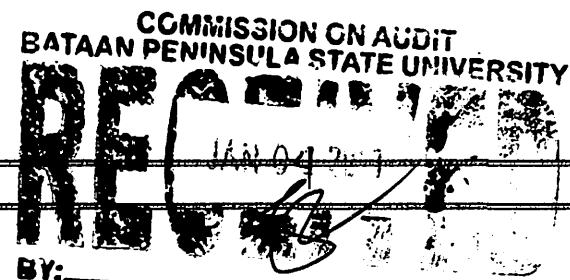




Republic of the Philippines
COMMISSION ON HIGHER EDUCATION
BATAAN PENINSULA STATE UNIVERSITY
Balanga, Bataan



SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES

DECEMBER 31, 2018

RETAINED INCOME

PAYEE	CHECK NUMBER	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS MONTH	LIQUIDATION		BALANCE
							DATE	AMOUNT	
I. Advances for Payroll (1-99-01-020)									
Bienvenido B. Bascara III	62667712	3-Sep-2018	CA/5th International Conference on Integrative Disaster Risk Reduction Management/Central	3-Oct-18	4,928.00		28-Dec-2018	4,928.00	-
Joseph L. Pencil	62667713	3-Sep-2018	CA/5th International Conference on Integrative Disaster Risk Reduction Management/Central	3-Oct-18	4,928.00		28-Dec-2018	4,928.00	-
Manuel Lazarte	62667785	17-Sep-2009	CA/wages of skilled worker from August 16-31, 2018	5-Oct-18	28,985.04		28-Dec-2018	28,985.04	-
II. Advances to Special Disbursing Officers (1-99-01-030)									-
Marielle T. Galedo	64496241	21-Dec-2018	CA/Allowance of BPSU Street Dancers and BZ Legs Members for Goat Fiesta/Central	5-Jan-19		23,291.55	28-Dec-2018	23,291.55	-
Marielle T. Galedo	64496074	13-Dec-2018	CA/Allowance of BPSU Street Dancers and BZ Legs Members for Goat Fiesta/Central	5-Jan-19		42,500.00	28-Dec-2018	42,500.00	-
Marielle T. Galedo	64496122	13-Dec-2018	Salary Job order personnel/November 20 to Dec. 5, 2018/Central	5-Jan-19		16,011.68	13-Dec-2018	16,011.68	-
Manuel T. Lazarte	64496057	7-Dec-2018	CA/honoraria of farmers cooperator/Abucay	5-Jan-19		1,840.00	28-Dec-2018	1,840.00	-
Ivy D. Rico	471326	7-Dec-2018	CA/refund of yearbook for the year 2017/Dinalupihan	5-Jan-19		9,000.00	28-Dec-2018	9,000.00	-
Marielle T. Galedo	64496122	12-Dec-2018	Salary Job order personnel/November 20 to Dec. 5, 2018/Central	5-Jan-19		16,011.68	13-Dec-2018	16,011.68	-
Manuel T. Lazarte	64496097	11-Dec-2018	CA/wages of Job Order & COS/Nov. 21-Dec. 5, 2018/Abucay	5-Jan-19		51,745.48	19-Dec-2018	51,745.48	-
Marielle T. Galedo	6445987	23-Nov-2018	Salary Job order personnel/November 20 to Dec. 5, 2018/Central	5-Dec-18	27,382.50		5-Dec-2018	27,382.50	-
Marielle T. Galedo	64495926	19-Nov-2018	CA/Training Allowance PASUC III Regional Culture and the Arts Festival	5-Dec-18	18,000.00		5-Dec-2018	18,000.00	-
Ludivina C. Platero	64496018	29-Nov-2018	CA/Allowance of Athletes, Coordinator, and Trainers for October 2018	5-Dec-18	33,270.59		5-Dec-2018	33,270.59	-
Gigi L. Pascual	64495905	14-Nov-2018	Allowance of SCUAA	5-Dec-18	120,243.26		20-Dec-2018	120,243.26	-
Gigi L. Pascual	64495936	19-Nov-2018	Salaries of COS-CEA	5-Dec-18	23,026.50		20-Dec-2018	23,026.50	-
Gigi L. Pascual	64495959	19-Nov-2018	Allowance of Students Assistants	5-Dec-18	8,750.00		20-Dec-2018	8,750.00	-
Gigi L. Pascual	64495968	21-Nov-2018	Extra teaching load of Part timer	5-Dec-18	42,018.90		20-Dec-2018	42,018.90	-
Gigi L. Pascual	64495977	22-Nov-2018	Cash incentives for coaching students (winners)	5-Dec-18	17,000.00		20-Dec-2018	17,000.00	-
Gigi L. Pascual	64495904	13-Nov-2018	Salaries and Wages	5-Dec-18	16,120.73		20-Dec-2018	16,120.73	-
Gigi L. Pascual	62668088	9-Nov-2009	Allowance of Regular Brass band /Main	5-Dec-18	15,500.00		20-Dec-2018	15,500.00	-
Marielle T. Galedo	62668069	5-Nov-2009	Allowance SCUFAR III Sports and Cultural Festival 2018/Central	5-Dec-18	144,900.00		19-Dec-2018	144,900.00	-
Ivy D. Rico	471323	29-Nov-2009	CA/training allowance of student athletes,coordinator,coaches and trainer/October 2018/Dinalupihan	5-Dec-18	22,200.00		19-Dec-2018	22,200.00	-

RETAINED INCOME

PAYEE	CHECK NUMBER	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS MONTH	LIQUIDATION		BALANCE
							DATE	AMOUNT	
III. Advances to Officers and Employees (1-99-01-040)									
Romeo S. Nisay, Jr.	64496063	7-Dec-2018	CA/conduct of Quartering and Competition Proper of the SUC Olympics/Central	7-Jan-19		100,000.00	28-Dec-2018	100,000.00	-
Sisenando C. Masangcap, Jr.	64496165	17-Dec-2018	CA/facilitate the Information, Communication and Education Campaign/Central	17-Jan-19		6,400.00	28-Dec-2018	6,400.00	-
Joerald M. Gadia	62668072	7-Nov-2018	CA/expenses to the ASTR Translating Germanic Thesis and Dissertation/Central	7-Dec-18	17,795.84		28-Dec-2018	17,795.84	-
Marianita Sarmiento	62667970	15-Oct-2018	CA/AASIC International Conference/Central	15-Dec-18	31,561.48		20-Dec-2018	31,561.48	-
Bernadeth Gabor		15-Oct-2018	CA/conduct of "Hope Behind Bars 2018"/Central	15-Nov-18	200,000.00		20-Dec-2018	200,000.00	-
Emmanuel C. Macaraeg	62668039	3-Oct-2018	CA/participation to the Koica sponsored training/Central	3-Dec-18	50,577.00		7-Dec-2018	50,577.00	-
Jesselyn C. Mortejo	62667836	26-Oct-2018	CA for the conduct of Level IV Accreditation Survey Visit on 15-20, 2018/Central	20-Nov-18	87,100.00		20-Dec-2018	87,100.00	-
Thelma D. Manansala	62667808	24-Sep-2018	CA for the conduct of Benchmarking and Formulation of Constitutional and By-Laws of BPSU Provident Fund at Baguio City on September 26-28, 2018.	28-Oct-18	20,400.00		28-Dec-2018	20,400.00	-
Rodrigo C. Muñoz, Jr.	62667637	8-Aug-2018	CA/expenses to the ICT International Advanced Training and Benchmarking Agenda 2018/Central	Oct. 26, 2018	240,981.31		14-Dec-2018	240,981.31	-
TOTAL					1,175,669.15	266,800.39		1,442,469.54	-



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SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES

DECEMBER 31, 2018

GENERAL FUND

PAYEE	CHECK NUMBER	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS MONTH	LIQUIDATION		BALANCE
							DATE	AMOUNT	
I. Advances for Payroll (1-99-01-020)									-
II. Advances to Special Disbursing Officers (1-99-01-030)									-
Ivy D. Rico	10669494	3-Dec-2018	Payment of CAN Incentive FY 2018 Teaching & none Teaching (Casual)/Dinalupihan	5-Jan-19		120,634.38	28-Dec-2018	120,634.38	-
Marielle T. Galedo	10669473	3-Dec-2018	CA/honorarium BPSU Governing Board (57th Board Meeting) on Dec. 13, 2018/Central	5-Jan-19		33,330.00	28-Dec-2018	33,330.00	-
Manuel T. Lazarte	10669585	7-Dec-2018	CA/wages of job order /Nov. 1-15, 2018/Abucay	5-Jan-19		36,895.04	28-Dec-2018	36,895.04	-
Marielle T. Galedo	10669581	3-Dec-2018	Allowance of BAFTII Sports and Socio-Cultural Competition 2018/Central	5-Jan-19		31,000.00	28-Dec-2018	31,000.00	-
Manuel T. Lazarte	10669469	28-Nov-2018	CA/Salary differential & salaries of temporary instructor from Oct - Nov 2018	5-Dec-18	54,102.66		19-Dec-2018	54,102.66	-
Jocelyn R. Lazarte	64495960	29-Oct-2018	CA/CAASUC Cash Incentives	5-Nov-18	51,000.00		11-Dec-2018	51,000.00	-
Jocelyn R. Lazarte	64995925	19-Nov-2018	CA/Laborers & Wages	5-Dec-18	12,500.00		11-Dec-2018	12,500.00	-
Jocelyn R. Lazarte	10669568	21-Nov-2018	CA/CHED Tulong Dunong	5-Dec-18	276,000.00		11-Dec-2018	276,000.00	-
Jocelyn R. Lazarte	10669528	14-Nov-2018	CA/Laborers & Wages	5-Dec-18	14,500.00		11-Dec-2018	14,500.00	-
Jocelyn R. Lazarte	10669524	14-Nov-2018	CA/Students Assistants-Research	5-Dec-18	35,000.00		11-Dec-2018	35,000.00	-
Gigi L. Pascual	10669516	13-Nov-2018	BUTIL Farmers Partylist	5-Dec-18	168,000.00		20-Dec-2018	168,000.00	-
Gigi L. Pascual	10669526	14-Nov-2018	CHED Stufaps	5-Dec-18	822,000.00		20-Dec-2018	822,000.00	-
Gigi L. Pascual	10669561	20-Nov-2018	BUTIL Farmers Partylist	5-Dec-18	80,000.00		20-Dec-2018	80,000.00	-
Marielle T. Galedo	10669581	3-Dec-2018	Allowance of BAFTII Sports and Socio-Cultural Competition 2018/Central	5-Jan-18		31,000.00	17-Dec-2018	31,000.00	-
Ivy D. Rico	10669582	3-Dec-2018	CA/services research studies/Dinalupihan	5-Jan-18		42,000.00	19-Dec-2018	42,000.00	-
Manuel T. Lazarte	10669585	5-Dec-2018	CA/wages of job order /Nov. 1-15, 2018/Abucay	5-Jan-18		36,895.04	19-Dec-2018	36,895.04	-
Gigi L. Pascual	10669443	7-Nov-2009	Stipend of DIWA Partylist Scholars AY 2018-2019/Main	5-Dec-18	200,000.00		20-Dec-2018	200,000.00	-
Marielle T. Galedo	10669447	7-Nov-2009	CA/services rendered for the Research Adoption of Selected Agricultural Practices in Rice Production/Central	5-Dec-18	22,500.00		5-Dec-2018	22,500.00	-
III. Advances to Officers and Employees (1-99-01-040)									-
Lirio C. Baluyot	10669543	19-Nov-2009	CA/Preparation to the 57th BPSU Governing Board (Regular) Meeting/Central	19-Dec-18	40,000.00		28-Dec-2018	40,000.00	-
TOTAL					1,775,602.66	331,754.46		2,107,357.12	-



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SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES

DECEMBER 31, 2018

CUSTODIAL

PAYEE	CHECK NUMBER	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS MONTH	LIQUIDATION		BALANCE
							DATE	AMOUNT	
I. Advances for Payroll (1-99-01-020)									-
									-
II. Advances to Special Disbursing Officers (1-99-01-030)									-
Ludivina D. Platero	62668414	12-Dec-2018	CA/honorarium for 4th Quarter of BPSu Extension Project/Orani	5-Jan-19		24,300.00	28-Dec-2018	24,300.00	-
Marielle T. Galedo	62668435	19-Dec-2018	Extra Services rendered for Sustainable Mango Production through Science and Technology Innovations and Support Mechanisms for Capacity Development in Central Luzon/Central	5-Jan-19		36,800.00	28-Dec-2018	36,800.00	-
Marielle T. Galedo	62668454	20-Dec-2018	CA Extra Services rendered NSTP-ROTC 1st semester 2018-2019/Central	5-Jan-19		110,500.00	28-Dec-2018	110,500.00	-
Manuel T. Lazarte	62668387	17-Dec-2018	CA/payment of construction of vermi house for mushroom production/Abucay	5-Jan-19		27,170.00	28-Dec-2018	27,170.00	-
Marielle T. Galedo	62668383	6-Dec-2018	Extra services rendered for Sustainable Mango Production/May 2018/Central	5-Jan-19		12,236.00	28-Dec-2018	12,236.00	-
Gigi L. Pascual	62668456	21-Dec-2018	CA Expenses of The Guilds for Nov 2018/Main	5-Jan-19		60,182.00	28-Dec-2018	60,182.00	-
Marielle T. Galedo	62668454	20-Dec-2018	CA Extra Services rendered NSTP-ROTC 1st semester 2018-2019/Central	5-Jan-19		110,500.00	28-Dec-2018	110,500.00	-
Ludivina D. Platero	62668451	20-Dec-2018	Payment of travel expenses & meal Allowance the Polytechnician for Seot-Dec 1, 2018/Orani	5-Jan-19		15,960.00	28-Dec-2018	15,960.00	-
Ludivina D. Platero	62668437	19-Dec-2018	Reimbursement of toll fee for getting the check of ACEF Scholars in UP Diliman Quezon City/Orani	5-Jan-19		658.00	28-Dec-2018	658.00	-
Ludivina D. Platero	62668438	19-Dec-2018	CA Allowance of students of the Polytechnician from their presswork last Dec 7 & , 2018/Orani	5-Jan-19		7,280.00	28-Dec-2018	7,280.00	-
Marielle T. Galedo	62668435	19-Dec-2018	Extra Services rendered for Sustainable Mango Production through Science and Technology Innovations and Support Mechanisms for Capacity Development in Central Luzon/Central	5-Jan-19		36,800.00	28-Dec-2018	36,800.00	-
Gigi L. Pascual	62668421	13-Dec-2018	Stipend of Medina Lacson Foundation Scholarship 1st Sem SY 2018-2019/Main	5-Jan-19		45,000.00	28-Dec-2018	45,000.00	-
Gigi L. Pascual	62668417	13-Dec-2018	CA/DOST scholars 2nd sem 2017-2018/Main	5-Jan-19		15,310.00	28-Dec-2018	15,310.00	-
Ludivina D. Platero	62668414	7-Dec-2018	CA/honorarium for 4th Quarter of BPSu Extension Project/Orani	5-Jan-19		24,300.00	28-Dec-2018	24,300.00	-
Gigi L. Pascual	62668399	7-Dec-2018	Payment of registration fee 18th Regional Higher Education Press Conference/Main	5-Jan-19		71,400.00	28-Dec-2018	71,400.00	-
Jocelyn R. Lazarte	62668395	7-Dec-2018	CA/Honorarium for Principals, Department Heads, Resource teachers and cooperating teachers for 1st sem AY 2018-2019/Balanga	5-Jan-19		292,300.00	28-Dec-2018	292,300.00	-
Gigi L. Pascual	62668393	5-Dec-2018	CA/Stipend of (DOH) Pre-Service Scholarship Program 1st sem SY 2018-2019/Main	5-Jan-19		256,545.00	28-Dec-2018	256,545.00	-

Jocelyn R. Lazarte	62668391	5-Dec-2018	CA/Honorarium for Principals, Department Heads, Resource teachers and cooperating teachers for 2nd sem AY 2017-2018/Balanga	5-Jan-19		7,700.00	28-Dec-2018	7,700.00	-
Manuel T. Lazarte	64495927	19-Nov-2018	CA/Allowance of performers- Parangal para kay Apo Ina	5-Dec-18	31,500.00		19-Dec-2018	31,500.00	-
Gigi L. Pascual	62668335	5-Nov-2009	Stipend of DOH Scholars for Summer 2017-2018/Main	5-Dec-18	3,000.00		20-Dec-2018	3,000.00	-
Jocelyn R. Lazarte	62668346	12-Nov-2018	Allowance of The Defender Staff and Honorarium of Guest Speaker/Balanga	5-Dec-18	28,126.52		11-Dec-2018	28,126.52	-
Gigi L. Pascual	62668347	12-Nov-2018	Stipend of San Miguel Foundation Inc. 1st sem SY 2018-2019/Main	5-Dec-18	28,000.00		20-Dec-2018	28,000.00	-
Marielle T. Galedo	62668371	22-Nov-2009	CA Honorarium of the project team for the project BPSU-DILG Citizen's Satisfaction Index Survey (Re-round)/Central	5-Dec-18	35,750.00		5-Dec-2018	35,750.00	-
Gigi L. Pascual	62668355	15-Nov-2018	CA/Travel and Costume Allowance for BPSU Main "The Guilds" officers/Main	5-Dec-18	13,000.00		20-Dec-2018	13,000.00	-

CUSTODIAL

PAYEE	CHECK NUMBER	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS MONTH	LIQUIDATION		BALANCE
							DATE	AMOUNT	
III. Advances to Officers and Employees (1-99-01-040)									-
T O T A L					139,376.52	1,154,941.00		1,294,317.52	-



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SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES

DECEMBER 31, 2018

REVOLVING

PAYEE	CHECK	DATE	PARTICULARS	DUE DATE	BEG. BALANCE	GRANT THIS	LIQUIDATION		BALANCE
	NUMBER					MONTH	DATE	AMOUNT	
I. Advances for Payroll (1-99-01-020)									-
II. Advances to Special Disbursing Officers (1-99-01-030)									-
Gigi L. Pascual	60485714	13-Dec-2018	Allowance of student assistants/November 2018/Main	5-Jan-19		12,550.00	28-Dec-2018	12,550.00	-
Gigi L. Pascual	60485712	13-Dec-2018	Allowance of student assistants/November 2018/Main	5-Jan-19		5,000.00	28-Dec-2018	5,000.00	-
Gigi L. Pascual	60485668	9-Nov-2018	Allowance of student assistants/November 2018/Main	5-Dec-18	8,500.00		20-Dec-2018	8,500.00	-
Gigi L. Pascual	60485664	7-Nov-2018	Gurong Iskolar		296,100.00		20-Dec-2018	296,100.00	-
Gigi L. Pascual	60485661	5-Nov-2018	Stipend of Subic Scholarship Program/3rd trimester SY 2017-2018/Main	5-Dec-18	6,000.00		20-Dec-2018	6,000.00	-
III. Advances to Officers and Employees (1-99-01-040)									-
T O T A L					310,600.00	17,550.00		328,150.00	-

GRAND TOTAL >>>>

3,401,248.33	1,771,045.85	-	5,172,294.18	-
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Prepared By:

GERARDO JOY S. GONZALES
Administrative Aide III

CERTIFIED CORRECT:

EIZEL JANE G. PEREZ
Accountant IV

COMMISSION ON AUDIT
BATAAN PENINSULA STATE UNIVERSITY
DEC 28 20 3

Certified Correct:

Approved by:

Verified by:

Cut-off Date: December 28, 2018