60	22.00	9297.60	204547.20
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	12	2	1	15	85,488.00	1		0	1	5,699.20	1		0	1	5,699.20				0	0.00	17.00	5699.20	96886.40

PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES

154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6947.20	0.00
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	910.00	0.00
156	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	1601.60	0.00
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	6760.00	0.00
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5080.40	0.00
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	8569.60	0.00
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	5116.80	0.00
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	989.04	0.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart			4	4	4,118.40		4	4	8	8,236.80				0	0.00		1	1	2	2,059.20	14.00	1029.60	14414.40
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart			5	5	3,770.00		3	3	6	4,524.00		2	1	3	2,262.00			0	0	0.00	14.00	754.00	10556.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart			3	3	2,340.00		1	1	2	1,560.00		2	0	2	1,560.00		1	1	2	1,560.00	9.00	780.00	7020.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	129	135	63	327	81,619.20	72	104	52	228	56,908.80	118	114	44	276	68,889.60	79	94	21	194	48,422.40	1,025.00	249.60	255840.00
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	82	48	31	161	40,185.60	55	22	28	105	26,208.00	75	24	40	139	34,694.40	60	19	12	91	22,713.60	496.00	249.60	123801.60
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	82	51	31	164	40,934.40	55	22	28	105	26,208.00	75	26	38	139	34,694.40	60	19	12	91	22,713.60	499.00	249.60	124550.40
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	82	54	31	167	41,683.20	55	22	28	105	26,208.00	74	28	38	140	34,944.00	60	19	12	91	22,713.60	503.00	249.60	125548.80
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	773.76	0.00
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	950.56	0.00
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	795.60	0.00
174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart				0	0.00				0	0.00				0	0.00				0	0.00	0.00	920.40	0.00

261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	13156.00		0.00
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2901.60		0.00
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60		0.00
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60		0.00
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2953.60		0.00
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7056.40		0.00
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	8846.24		0.00
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	8846.24		0.00
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	8846.24		0.00
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3429.78		0.00
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4043.83		0.00
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4043.83		0.00
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4043.83		0.00
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4440.80		0.00
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7441.20		0.00
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	5616.00		0.00
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7472.40		0.00
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	5616.00		0.00
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7472.40		0.00
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	5616.00		0.00
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7472.40		0.00
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3900.00		0.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4399.20		0.00
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3406.00		0.00
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2350.40		0.00
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2454.40		0.00
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3380.00		0.00
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	2875.58		0.00
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7259.20		0.00
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3458.00		0.00
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203U, black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	6442.80		0.00
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	7321.14		0.00
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	3962.24		0.00
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	4066.40		0.00
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart			2		2	12,740.00				0	0.00				0	0.00			0	0.00	2.00	6370.00		12740.00
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart					0	0.00				0	0.00				0	0.00			0	0.00	0.00	13399.36		0.00
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
297	45121517-DO-C02	DOCUMENT CAMERA	unit	5	1	1	7	165,365.20				0	0.00				0	0.00			0	0.00	7.00	23623.60		165365.20	
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	6			6	104,832.00	1			1	17,472.00	1			1	17,472.00			0	0.00	8.00	17472.00		139776.00	
FLAG OR ACCESSORIES																											
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece					0	0.00				0	0.00				0	0.00			0	0.00	0.00	284.84		0.00
PRINTED PUBLICATIONS																											

300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	4	1		5	186.05				0	0.00				0	0.00				0	0.00	5.00	37.21		186.05
FIRE FIGHTING EQUIPMENT																											
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	10	30		40	45,760.00	3	21		24	27,456.00	4	26		30	34,320.00	1			1	1,144.00	95.00	1144.00		108680.00
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	3	1		4	22,453.00	2	1		3	16,839.75		1		1	5,613.25	2			2	11,226.50	10.00	5613.25		56132.50
CONSUMER ELECTRONICS																											
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	14	5		19	121,897.16	3	1		4	25,662.56	1			1	6,415.64	1			1	6,415.64	25.00	6415.64		160391.00
FURNITURE AND FURNISHINGS																											
304	56101504-CM-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	4	6	150	160	48,588.80	4	1		5	1,518.40	3	6		9	2,733.12	2			2	607.36	176.00	303.68		53447.68
305	56101504-CM-W01	CHAIR,monobloc, white, with backrest, w/o armrest	piece	5	1035		1040	313,664.00				0	0.00		5		5	1,508.00				0	0.00	1,045.00	301.60		315172.00
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit		1		1	1,336.40				0	0.00				0	0.00				0	0.00	1.00	1336.40		1336.40
307	56101519-TM-S02	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	1			1	1,315.60				0	0.00				0	0.00				0	0.00	1.00	1315.60		1315.60
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
308	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, for A4 size	piece	28	8	29	65	2,585.70	23	7		30	1,193.40	5		21	26	1,034.28	5			5	198.90	126.00	39.78		5012.28
309	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	114	24	82	220	9,323.60	33	28		61	2,585.18	17	15	23	55	2,330.90	18	13		31	1,313.78	367.00	42.38		15553.46
310	60121534-ER-P01	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	7	11	2	20	88.40	2	6		8	35.36	2		1	3	13.26	2			2	8.84	33.00	4.42		145.86
311	60121524-SP-G01	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	147	109	84	340	11,767.40	47	124	39	210	7,268.10	57	53	77	187	6,472.07	46	26	29	101	3,495.61	838.00	34.61		29003.18
312	60121524-SP-G02	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	216	141	132	489	16,924.29	56	139	66	261	9,033.21	81	59	92	232	8,029.52	58	19	50	127	4,395.47	1,109.00	34.61		38382.49
313	60121524-SP-G03	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	73	24	71	168	5,814.48	8	62	6	76	2,630.36	21	27	10	58	2,007.38	31	2	5	38	1,315.18	340.00	34.61		11767.40
314	60121124-WR-P01	WRAPPING PAPER, kraft, 65gsm (-5%)	pack	2	4	12	18	2,787.12	1	1		2	309.68	1	2	2	5	774.20	1			1	154.84	26.00	154.84		4025.84
SOFTWARE																											
1	43231513-SFT-001	Business function specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3	43232004-SFT-003	Computer game or entertainment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4	43232107-SFT-004	Content authoring and editing software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
5	43232202-SFT-005	Content management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
6	43232304-SFT-006	Data management and query software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
7	43232402-SFT-007	Development software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
8	43232505-SFT-008	Educational or reference software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
9	43232603-SFT-009	Industry specific software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
10	43232701-SFT-010	Network applications software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
11	43232802-SFT-011	Network management software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
12	43232905-SFT-012	Networking software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
13	43233004-SFT-013	Operating environment software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
14	43233205-SFT-014	Security and protection software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
15	43233405-SFT-015	Utility and device driver software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
16	43233501-SFT-016	Information exchange software	license				0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																											
Common Electrical Supplies																											
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
3							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00
4							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00		0.00

15		Plastic fastener	box	3		3	150.00			0	0.00			0	0.00			0	0.00	3.00	50.00	150.00
16		Expanding Folder	pc.	10		10	270.00			0	0.00			0	0.00			0	0.00	10.00	27.00	270.00
17		Ballpoint (Black)	pc.	12		12	120.00			0	0.00			0	0.00			0	0.00	12.00	10.00	120.00
18		Ballpoint (Blue)	pc.	20		20	200.00			0	0.00			0	0.00			0	0.00	20.00	10.00	200.00
19		Expanding folder (Green)	pc.		15	15	405.00			0	0.00			0	0.00			0	0.00	15.00	27.00	405.00
20		Fastener (plastic)	box		2	2	100.00			0	0.00			0	0.00			0	0.00	2.00	50.00	100.00
21		Ballpen (black)	pc.		55	55	550.00			0	0.00			0	0.00			0	0.00	55.00	10.00	550.00
22		Double sided tape w/ foam	pc.		2	2	100.00			0	0.00			0	0.00			0	0.00	2.00	50.00	100.00
23		Push Pin	box		2	2	100.00			0	0.00			0	0.00			0	0.00	2.00	50.00	100.00
24		Yellow Pad (long)	pad		1	1	70.00			0	0.00			0	0.00			0	0.00	1.00	70.00	70.00
25		Brother Laser toner cartridge (TN-2380) DCP-L2540dw)	cart		7	7	25,200.00	5		5	18,000.00	5		5	18,000.00	5		5	18,000.00	22.00	3600.00	79200.00
26		Canon Cartridge 325	cart		5	5	12,500.00			0	0.00			0	0.00			0	0.00	5.00	2500.00	12500.00
27		Ink, Cartridge, HP110285A, (Black)	cart		1	1	3,800.00			0	0.00			0	0.00			0	0.00	1.00	3800.00	3800.00
28		Toner HP 80A	cart		5	5	12,320.00			0	0.00			0	0.00			0	0.00	5.00	2464.00	12320.00
29		Kyocera TK-4109	cart		5	5	36,500.00			0	0.00			0	0.00			0	0.00	5.00	7300.00	36500.00
30		HP LaseJet P1102	cart		2	2	7,200.00			0	0.00			0	0.00			0	0.00	2.00	3600.00	7200.00
31						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

Common Janitorial Supplies																						
1		Disinfectant, bleaching solution gallon	cont.		10	10	1,700.00	10		10	1,700.00			0	0.00			0	0.00	20.00	170.00	3400.00
2		Glass Cleaner, 500ml	can		2	2	400.00	2		2	400.00			0	0.00			0	0.00	4.00	200.00	800.00
3		Disinfectant, bleaching solution colored	cont.		10	10	700.00	5		5	350.00			0	0.00			0	0.00	15.00	70.00	1050.00
4						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
5						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
6						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
7						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
8						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
9						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
10						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
11						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
12						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
13						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
14						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00
15						0	0.00			0	0.00			0	0.00			0	0.00	0.00	0.00	0.00

Office Equipment and Accessories																						
1		Mouse, optical, usb connection type	unit	5		5	1,500.00			0	0.00			0	0.00			0	0.00	5.00	300.00	1500.00
2		Teachers Table	pc	1		1	5,000.00			0	0.00			0	0.00			0	0.00	1.00	5000.00	5000.00
3		Executive Chairs	pc	2		2	5,000.00			0	0.00			0	0.00			0	0.00	2.00	2500.00	5000.00
4		FLASH DRIVE,64 GB capacity	piece	1		1	500.00			0	0.00			0	0.00			0	0.00	1.00	500.00	500.00
5		System Unit Power Supply	pc	8		8	7,600.00			0	0.00			0	0.00			0	0.00	8.00	950.00	7600.00
6		Keyboard, usb connection type	pc	5		5	1,500.00			0	0.00			0	0.00			0	0.00	5.00	300.00	1500.00
7		EXTERNAL HARD DRIVE, 1TB, USB 3.5	pc	2		2	6,400.00			0	0.00			0	0.00			0	0.00	2.00	3200.00	6400.00
8		Monitor, 19.5"	pc	3		3	12,000.00			0	0.00			0	0.00			0	0.00	3.00	4000.00	12000.00

9		Crimping tools for RJ45 Cat6 High end	pc	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
10		Punch Down tools High end	pc	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
11		Heavy Duty Vacuum Cleaner	unit	1			1	7,000.00				0	0.00				0	0.00				0	0.00	1.00	7000.00	7000.00
12		TPlink EAP120 300mbps Wireless N gigabit ceiling mount AP	pc	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
13		Tplink CPE610 15ghz 300mbps 23dBI outdorr CPE	pc	1			1	5,000.00				0	0.00				0	0.00				0	0.00	1.00	5000.00	5000.00
14		DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	pc	7		100	107	5,350.00				0	0.00				0	0.00				0	0.00	107.00	50.00	5350.00
15																										
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25																										
26							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
Office Supplies																										
1		Ink, Epson 003 ink (Black)	bottle		5		5	1,400.00				0	0.00				0	0.00				0	0.00	5.00	280.00	1400.00
2		Ink, Epson 003 ink (Cyan)	bottle		5		5	1,400.00				0	0.00				0	0.00				0	0.00	5.00	280.00	1400.00
3		Ink, Epson 003 ink (Yellow)	bottle		5		5	1,400.00				0	0.00				0	0.00				0	0.00	5.00	280.00	1400.00
4		Ink, Epson 003 ink (Magenta)	bottle		5		5	1,400.00				0	0.00				0	0.00				0	0.00	5.00	280.00	1400.00
5		Certificate paper, 80gsm (long) 20 pcs./pack	pack		5		5	650.00				0	0.00				0	0.00				0	0.00	5.00	130.00	650.00
6		Correction Tape	pc	19	10	5	34	1,360.00	2	5		7	280.00	9	3		12	480.00	2			2	80.00	55.00	40	2,200.00
7		Glue 40g	btl	6		1	7	245.00	6		1	7	245.00		1		1	35.00		1		1	35.00	16.00	35	560.00
8		Intermediate Pad Paper	pad			2	2	70.00				0	0.00				0	0.00				0	0.00	2.00	35	70.00
9		Photo Paper A4 High Gloss 240gsm	pck	33	8	1	42	1,890.00	3	5	1	9	405.00	28			28	1,260.00				0	0.00	79.00	45	3,555.00
10		Photo Paper A4 High Gloss 260gsm	pck	7		10	17	765.00	3			3	135.00	6			6	270.00				0	0.00	26.00	45	1,170.00
11		Sticker Paper Non glossy - A4	pck	14	6	3	23	1,035.00	3		2	5	225.00	4	1	1	6	270.00				0	0.00	34.00	45	1,530.00
12		Sticker Paper Non glossy - short	pck	3			3	135.00	3			3	135.00	3			3	135.00				0	0.00	9.00	45	405.00
13		Sticker Paper Non glossy - long	pck	9		10	19	855.00	3			3	135.00	8			8	360.00				0	0.00	30.00	45	1,350.00
14		Sticky Note 2x2	pck	3	3	1	7	140.00	2	2		4	80.00	2	2		4	80.00	2	2		4	80.00	19.00	20	380.00
15		Sticky Note 2x3	pck	3	3	1	7	175.00	2	2		4	100.00	2	2		4	100.00	2	2		4	100.00	19.00	25	475.00
16		Sticky Note 2x4	pck	3	3	1	7	245.00	2	2		4	140.00	2	2		4	140.00	2	22		24	840.00	39.00	35	1,365.00
17		Sticky Note 3x3	pck	3	3	1	7	280.00	2	2		4	160.00	2	2		4	160.00	2	2		4	160.00	19.00	40	760.00
18		Sticky Note 3x4	pck	2	3				2	2		4	200.00	2	2		4	200.00	2	2		4	200.00	12.00	50	600.00
19		Sticky Note 3x5	pck	2	3				2	2		4	220.00	2	2		4	220.00	2	2		4	220.00	12.00	55	660.00
20		Ring Binder 1/2" - Plastic	pc	45	15	18	78	1,560.00	9	9	4	22	440.00	17	15	7	39	780.00				0	0.00	139.00	20	2,780.00
21		Ring Binder 3/4" - Plastic	pc	46	14	7	67	1,675.00	8	8	3	19	475.00	5	5	5	15	375.00				0	0.00	101.00	25	2,525.00
22		Ring Binder 1" - Plastic	pc	52	13	6	71	3,550.00	9	5	2	16	800.00	17	11	3	31	1,550.00				0	0.00	118.00	50	5,900.00
23		Ring Binder 1 1/4" - Plastic	pc	35	13	6	54	2,970.00	5	3	3	11	605.00	7	6	3	16	880.00				0	0.00	81.00	55	4,455.00

24	Ring Binder 1 1/2" - Plastic	pc	35	13	6	54	3,240.00	5	3	3	11	660.00	7	6	3	16	960.00				0	0.00	81.00	60	4,860.00
25	Ring Binder 2" - Plastic	pc	39	3	6	48	3,600.00	4	3	3	10	750.00	5	6	3	14	1,050.00				0	0.00	72.00	75	5,400.00
26	STAMP "Received" and other (Self Ink/Customlised)	pc	6		1	7	10,500.00		1		1	1,500.00				0	0.00				0	0.00	8.00	1500	12,000.00
27	STAMP "Received" and others (Ordinary)	pc	2		1	3	600.00				0	0.00				0	0.00				0	0.00	3.00	200	600.00
28	STAMP INK (Self Inking/Customized)	btl	2		1	3	450.00				0	0.00		2		2	300.00				0	0.00	5.00	150	750.00
29	Stamp Pad Ink -Black	btl	6			6	360.00				0	0.00	5			5	300.00				0	0.00	11.00	60	660.00
30	Stamp Pad Ink -Purple/Violet	btl	6		1	7	420.00				0	0.00	7			7	420.00				0	0.00	14.00	60	840.00
31	Stamp Pad - Small	pc	1			1	50.00				0	0.00	1			1	50.00				0	0.00	2.00	50	100.00
32	Stamp Pad - Big	pc	6		1	7	700.00				0	0.00	7			7	700.00				0	0.00	14.00	100	1,400.00
33	Epson Ink T6441 Black	pc	49	1	3	53	15,900.00	16	1	3	20	6,000.00	20	1	3	24	7,200.00	9	3	1	13	3,900.00	110.00	300	33,000.00
34	Epson Ink T6442 cyan	btl	22	1	3	26	7,800.00	9	1	3	13	3,900.00	8	1	3	12	3,600.00	4	3	1	8	2,400.00	59.00	300	17,700.00
35	Epson Ink T6443 magenta	btl	23	1	3	27	8,100.00	9	1	3	13	3,900.00	8	1	3	12	3,600.00	4	3	1	8	2,400.00	60.00	300	18,000.00
36	Epson Ink T6444 yellow	btl	22	1	3	26	7,800.00	9	1	3	13	3,900.00	8	1	3	12	3,600.00	4	3	1	8	2,400.00	59.00	300	17,700.00
37	Brother TN Toner (Black)	cart	4		5	9	24,300.00	4		5	9	24,300.00		3	5	8	21,600.00		5		5	13,500.00	31.00	2700	83,700.00
38	Canon Toner (IR 1024)	cart	12			12	44,400.00	5			5	18,500.00	7			7	25,900.00	4			4	14,800.00	28.00	3700	103,600.00
39	Canon Photodrum (IR 1024)	unit	6			6	49,800.00				0	0.00	3			3	24,900.00				0	0.00	9.00	8300	74,700.00
40	TK-1147 FS - 1135MFP	cart	6			6	38,820.00				0	0.00				0	0.00				0	0.00	6.00	6470	38,820.00
41	TK-1147 M253SDN/L	cart	6			6	38,820.00				0	0.00				0	0.00				0	0.00	6.00	6470	38,820.00
42	MK-1147	set	6			6	70,200.00				0	0.00				0	0.00				0	0.00	6.00	11700	70,200.00
43	TK-479 FS-6525MFP	set	1			1	8,800.00				0	0.00				0	0.00				0	0.00	1.00	8800	8,800.00
44	Copier Toner (COED)	unit	1			1	5,000.00	1			1	5,000.00	1			1	5,000.00	1			1	5,000.00	4.00	5000	20,000.00
45	Copier Parts (COED)	unit				0	0.00				0	0.00				0	0.00			1	1	30,000.00	1.00	30000	30,000.00
46	FilmGuide IR 1024 (COED)	unit				0	0.00				0	0.00				0	0.00			1	1	20,000.00	1.00	20000	20,000.00
47	Folder, Clear Long (COED)	pcs	25			25	750.00	25			25	750.00	25			25	750.00	25			25	750.00	100.00	30	3,000.00
48	EPSON Ink T003 (Black)	btl	3			3	960.00	3			3	960.00	3			3	960.00	3			3	960.00	12.00	320	3,840.00
49	EPSON Ink T003 (Cyan)	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
50	EPSON Ink T003 (Yellow)	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
51	EPSON Ink T003 (Magenta)	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
52	EPSON Ink 001 Black	btl	3			3	960.00	3			3	960.00	3			3	960.00	3			3	960.00	12.00	320	3,840.00
53	EPSON Ink 001 cyan	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
54	EPSON Ink 001 yellow	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
55	EPSON Ink 001 magenta	btl	2			2	640.00	2			2	640.00	2			2	640.00	2			2	640.00	8.00	320	2,560.00
56	2TB External Drive	unit	1			1	6,000.00				0	0.00				0	0.00				0	0.00	1.00	6000	6,000.00
57	Lapel	unit	5			5	7,500.00				0	0.00				0	0.00				0	0.00	5.00	1500	7,500.00
58	Pencil No. 1	pc		5		5	50.00	250			250	2,500.00		5		5	50.00				0	0.00	260.00	10	2,600.00
59	Pencil No. 2	pc		33		33	330.00	12			12	120.00	22	5		27	270.00				0	0.00	72.00	10	720.00
60	Pencil Green	pc		5		5	50.00				0	0.00		5		5	50.00				0	0.00	10.00	10	100.00
61	Pencil Sharpener - Desk Type / Heavy Duty (XL)	pc		5		5	3,250.00				0	0.00				0	0.00				0	0.00	5.00	650	3,250.00
62	Clip board - Plastic, assorted color	pc	2			2	160.00				0	0.00				0	0.00				0	0.00	2.00	80	160.00
63	Cork Board with Aluminum Frame 2x3	pc	1			1	1,600.00				0	0.00				0	0.00				0	0.00	1.00	1600	1,600.00
64	Cork Board with Aluminum Frame 3x4	pc	4			4	8,000.00				0	0.00				0	0.00				0	0.00	4.00	2000	8,000.00
65	Data File Box, Legal Size Heavy Duty	pc	52		10	62	6,200.00				0	0.00		10		10	1,000.00				0	0.00	72.00	100	7,200.00
66	Data/storage File Box, made of plastic with cover, 50lbs	box	2			2	3,000.00		2		2	3,000.00				0	0.00				0	0.00	4.00	1500	6,000.00

A. TOTAL									P	8,127,771.14
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)									P	812,777.11
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)									P	-
D. GRAND TOTAL (A + B + C)									P	8,940,548.25
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:										
F. MONTHLY CASH REQUIREMENTS									P	-
G.1 Available at Procurement Service Stores			3,788,126.31			1,182,584.42		1,449,734.41		7,143,398.14
G.2 Other Items not available at PS but regularly purchased from other sources			620,667.00			107,970.00		135,111.00		964,373.00
TOTAL MONTHLY CASH REQUIREMENTS			4,408,793.31			1,290,554.42		1,584,845.41		8,127,771.14

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:



Maricris O. Ganza/ Kimberly May B. Dela Rosa

Property/Supplier Officer

Certified Funds Available / Certified Appropriate Funds Available:



Lella C. Estico

Accountant / Local Budget Officer

Approved by:



Gregorio J. Rodis, Ph.D.

Head of Office/ Agency

Date Prepared: December 3, 2020